

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.Dy.CME(SM-IT)/116/2006-IT.

O/o the VC & MD.
Mushirabad,Hyderabad-20.

CIRCULAR No : 10/ 2006 Dt. 10.7.2006.

Sub : DCP - Software to generate statement of top 10 Incentive Earned Conductors
-Drivers list at depots - Reg.

Ref: Circular No. 8/2004-IED, Dt. 10.5.2004.

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Circular No. cited above was implemented at all depots w.e.f. from 1.6.2004, **OLTAS** Module under Depot Computerisation Project (DCP) which calculates incentives payable to Depot personnel. The Incentive amounts payable on reaching the target, more than the Target to 110% of the Target, more than 110% to 120% of the Target, More than 120% to 130% of the Target, more than 130% to 140% of the Target and more than 140% is calculated automatically by Computer, and depending upon the eligibility criteria, amounts are paid to CREW on the Spot after the spell of duty, and also at the end of month.

DCP Module also tracks the HSD saved by individual Drivers/Depots etc., and thus calculates the amounts payable to Depot personnel on HSD parameter.

At the end of month, Computer System prints out the monthly Group Incentive Statement (grpincn.x) and incentive payable paysheet (paysheet.x) giving the details of incentive amounts payable to Depot personnel based on various parameters like Earnings, HSD, LUB, TYRES CPK, Springs etc.,

Based on the above data, Head Office IED Department will identify top Incentive Earned 10 Conductors and Drivers at Corporate level and an Appreciation Letter is sent to the Employee under the signature of VC & MD.

Many requests have come from various Regions, to develop software to identify Maximum Incentive earned CREW using DCP Module data, so that the Employees who earn maximum Incentive for the month can be appropriately appreciated by Higher-Ups.

Based on the above requests, Computers Department has developed a program 'inexcp.cob' to execute on the day of Group Incentive Generation, so that a **Statement of TOP 10 (MAXIMUM) Incentive earned Conductors/Drivers for the month** is generated.

This statement contains the following Details like Staff No., Basic Pay, Spot and Monthly Incentive amount earned on Earnings Parameter, Incentive earned on HSD parameter, total incentive **amount earned by** employee during the month, 02 cases for the month, and Attendance particulars **for the month. The** above details can also be cross verified in the Monthly Group Incentive item **(ix) column and** individual employee details in paysheet.

This statement after certification by the Depot Manager for the month, has to be sent to concerned Divisional Manager, Regional Manager and Zonal Manger Offices before 15th of every month without fail. Based on above report, Divisional, Regional and Zonal TOP Conductors / Drivers list on total Incentive earned can be prepared.

Therefore, all the Depot Managers are requested to utilize the above program and generate the report every month, and send without fail a certified copy to HO/IED Department along with Monthly Group Incentive report, and a copy to DVMS/RMs and ZMs office without fail positively by 15th of every month.

In case of any problem in execution of this program, the concerned Regional/Divisional Core Group Members may be advised to attend or contact Head Office Core Group Supervisors for further assistance.

To


Executive Director! IT & MS)
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- All the Depot Managers,
- Copy to All Executive Directors of HO/FA / CAO for inf. PI.
- Copy to All Executive Directors of Zones for inf. PI.
- Copy to CTM(O) / CA for inf.
- Copy to All Regional Managers for inf. & n/a .
- Copy to All Divisional Managers for inf.
- Copy to ATM-I(Mgr-IT) / AME-II(Mgr-IT) for inf.
- Copy to Central Core Group Members/HO for inf.
- Copy to Regional/Divisonal Core group members for infn. & n/a.