

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

O/o the VC & MD: Accounts Wing
Mushirabad : Hyderabad

No.MA1/4(1)/2004-05-
AD

Date:
28.07.2004.

ACCOUNTS CIRCULAR No.8 / 2004 Dated: 28.07.2004

Sub: ACCOUNTS – Workshop Cost – Distribution of Labour and Overhead Costs of Body Shop – Charging only Material cost to Depots for BCOs and SRs - Reg.

Ref: Circular No 31 / 2001 MED Dated 9th Dec'01.

In order to encourage the Depots to use Workshop Body Shop facilities, detailed instructions were issued in the Circular cited, (a) to charge only the Material cost for BCOs and SRs and (b) to distribute Labour and Overhead costs of Body shop amongst all Depots of the Zone in proportion of the Fleet Held by each Depot by retaining the Labour and Overhead costs of Body shops in the books of Zonal office as Zonal Overheads.

The above procedure has been reviewed. As the expenditure on Labour and Overhead cost of Body shop is to create a facility to Depots, such expenditure does not form part of Zonal Overheads. It is more appropriate to club this with the regular " Cost of Repairs / OH at ZWS pertaining to Regions than keeping in the books of Zonal Office as Zonal Overheads. The Objective of distributing the Labour and Overhead costs of Body shop amongst all Depots in proportion of the Fleet held by each Depot can be achieved even by adding this expenditure to the Workshop expenditure now being transferred to Regions.

In order to adopt a uniform procedure by all the Zones and, at the same time, not to deviate from the principle of distributing the Labour and Overhead costs of Body Shop amongst all Depots of the Zone in proportion of Fleet Held by each Depot, the following revised instructions are issued.


1.The Zonal Dy.CAOs shall assess the amounts transferable to their constituent Regions towards Labour Cost and Overhead Cost relating to Body Section of Zonal Workshops and transfer through Debit Advice to the Accounts Officers of their constituent Regions every month by crediting AH 5596 (ZWS-Personnel Cost Transferred) and AH 5796 (ZWS-Overhead Cost Transferred).

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2. For transfer of these amounts viz., Labour and Overhead costs of Body section, separate Debit Advices need not be issued. These amounts can be transferred along with other transferable amounts for Material cost of Body Section and total cost of other Units of Workshop in a single Debit Advice. But a separate statement should be enclosed superscribing as " LABOUR COST AND OVERHEAD COST OF BODY SECTION – TO BE RETAINED IN THE BOOKS OF REGIONS ". Thus, two statements shall be enclosed to the Debit Advice invariably, i.e., one statement for Depot-wise amounts of Material cost of Body section and total cost of other Units of Workshop and another one for the amounts of Labor cost and Overhead cost of Body Shop.

3. The Accounts Officers of the Regions, after accepting the Debit Advice, shall see that the amounts for Material cost of Body Section and total cost of other Units of Workshop furnished Depot-wise are only passed on to their constituent Depots by making additional data entry through FACTIS. The amounts relating to Labour and Overhead costs of Body section furnished in the other statements shall be held in their (Regional Offices) book of account only. The Software Programme automatically distributes the amounts amongst all depots of the Region in proportion of the Fleet Held by each Depot.


~~FINANCIAL ADVISER.~~

To
All the Zonal Dy. CAO / AOs,
All the Regional Dy. CAOs / AOs,
All the Works Manages,
APSRT Corporation

Copies to the ED(E), ED (H&K), ED (V&V) and ED (C & N) for
Information and necessary action