

O/o the VC & GM Audit Wing  
Msrd Hyderabad - 500 020  
No TA5/5(1)/81-Ad

**ACCOUNTS CIRCULAR NO 30 DT 31 1 2 1982**

Sub ELECTRICITY - Power Cut at Depots during Night times -Alternative Arrangements - Hiring of Petromax lights - Incurring of Expenditure - Reg

Instances have come to notice of expenditure being incurred by some Depot Managers towards hiring of Petromax lights on the plea of power failure While the occasional incidence of such expenditure which is of a contingency nature is understandable routine incurring of such expenditure shows a lack of contingency preparation and financial propriety This impropriety has another dimension in that the expenditure is kept in Suspense Account and allowed to lie there indefinitely

All Regional Managers are therefore advised to exercise effective control on such unauthorised expenditure

In order to obviate such contingencies the Regional Managers may call for proposals from needy DMs and accord sanction for two or three petromax lights as standard equipment for each Depot

While according sanction the RMs should take care to ensure that the number of Emergency Lights already Provided to Depots is also taken into account

SD/- P S RAMA MOHAN RAO  
VICE-CHAIRMAN & GENERAL MANAGER

To  
All Regional Managers  
All Divisional Managers  
All Depot Managers

Copy to Special officer (Manuals) for inclusion in the Monthly Index of Circular

-/Attested /-

Sd/-

CHIEF AUDITOR