

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

Lr No: ATM-1(M-IT)/715 (01)/2013-IT.

O/o the VC&MD,
BUS BHAVAN-HYD,
Date: 29-08-2013.

Circular No: 10/2013-IT Dt.029.08.2013

Sub:- **SOFTWARE** - TIMs online failure - Proper Accountal of TIM amount and ticket details for failed TIMs - Generation of statement for TIMs with mis-matching ticket numbers during the Depot incentive - Auditing of statements - Implementation of instructions - Reg.

All the Pallevelugu Services and most of the special type services are being operated with TIMs. While performing the service duty by conductors, some of the TIMs are failed due to some technical reasons like poor charging, Printer problem, Key pad struck up etc.,. Problems are also faced at the time of uploading the TIM data to DCP Server. In normal course whenever the TIM data is uploaded to the Server, the TIM amount is automatically displayed in the waybill integration receipt program.

However, in case of online failure TIMs, the accountal of TIM amount through waybill receipt program is being done by off-line program that will be dynamically generated and being downloaded by the Regional Core Group from www.apsrctinfo.com web site after feeding the details like TIM No., Depot Code, amount to remit etc.,. Using this program, the ADC has to enter the TIM amount manually during the way bill receipt program, as the data is not uploaded to the Server.

Instructions are given to maintain the TIMs Off-line Program Register to enter the details of service, Driver, Conductor, TIM No, opening and closing ticket numbers, amount remitted etc., and obtain the permission of Traffic In charge in writing to accept the cash through TIM offline program. There will be scope for mis- appropriation, if the above procedure is not followed by the Depot Supervisors.

Though clear instructions are given, it is noticed that, Off-line Programs Register is not being maintained at depots and there is no cross verification for the amount received through TIM offline program.

To overcome the above, Computer Department has modified the software to generate a monthly statement showing the details of TIMs received through offline program and also TIMs with mismatching ticket numbers (i.e., closing number of previous day not matching with the opening number of current day). These statements have to be cross checked with the TIM total Remittance Report generated at the time of remittance of cash by the Conductor/Driver to the ADC and day wise statement generated through off line program to ensure the correctness of the remitted amount. After a thorough check by the traffic incharge, Accountant and Depot Manager, these statements shall be submitted to Audit along with Depot Incentive statements. Even if, there is no TIM failure during the month, a "NIL" report shall be submitted to Audit along with Depot Incentive statement. The Dy.CAO/ AO will pass the Depot incentive amount only after receipt of the statement (copy of the statements are enclosed).

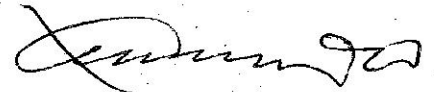
The following are the columns to be maintained in the TIM FAILURE REGISTER.

1) SL No 2) Tim No 3) Tim failure date 4) Amount paid 5) Tim No 6) Route & service No 7) Conductor name & staff no 8) Signature of conductor 9) Signature of on duty ADC 10) Signature of DC (E) 11) Signature of Traffic Incharge 12) Signature of Depot Manager

The above register has to be verified and certified by the Traffic incharge and Depot Manager duly verifying the STAR document, TIM Total Remittance Report and ADC cash Statement etc. The Depot Manager certified exception statement of TIMs (Earnings feed thru TIMs failure program, TIMs uploaded but cash not received and TIMs tickets mis matching during the month) has to be verified by the audit wing of Accounts Department of RM'S office before approving the payment of Depot incentive.

The above mentioned programs are ported in RTCWAN "DCP/TPTOBJ/OLTAS" folder along with the implementation procedure "modifications.oltas".

Therefore, it is requested to advise the Depot Managers to utilize the above modified programs for smooth functioning of DCP Modules & TIMs and advise the Dy.CAO/AO to release Depot incentive only after audit of the above statements and register.



EXECUTIVE DIRECTOR (E & IT)

To

All Officers of Corporation.

Copy to ED (O, MIS & AM), FA & CAO and all ED / ZONES for information.

Copy to CTM, CMM, CCM, CA & CM (A &S) for information.

Copy to All Regional Managers for information.

Copy to all Dy.CTMs, DVMS, Dy.CAO for necessary action.

Copy to all AOs of Regions for verification of the above statements before approving the payment of Depot incentive.

Copy to all Traffic and Accounts incharges of depots for necessary action.