ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

O/o the Managing Director
Mushirabad: Hyderabad-20

No.AME-III(Comp)/RMIS/99-EDP   Dated : 20-08-1999.

To
The All the Depot Managers,
A.P.S.R.T.C.

Sub: **RMIS** - Sending of MIS data to Regional Offices on the same day -Instructions
        - Reg.

        The *Zonal* MIS / Regional MIS software was developed by M/s Ram Informatics Ltd.,
as per our specifications and instructions for implementing of the same at all Zonal / Regional
Managers Offices. We have already trained the Regional Core Group Members, Zonal /
Regional MIS staff for about one and half months time on Windows, Oracle and the above
packages. We have already procured and installed high configuration computer systems at all
the Zonal / Regional Managers offices for implementation of above software.

        To generate the reports in above software daily, the Depot Officials have to send the
Traffic, Mechanical, Stores data generated on that day to the concerned Regional Managers
offices by 13.00 hrs. every day. It is observed that the daily log sheet particulars are fed next
day or coming days, this is delaying in generating the reports in above packages.

        Therefore, you are advised to instruct the concerned staff viz., Traffic Incharge,
Mechanical Incharge, Stores Incharge and System Supervisors to complete their data entry of
the day before 8.00 A.M. on next day, or before the DOLTAS / OLTAS daily Reorganization
is completed which ever is early. They should also send the MIS data generated in computers
on floppies to concerned Regional Offices by 13.00 hrs. positively. If any problem is
encountered during the Reorganisation or generating the MIS data, you may advise the
concerned staff to immediately contact Regional Core Group Member stationed in Regional
Managers Offices.

        To send the data through floppies properly, we have to procure floppy casings. Cost of
each floppy casing is about Rs.20/- (Rupees twenty only). You are advised to arrange to
procure 3 floppy casings so as to send the floppies to RM's Office regularly, besides procuring
1.44 MB floppy box E.2. If the above items are not in Stores, take necessary action for
procurement of above items immediately duly following standard procedures.

        Please acknowledge the receipt of this circular.

                                                        Sd/-DY.CME
                                                        (COMPUTERS)

Copy to All Executive Directors of Corporation for favour of information please.
Copy to CE(C&IT) for favour of information please.
Copy to All Regional Managers of Corporation for favour of information please.
Copy to All Dy.CTMs & Dy.CMEs of Corporation for information.
Copy to Dy.CTM(M&C)s of Corporation Zones for information pi.