

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

O/o VC &MD: Finance Wing,
Bus Bhavan, Hyderabad,

No.B&F/AM2/State Bifurcation/2013-14 Date: 03.06.2014.

To
All the Depot Managers,
All the Bus Station Managers/ATMs,
All Dy. CAOs and AOs,

_____ Region,
APSRTC.

Sub: Collection and Remittance of amount received at various Bus Stations of APSRTC and TGSRTC on behalf of TGSRTC and APSRTC respectively to New Current Accounts of TGSRTC and APSRTC - Reg.

Ref: Circular Memo No. 3685/INF/ (SRC)/2014, dated 29.05.2014

Vide reference cited, Corporation has to maintain two independent operational divisions to deliver services in the respective states i.e. APSRTC and TGSRTC. These two operational divisions must have their own files, separate Bank Accounts and separate Income/Receipts and Expenditure/Payments Accounts from 02.06.2014.

In this connection, it is to inform you that the OPRS counters operated at Bus Stations by the two RTCs shall be able to book tickets for services of both STUs with existing login IDs and passwords from 02.06.2014 to 31.12.2014 or till total bifurcation takes place including hardware.

Tickets issued at RTC counters would be printed on pre-printed ticket stock. It is decided to permit both the RTCs to issue tickets for services operated by either RTC, on the ticket stock pertaining to the issuing RTC.

Software is being modified to have two windows scrolls separately for APSRTC and TGSRTC.

Separate window scrolls will be provided for transactions pertaining to each RTC. At the end of each shift, the operator shall take printouts of both the window scroll reports and shall remit the cash to the DC concerned. DC shall consolidate details of total cash received, RTC-wise, at the end of the day and shall submit the details to the Accounts Supervisor concerned, in the first hour of the next day.

The Accounts in-charge shall check the details and shall ensure remittance of the cash to the Bank Accounts of the RTC by the Depot Clerk. Further the accounts supervisor has to write two cheques, one for their own RTC for transfer of amount to Regional Office and another cheque for deposit to the other RTC Corporate Bank Account.

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*Dy come (5m-11)
R. OLAS etc. take up in
R. Jayant
26/2014*

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Accounts Departments in the Corporate Offices of the two RTCs shall generate the reports (summary & detailed) daily and countercheck with the amounts deposited in their accounts, for the cash received in bus stations of other RTC.

The concerned in the Accounts Departments in Head Office shall send credit advices every month to the respective Depots, based on the summary reports / Depot wise generated at the end of the month.

The accounting procedure at the depot level will continue as per the existing procedure.

The SRT amount would be credited to the Bus Station of the RTC which receives cash irrespective of the fact that the sale of ticket belongs to same RTC or not and therefore all operational activities which are being carried out presently will continue such as issue of Way Bills, Dispatch of vehicles etc., until physical separation.

Therefore, care may be taken to remit the cash into the Current Account of APSRTC and TGSRTC from 02.06.2014 correctly for proper accountal of cash transactions.

In case of cash collected at TGSRTC Bus-stations on behalf of APSRTC Services the amount will be remitted into the Current Account No.62344650796 of APSRTC and in case of cash collected at APSRTC Bus-stations on behalf of TGSRTC Services the amount will be remitted into the Current Account No.62344609758 of TGSRTC. In case of cash obtained by the RTC bus station pertaining to same RTC, the existing procedure will continue.


**Financial Adviser &
Chief Accounts Officer**

Copy to: ED (E & IT) with a request to implement the software in the Bus Stations for generation of separate window scrolls.

Copy to: All RMs/HODs of the Corporation.