

## **A P S R T C**

OFFICE OF THE GENERAL MANAGER  
MUSHIRABAD HYDERABAD  
Dt 1 6 4 1980  
No PO(W)/W1/403(26)/80-PD  
Circular No PD 3/1980-81 dated 1 6 4 1980

Sub Medical Attendance - Reimbursement of cost of treatment as a routine - Deviation of instructions - Issue of revised instructions - Reg

- Ref 1) Cir No PD-66/72-73 Dt 1 1 12 72 2)  
2) Cir No PD-97/75-76 dt 09 1 75

Instances have come to notice that certain Units are not following the medical attendance regulations and subsequent administrative instructions regulating reimbursement of medical expenses resulting in huge expenditure (on account of medical expenses reimbursement) A 50 bedded hospital with different Civil Surgeon Specialists was provided at Hyderabad to meet the requirements of Twin Cities and the cases which could not be treated outside Twin Cities by Doctors of RTC Clinics In spite of providing a Central Hospital at Hyderabad the amount paid towards reimbursement of medical expenses is very high and alarming In order to regulate the reimbursement of medical expenses to the employees keeping in view both the interests of the employees and the Corporation the following instructions are issued

- 1) The period of out-patient treatment at R T C Clinics in the District should not exceed 10 days under any circumstances and the reimbursement should be restricted to a maximum of 10 days period except in cases of Hypertension Diabeteese T B and Leprocy
- 2) Such of the sickness that is not controlled at RTC Clinic level should be referred to nearby Government Hospital or to RTC Hospital at Tarnaka Hyderabad for investigations and further treatment The cases should not be referred to non-notified private hospitals or private doctors
- 3) Medicines and Injection in stock only should be prescribed as per the list of medicines and injections communicated vide Circular referred 2nd above (as shown at Annexure)
- 4) Costly antibiotics should not be prescribed as a matter of routine unless required and only after making necessary specific investigation The reports of investigations should be submitted along with the claim
- 5) It is the responsibility of the Unit Officers to ensure that medicines are promptly supplied to RTC Clinics every quarter by placing indents with Controller of Stores
- 6) The Controller of Stores will supply all at the medicines mentioned in the list already communicated and in case of NIS items efforts should be made to supply the medicines by local purchase so that there will be no complaint either from the RTC Clinics or from the employees of the Corporation

- 7) The Unit Officers shall maintain the record of reimbursement cases of each employee during the financial year
- 8) The Unit Officers shall ensure that particular cases of constant reimbursement are referred to Tarnaka Hospital for thorough investigation and further advise

The approximate requirement of medicines and injections against staff strength of 500 employee is indicated at Annexure A to this Circular for guidance

All the Unit Officers may issue instructions to Medical Officers RTC Clinics in their jurisdiction to refer the genuine cases where the treatment is not available within the local Government Hospitals to the RTC Hospital Tarnaka Hyderabad

The above instructions will come into force with immediate effect and the Unit Officers are advised to adhere to these instructions strictly

Please acknowledge receipt

Sd/- C SESHAGIRI RAO  
JOINT GENERAL MANAGER

//TRUE COPY //