

Andhra Pradesh State Road Transport Corporation

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O /c the VC & MD AUDIT WING
MSRD :: HYD -20
DT: 31 JUL 1990

No INS/1/HO/329(12)/90-AD

ACCOUNTS CIRCULAR NO 15/1990

Sub: INTERNAL AUDIT - INSPECTION - Non-availability of Unit Officers and non signing of Summary sheets and Certificate/Draft Audit Report of supdt (Audit) & Asst. Manager (F) of Internal Audit by EDs/HODs/RMs/DVMs/CEs/ENC/ sr Engineers/Dy Engineers and all other officers of the Corporation - Certain instances noticed - Reg

Ref: 1 VC&GM's Circular No CA/648 (1) /81-AD dt 20 MAR 82
2 CA's Circular No INS/3 29(6) /84-FD dt 9 AUG 84
3 VC&GM's Circular No CA/56 (1) /81 dt 1 OCT 81
4 VC&GM's Circular No TA5 / 3 29 (4) /89-AD dt 19 JAN 90
5 Accounts Circular No 9 dt 8 MAY 90

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Attention of all the Unit Officers is drawn to the Accounts circular fifth cited, wherein clear instructions were issued by the VC&MD instructing the Unit office to be available on the last day of inspection to discuss the audit report and sign the summary sheet.

Instances have been brought to the notice of VC&MD that some of the Unit officers are still not making themselves available for discussion with the internal Audit Team, for which VC&MD expressed his serious concern and desired that this should not recur.

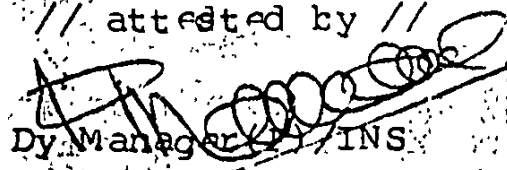
As such the Accounts Circular no 9 of 8 MAY 90 is reiterated for strict adherence by all Unit officers which is reproduced overleaf.

Please acknowledge receipt.

Sd/-
(P JEER)
FA & CHIEF ACCOUNTS OFFICER

Copy to All Eds/Dir. (V&S) & ENC for information.
Copy to HODs & Rms of the Corporation.
Copy to All Officers of the Corporation other than the above.
Copy to RAO/AG-RTC/Msrd. Hyd.
Copy to Sr Manager (ML) /MSRD., for incorporation in the monthly index of circulars.

P.T.O.

// attested by //

Dy Manager / INS

*GV/-