



ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION™

No: AME-1 (Mgr-IT)/Vemas(12)/2013.

**Office of VC & MD,
Bus Bhavan, Hyderabad-500 624,
Date: 29th Dec, 2013.**

**To
All Regional Managers,
APSRTC.**

Sub:- TYRES: Reconciliation of Tyres at Depots and Zonal Stores – Instructions issued –Reg.

Ref :1) Letter No: AME-1(Mgr-IT)/VEMAS(03)/2012-IT Dated 24-08-2012.

2) Letter No: SO (Mgr-IT)/OLIMS (Tyres)/6.1/13-14 Dated 25-06-2013.

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With reference to the letters cited above, instructions were issued to take immediate action by Depot Managers to delete the unconnected tyres in the depots duly following the procedure.

Even after laps of six months some depots have not submitted the soft copy of the total tyres available in the depot to COS/Zone to identify the Unconnected tyres at Zonal Stores and hence affecting the depot wise , zone wise and corporation wise reconciliation.

Hence the following instructions are once again reiterated for getting correct reconciliation of tyres of every depot at corporate level.

Procedure to be followed at depot:-

1. Down load the program "tyremasop.cob" from "RTCWAN" /DCP/TPTOBJ/vemas directory to depot /tptobj/vemas directory.
2. Take the physical census of tyres on 31-12.2013 as per the standard procedure. Run the tyres bunch wise statement program (tycensus.rpt). If any unconnected tyres are available, Mark these tyres as unconnected duly running the " TYRE MASTER OPERATION " program through "VEMAS" main menu. The tyres marked as unconnected will not reflect in tyre census statement , tyre reconciliation statement and in tyres bunch wise statement.
3. After ascertaining the correct VEHICLE TYPE (i.e., DISTRICT/CITY/LONG DISTANCE) in vehicle master for all vehicles, run the TYRES CENSUS AND RECONCILIATION statement from "VEMAS" main menu. The generated "depotcodeMMYYtcentot.dat and depotcodeMMYYtcen.dat" file should be kept in "RTCWAN" /hodata directory.
4. If any tyres are marked as unconnected, the Depot Managers shall process a note file to DY.CME (SM-IT) /HO duly taking the sanction of competent authority as per procedure for deletion of these tyres from "VEMAS" master.



Procedure to be followed at Zonal Stores:-

1. Down load the programs viz., **tyrecensus.sql** and **tyre_census.inp** available in **"/home/olimsho/modifsw"** directory of RTCWAN. Run the **tyrecensus.sql** report which in turn generate the list of tyres available at J-ward and TRS of respective Zonal Stores.
2. Perform the physical verification of tyres (Tyres Census) at end the year (31st December' 2013) as per the procedure in vogue.
3. Mark (round off) the tyres with RTC NOs which are present in the Tyres Census data list and physically not available either at J-ward or TRS.
4. Enter the details tyres, which are not physically available through the form.(Tyres_census).
5. After completion of the entry of not available tyres, commit the transaction, which will change the flag of current classification code (cur_cls_cd) the tyres to "US" (unserviceable).
6. Run the Tyres Census reports (tyos.sql, tychk.sql) every month end and upload the zone wise tyre census data report (viz. **VJAtyrecens.dat**) in **"/home/hodata"** of RTCWAN without fail.

Hence all the Regional Managers are requested to instruct the Dy.CMEs and Depot Managers to complete the above procedure by 31.12.2013 and submit compliance to the undersigned. Executive Directors (Zones) are requested to advise the Controller of Stores and AME (Tyres) to complete the task by 31.12.2013.

EXECUTIVE DIRECTOR (E & IT) 29/12

Copy to All EDs (Zones) for favor of information.

Copy to CME (O) for information & n/a.

Copy to All Dy.CMEs, Dy.CME (P) & COS (Computers) for information & n/a.

Copy to All COS/Zone for arranging to delete the unconnected tyres of depots from Zonal Stores tyres data base.

Copy to All AME (Tyres) and SO (D&T)s for n/a.

Copy to All Depot Managers for n/a.

Copy to All Mechanical In charges for n/a.

Copy to All Core Group Supervisors for n/a.

Copy to All Depot System Supervisors for n/a.

Copy to All OLIMS Core Group Supervisors for n/a.