

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No. O&M/367(2)/12-IED.



O/o the VC & MD,  
Bus Bhavan, HYD- 624.

CIRCULAR No. 02/ 2013 - IED, Dated: 12-04-2013.

**Sub: -PIB- Operation of PIB scheme at all Tyre Retreading Shops - Modification of clause III d) in existing circular no. 13/2004-IED-Communication – Reg.**

- Ref: -1. Circular No. 13/2004-IED, dt. 09-12-2004.  
2. Cir No. 22/2010-IED, dt.25-10-2010  
3. Cir No. 14/2011-IED, dt.02-12-2011,  
4. Lr.no. IE-2/484(1)/12-IED, dt.18-10-12

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Vide reference circular 1<sup>st</sup> cited, PIB Scheme is in operation at all Tyre Retreading Shops(TRSs), vide reference circular 2<sup>nd</sup> cited, standard man minutes for Radial tyres were communicated and vide reference circular 3<sup>rd</sup> cited, the validity of the scheme is up to Nov'2013.

Vide reference letter 4<sup>th</sup> cited, during the meeting held with WMs and AOs, ED(E & IT) instructed the WMs and AOs to send the soft copies of audited PIB claim sheets of all production units to IED for record purpose. Care should be taken to follow the PIB circular guide lines scrupulously and the persons concerned will be held responsible when the IED officials inspect randomly on the discrepancies in PIB claims.

The change in the 13/2004-IED PIB Circular clause no.III, d) is as follows:

Clause	Existing	Revised
No. III d)	"Auditing: The monthly production figures will have to be pre-audited by the Dy.CAO/AO of concerned Zone/Region before payment of incentive amount.  All the production statements and audited claim sheets should be sent to CE (IT & MS) for verification and record, who will in turn give clearance to pay the next month's incentive after verification of calculations to avoid excess or short payment. The audited claim sheets shall be sent to IED to reach on or before 25th of every month.	"Auditing: The monthly production figures will have to be pre-audited by the Dy.CAO/AO of concerned Zone/Region before payment of incentive amount.  <b>The soft copies of audited PIB claim sheets of all Tyre Retreading Shops should be sent to IED to reach on or before 25th of every month for record purpose only. To avoid duplication of work, IED need not give again monthly clearance. However care should be taken to follow the PIB circular guide lines scrupulously and the persons concerned will be held responsible when the IED official check the records and find any discrepancies in PIB claims.</b>

This has the approval of VC & MD with the concurrence of FA & CAO.

(2006)  
Chief Engineer(IE)

- Copy to :
- : Secretary to Chairman for kind information please.
  - : Personal Secretary to VC & MD for kind information please.
  - : Director(V&S),All EDs/ FA & CAO/ED(Zones) for kind information please.
  - : CME(O), CM(A&S), C.A.
  - : All WMs/ Dy.CAOs of all zones / Dy. CAO(TA&I)20 copies.
  - : Training Officer / HO for inclusion in monthly index.
  - : All AME(Tyres)/AOs of Zones, A.G. Audit, RTC Branch, Hyd.
  - : The Secretary General, APSRTC,E.U,Satyanarayana Reddy Marg, Hyd.
  - : The General Secretary, APSRTC, NMU, Vidyanagar, Hyderabad.
  - : The General Secretary, APSRTC, TMU, Hyderabad.
  - : The General Secretary, APSRTC, SWF, H.No. 01-07-130/5, Risala Khursheed Jahi, Zamistanpur, Hyderabad.

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