

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

O/o the VC & MD, MSRD,
HYDERABAD - 500 020.

No.IE-2/14(1)/2003-IED.

Dt.28.07.2003

CIRCULAR No.28/2003 – IED.

Sub:- ALLOWANCE– Payment of Special Allowance to the Drivers for operating VOLVO buses – Circular instructions issued - Reg.

INTRODUCTION:

Recently VOLVO bus services are introduced to cater to the needs of niche segment on selected routes. These buses are being operated from HYD-1, PKT, ALPR, NLR-2 and VJA depots. The drivers undergo special training, as special skill sets are required to operate these buses. The driver has to perform additional activities apart from their regular duties such as ensuring proper functioning of all systems of the vehicle through control panel indicator and gauges. More over the driver has to drive the service at prescribed speeds so as to reach the destination in time. This being a high-end service, the expectations of the passengers have to be realized mainly through the medium of the driver.

In order to motivate the drivers for successful operation of these bus services it is decided to introduce a Special Allowance in place of spot incentive on earnings parameter for drivers.

RATE OF PAYMENT:

The special allowance is fixed at Rs.50/- per duty per driver. This allowance is being paid in lieu of spot incentive on the earnings parameter. The Special allowance shall be paid immediately after the spell of duty.

EXAMPLE:

The special allowance to be paid to the driver for performing Hyderabad to Mumbai service:

The service is being operated with two drivers with three days duty.

No.of duties per driver = 3

The Special allowance to be paid = Rs.50 X 3 = Rs. 150/-

Hence, Rs.150/- shall be paid after the spell of duty per driver for performing the duty on Hyderabad - Mumbai service.

For other VOLVO services also, Rs.50/- per duty is payable.

PASSENGER FEED BACK FORM:

Passenger feed back forms are to be provided in the VOLVO buses in order to know the feed back and for taking steps to improve the quality of service. A passenger feed back form specimen copy is enclosed herewith.

DRIVER FEED BACK FORM:

Keeping in view the high expectation of the passengers with respect to comfort, safety, reliability and regularity the driver has to note any problems on the vehicle in the vital passenger related areas and report the same to the depot on his return. For this purpose a driver feed back form has been designed which has to be filled and handed over along with log sheet after the service is completed. A driver feed back form specimen copy is enclosed herewith.

CONDITIONS FOR PAYMENT OF SPECIAL ALLOWANCE:

- 1) The driver will become eligible for the special allowance if there are no negative remarks noted by the passengers on item No.4 in the passenger feed back form, i.e., with respect to Courtesy.
- 2) The drivers are not eligible to receive incentive on HSD KMPL parameter for operating VOLVO bus services. However, drivers are eligible to receive month end incentive amount on cancellation, spring consumption and Tyre CPK parameters, as per existing Circular instructions on Depot incentive Scheme.
- 3) The driver shall be in full uniform prescribed for these services for receiving the special allowance.

The payment of Special Allowance to the drivers operating VOLVO buses will come into force w.e.f. 25.07.2003.

This has the approval of VC & MD with the concurrence of FA.

Encl: as above.


EXECUTIVE DIRECTOR(MIS)

Copy to : Secretary to Chairperson for kind infn.pl.
PA to VC & MD for kind infn.pl.
All EDs / FA / CAO,/ED(Zones),
All RMs / HODs,
DY.CTMs/DVMs/DY.CMEs/DY.CAOs of RR/CTR/NLR/VJA Regions &
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The Secretary General, APSRTC, E.U., Satyanarayana Reddy Marg, Hyd.
The General Secy., APSRTC NMU Vidyanagar, Hyderabad.

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Service Fr

Date & S

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