

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.B&F/AM(F)/2022-23-FD

Office of the VC & MD,
RTC House, Vijayawada ,
Dt: 15.07.2022.

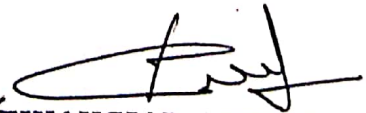
To
All the Dy.CAOs, EEs,
AOs, POs, DMs & Accounts Incharges,
APSRTC.

Sub:- Accountal of June 2022 salary JE – Reg.

Ref :- 1) This office Lr.No. B&F/AM(F)/2022-23-FD, dated 04.07.2022
2) This office Lr.No. B&F/AM(F)/2022-23-FD, dated 11.07.2022

In continuation to the instructions issued vide references cited, the accountal of the June 2022 Salaries is prescribed as follows.

1. The Units shall account the Salaries for the month of June 2022 as per the Salary bills generated for the month of June 2022.
2. As the salaries of June 2022 are paid based on the May 2022 Salary Bill, there will be difference (short/excess) between the actual salary paid vs salary to be paid and accounted, which shall be paid / recovered in ensuring salary bills.
3. The Units to calculate the difference between the Net Salary Paid based on May 2022 Salary Bill and to be paid as per June 2022 Salary bill which is processed now.
4. For the amount payable to the employees due to short payment done, the unit shall create suspense for the amount to be paid as follow: AH 0909 Dr xxxx & AH 0902 Un-Paid wages - June 2022 (new AH) Cr xxxx.
5. For the amount recoverable from the employees due to excess payment done, the unit shall create suspense for the amount to be recovered as follow: AH 2371 Excess Wages Paid - June 2022 (new AH) Dr xxxx & AH 0909 Cr xxxx.
6. The PO-IT shall automate the amount payable and recoverable to/from the employees in the July 2022 Salary bill.
7. If any amount payable or recoverable still due after July 2022 Salary bills in view of insufficient net salary or non-drawl of salary of any employee shall be paid / recovered in the ensuing salary bills.
8. As Income Tax, Professional Tax & BSNL are paid as per May- 2022 Salary Bill, amount pertaining to transferred employees if paid by old unit shall be settled through advice with the new unit.
9. The Units shall ensure the maintenance and clearance of AH 0902 and AH 2371 employee wise from July 2022 onwards.


for **FINANCIAL ADVISOR &
CHIEF ACCOUNTS OFFICER**

Copy to DPTOs for information and n/a