

APS RTC

O/o the VC & MD Finance Wing

Mushirabad Hyderabad

No MA1/4(3)/98 AD

Dated 7 Mar 98

ACCOUNTS CIRCULAR No 2 /1998-AD

Sub ACCOUNTS Accountal of revenue from Person Weighing Machines -Accountal of Electricity 8s Water Charges on Stalls Reg

Ref Circular No 9/98-OPD(c) dated 18 02 1998

A PERSON WEIGHING MACHINES

- 01 As per existing accounting procedure income towards Stall Rents is booked in Depots every month on accrual basis It is not possible to adopt similar procedure in respect of Person Weighing Machines also since the "Share of Revenue" amount varies from month to month depending on "collections" in the Cash Boxes of the Person Weighing Machines Hence income realised towards "License Fee" and "Share of Revenue" be booked in accounts on "Cash Basis" for the purpose of monthly accounts
- 02 However as we have to maintain our Annual Accounts on accrual basis, as far as possible, ensure that Cash Boxes of Person Weighing Machines are opened and income is booked into accounts on 31st March every year If, for any practical reasons, it is not possible to open the Cash Boxes and account for "License Fee" and "Share of Revenue" on 31st March itself, assess the amount of income due upto 31st March as per latest trend and book into accounts on accrual basis
- 03 Although the amount of income depends on "collections" in the Cash Boxes, essentially the income realised is for letting out our space in Bus Stations Hence the income realised towards "License Fee" and also "Share of Revenue" on Person Weighing Machines be allocated to AH 9105 (Stall Rents)

B ELECTRICITY AND WATER CHARGES

- 01 Electricity and Water charges collected from Stall Contractors for Canteen, Fancy Stall, Pan Shop, Person Weighing Machines etc collected be credited to new AH 6792 (Elec & Water charges from Stalls) hereby prescribed
- 02 At present Stall Rents amounts are booked into accounts every month on accrual basis but Electricity and Water charges amounts are taken into accounts on "Cash Basis" This practice may be continued However, the amount of Electricity and Water charges due for the period upto 31st March be assessed every year and brought to book on accrual basis in Annual Accounts without fail

The accountal for amounts already collected towards Person Weighing Machines and Electricity & Water charges from APR'97 onwards may please be reviewed and regulated as above before closing the Annual Accounts for the year

ACCOUNTAL FOR PERSON WEIGHING MACHINES

- 01 Dr AH Bank and Cr AH 9105 during the course of the year as and when License Fee and Share of Revenue are realised
- 02 Dr AH 2317 and Cr AH 9105 in March for balance of License Fee and Share of Revenue due upto 31st March
- 03 Dr AH 9105 and Cr AH 2317 in April for reversal of JE Passed in March
- 04 Dr AH Bank And Cr AH 9105 as and when amounts are realised since March JE for Accrued Income is just reversed

ACCOUNTAL FOR STALL RENTS

- 01 Dr AH 2317 and Cr AH 9105 every month
- 02 Dr AH Bank and Cr AH 2317 during the course of the year as and when Stalls Rents are realised

ACCOUNTAL FOR WATER AND ELECTRICITY CHARGES for Stalls as well as Person Weighing Machines

- 01 Dr AH Bank and Cr AH 6792 during the course of the year as and when Electricity and Water Charges are realised
- 02 Dr AH 2317 and Cr AH 6792 in March for balance of Electricity and Water Charges due upto 31st March
- 03 Dr AH 6792 and Cr AH 2317 in April for reversal of JE passed in March
- 04 Dr AH Bank and Cr AH 6792 as and when amounts are realised since March JE for Accrued Income is just reversed

Sd/- (K V Subba Rao)
CHIEF ACCOUNTS OFFICER