

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

O/o the VC&MD Finance Wing
Mushirabad Hyderabad 20

No WA/111/DOT(1)/2002 AD

Dt 12 09 2002

To
All Dy Chief Accounts Officers
All Executive Engineers All
Accounts Officers

ACCOUNTS CIRCULAR NO 11 Dt 11 09 2002

Sub DOT SCHEME - Construction of Shops/Stalls in the vacant Lands under
D O T Scheme - Communication of guidelines - Regarding

Ref 1 Circular No 14/2002 OPD© DT 20 03 02

2 Resolution No 16/1999 dt 25 01 1999

Construction of Shops under D O T Scheme is a time bound programme and shops shall be constructed and handed over to the licensees not later than 9 months from the date of Agreement As per the scheme the licensee has to deposit the estimated cost of construction which is non refundable Therefore the expenditure on construction of these shops/Stalls has to be met from this deposit and is not a part of the CED Budget allotted

In the light of the above facts the following guidelines are issued

- 1 a) Since the deposits are collected at the RM s Offices the A O concerned shall transfer this amount to the concerned E E s Office through Credit Advices who has to take up the construction work with the details of the person who has deposited the amount
- b) The EE s Office shall call for Tenders for the construction work only on receipt of Credit Advice from the Region concerned towards the amount deposited This amount may be credited to AH 0630 Deposits - D O T Scheme
- 2 The Executive Engineers shall request the concerned Dy CAO for transfer of funds required for construction of shops under D O T Scheme separately duly furnishing the amount of deposit received with Credit Advice reference along with utilisation statement While submitting the requisitions the EE shall provide the following information to the Dy CAO with a copy to the concerned Chief Civil Engineer

Sl No	Place	No of shops	Total amount Deposits Received in full	C A No Date deposed (Rs in lakhs)	Exp up to previous month (Rs in lakhs)	Balance deposit amount available (Rs in lakhs)	Funds required for the pre sent month (Rs in lakhs)	Stage of Work	Balance amount Available (Rs in lakhs)
1	2	3	4	5	6	7	8	9	10

- 3 a) This deposit amount has to be kept under Deposit Account Head 0630 and the expenditure incurred should be updated regularly against this amount A monthly summary with details of amount deposited spent and balance available shall be submitted to the concerned Chief Civil Engineer at Head Office with a copy marked to the Dy CAOs (Zone)
- b) The EEs shall periodically review the progress of work expenditure incurred on the work and further amounts required for completion and ensure that in No CASE the total expenditure including tender premium electrification cost of cement steel and other materials local body permission charges TRANSCO connection charges etc exceeds deposited amount
- 4 On completion of the work the expenditure incurred has to be capitalized and the deposit amount has to be transferred to Accounts Officer(Works) Head Office through a Credit Advice along with the details of the
- Name of the Depositor
 - DD No & Date through which the amount was deposited
 - The amount of Deposit
 - The place for which Deposited
 - Credit Advice through which this amount was initially transferred to the EE from Regional Accounts Office
 - The total expenditure incurred
 - The date on which the work was completed with the completion report copy
- 5 On receipt of the Credit Advice from the EEs Office AO (Works) should maintain all these details duly crediting the amount to AH 0630 - Deposits - DOT Scheme Proportionate amount would be transferred from this Deposit Account to Income Account by Accounts Officer (Works) every year as per guidelines to be issued in this regard

Sd/ (G Somasekhara Rao)
FINANCIAL ADVISER

Copy to JMD CAO and all EDs for information

Copy to all RMs CCM CM(Audit) CCEI & II and CM(HRD) for information and n/a

Copy to all Dy EEs for necessary action