

A P S R T C

O/o the VC & GM (Audit Wing)
Mushirabad Hyderabad
Dt 14th April 1982
No TA/329(1)/81-AD

To
All Officers of the Corporation
Sub T A BILLS - TA BILLS OF Officers - Insufficient information -Reg

Ref RAOs Lr No RAO/RTC/RTC-CA-MSRD/81-82/179 Dt 28 12 1981

The RAO/AG has pointed-out the deficiencies which he has noticed in the Audit of T A Bills of Officers

- 1 No certificate was recorded in the TA Advances Register that all the outstanding balances from the previous Register were carried forward into the current year s Register
- 2 i) The signatures of the Officers on the TA Bills were not dated

ii) The TA Bills Register does not indicate the date of receipt of TA Bill

iii) Reference to the salary bill in which the detailed T A Bill was adjusted and the balance amount paid/recovered is not recorded in T A Bills
- 3 The journeys by the Junior Scale Officers/Senior Scale Officers by Train are authorised and the detailed T A Bills are countersigned by the concerned Senior Scale Officer/Head of the Department instead of General Manager

All Officers are hereby advised to see that the above deficiencies do not come up while submitting T A claims

Sd/- P JEER
CHIEF AUDITOR

copy to RAO/RTC Concurrent Audit Branch
Mushirabad Hyderabad

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