No. : ATM-1(M-IT)/291(1)/2014-IT

Corporate Office,
Mushirabad, Hyderabad-20,
Dated: 13.05.2014.

To
All the Regional Managers
APSRTC

Sub: <u>FARES</u> - Obsolete the double over stamped ticket stock, MSTs & TAYL
including from conductor Hand Trays - Implementation of software -
Reg.

Ref: 1) Cir No.45/2013 OPD (P), Dt.04.11.2013.
2) Lr.No.P9/291(6)/2013-OPD(P), Dt.05.02.2014.

Vide letter at reference 2nd cited, instructions were issued by OPD to
utilize the double over stamped passenger tickets and bus pass tickets up to 28-
02-2014. After 01-03-2014, these left over tickets blocks both in the stock and
hand trays should not be utilized and obsolete them duly following the procedure
in vogue.

Computers Department has modified waybill issue program to prevent
issue the obsolete double over stamp blocks from stock to trays through waybill
issue. But the double over stamp tickets are still in the conductor hand trays. A
new program is developed to identify the obsolete blocks in each tray and to
generate obsolete tickets check list. The check list will help the traffic in-charge
to process a note file for obtaining sanction to destroy them.

Therefore all the Regional Managers are hereby advised to issue
instructions to the concerned to obsolete the double over stamped tickets in
trays duly following the procedure and utilizing the software.

<u>Procedure:</u>

1. Download obstraychk.cob, obsblkdel.cob from RTCWAN /DCP/TPTOBJ/fare to
depot server /tptobj/fare.
2. Download fmen9999.isf from RTCWAN /DCP/TPTOBJ/fare to depot server
/data.
3. Enter in to DC (E) operator code and select "F" option.
4. Select 05 option for obsolete tickets and Bus pass Programs.
5. Select 05 option for check list of obsolete tickets from ticket trays (Duly
marking Y to obsolete blocks in trays)
6. Audit check list of obsolete tickets from ticket trays and note file sanction to
be obtained from RM's concerned.
7. After destructions of obsolete tickets bring depotcode+obstray.isf including
depot master files for software program from Head Office to delete tickets
from ticket trays.

CHIEF ENGINEER (IT) 14/5/2014