

APS RTC

No INS/329(AG)/Gen 1/91 AD

O/o the VC & MD Audit Wing
Mushirabad Hyderabad
Dated 15 Mar 91

ACCOUNTS CIRCULAR No 2/ 1991

Sub STATUTORY AUDIT - Procedure for replies to the AG's Inspection Reports -
Instructions Reiterated Reg

Ref Circular No 5 of 1978 dated 24 MAY 1978

In the above circular addressed to all Managers of the Corporation, it was specified that -

- (a) The copies of the unsettled memos and replies given by Unit Officers shall be submitted to Sr Manager(F)/TA&INS, Corporate Office in a name cover
- (b) The replies to the Audit paras shall be sent by the Sr Manager(F) of the concerned Regions to AG duly marking a copy of the same to Sr Manager(F) / TA&INS of Corporate Office
- (c) The remarks of the RAO on replies i.e. further comments on the replies only be marked to Sr Manager(F)/TA&INS Corporate Office. General reminders to call for a reply shall be given to the concerned Sr Manager(F) of the Region

But on review of the AG cases it is observed that majority of Unit Officers are not marking a copy of reply sent to AG to Sr Manager(F)/TA&INS/Corporate Office

In the absence of the copies of replies sent by Unit Officers it is felt very difficult in the Inspection Section to review and to take follow up action with AG RTC/ Hyderabad to clear Audit Paras

All Unit Managers are requested to mark copies of replies invariably in accordance with the Circular cited so that the efforts made by the Corporation can be positively presented at different levels in the review meetings convened by the Government as well as by other Authorities at frequent intervals

Sd/- (P Jeer)
Financial Adviser &
Chief Accounts Officer