

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION



Corporate Office,
Mushirabad, Hyderabad-2,
Dated: 12th Dec'2011.

Lr.No: STO(DP)/Isa(1)/2011-IT.

To
All the Regional Managers,
APSRTC

Sub:- PAYROLLS - Generation of Attendance and LSA particulars of employees through Internet information - Regarding.

It is a regular practice for the field managers and supervisors to verify the Leave, Sick and Absent registers in the Depots for sanctioning of Leaves or deciding the punishments for crew in absenteeism cases. By properly monitoring the above information we can improve the attendance of crew, operate the services punctually without cancellation and thereby increase the revenue of the Corporation.

To record the L-S-A particulars in the register, lot of hardship is being faced in the Depots and it is practically difficult for the Depot Manager to review LSA Register all the time. To facilitate the field managers for easily accessing the LSA particulars of the Crew, it has been decided to provide the information on internet.

Since the data regarding the Attendance particulars and Leave, Sick and Absent details (pre-audited) are available in the Payrolls Module, using this data Computers Department has designed and developed the web enabled software for display last 12 months Attendance particulars and LSA details of each and every employee.

The Attendance and LSA particulars of employees through above software can be accessed in internet using the URLs: 1. "<http://110.234.129.177/payroll/>"
2. "<http://59.90.214.203/payroll/>".

Hence, all the Regional Mangers are advised to instruct the Depot Mangers and supervisors to utilize the above software at all the units and send the feed back on the software for any modifications or improvements if necessary to Dy.CME(SM-IT) / Bus Bhavan, Hyderabad.

EXECUTIVE DIRECTOR (E&IT)

- Copy to Director (V&S), ED(O&MIS), ED (A&AM),FA,CAO and all EDs of Zones for favour of Information.
- Copy to CTM(O)/CPM for information and necessary action.
- Copy to Dy.CTM/Dy.CMEs/Dy.CAOs of Zone/ Regions for inf. and n/a.
- Copy to DVMS of HYD/CRMR/SD/SNC for inf. and n/a.
- Copy to all Depot Managers for necessary action.

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APSRTC OFFICE STENOGRAPHERS ATTENDANCE AND LSA REGISTER

DESIGNATION NAME

APSRTC OFFICERS/EMPLOYEES ATTENDANCE AND LSA details

NAME	STAFF NO
K.V.S.N.MURTHY	353082

DESIGNATION	UNIT	MONTH	YEAR	ATTENDED DAYS	LEAVES	SICK	ABSENT
JA(FIN)	TRAINING SCHOOL (VIJAYAWADA RE)	Dec	2010	29	1	0	0
JA(FIN)	TRAINING SCHOOL (VIJAYAWADA RE)	Jan	2011	30	1	0	0
JA(FIN)	TRAINING SCHOOL (VIJAYAWADA RE)	Feb	2011	30	1	0	0
JA(FIN)	TRAINING SCHOOL (VIJAYAWADA RE)	Mar	2011	26	2	0	0
JA(FIN)	TRAINING SCHOOL (VIJAYAWADA RE)	Apr	2011	31	0	0	0
JA(FIN)	TRAINING SCHOOL (VIJAYAWADA RE)	May	2011	26	4	0	0
JA(FIN)	RM 'S OFFICE FINANCE VJA	Jun	2011	31	0	0	0
JUNIOR ASST. (FINANCE)	RM 'S OFFICE FINANCE VJA	Jul	2011	19	1	10	0
JUNIOR ASST. (FINANCE)	RM 'S OFFICE FINANCE VJA	Aug	2011	0	0	31	0
JUNIOR ASST. (FINANCE)	RM 'S OFFICE FINANCE VJA	Sept	2011	16	0	15	0
JUNIOR ASST. (FINANCE)	RM 'S OFFICE FINANCE VJA	Oct	2011	28	2	0	0
JUNIOR ASST. (FINANCE)	RM 'S OFFICE FINANCE VJA	Nov	2011	31	0	0	0