ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

O/o the VC & MD,
MSRD, HYD - 624

No. AME-1(M-IT)/SY(1)/13-IT

CIRCULAR No. 06/2013-IT, dt. 19.03.2013

Sub : SOFTWARE - Web based software for status of vehicles in
Scrap Yards - Reg.

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Vehicles are being sent by the Depots/Units, to the Scrap Yards in the Zonal/Regional Stores concerned, for disposal. As of now there is no mechanism to track the information about the vehicles sent for scrap and their status. Due to this, problems are being faced in accountal of the vehicles.

In view of the above, IT Department has developed a web based application for tracking the status of scrap vehicles in Scrap Yards, right from their acceptance in the Scrap Yard, till their disposal. The said application is hosted in Head Office Server and can be accessed through internet on the URL www.apsrtcinfo.com/syard.

The procedure for using the said application is enclosed herewith.

All the COS' are requested to use the said Web Application and arrange for entering the details of vehicles upon receipt and update their status till their disposal.

EXECUTIVE DIRECTOR (E & IT)

Encl : As above.

To
The Controller of Stores' of all Zonal/Regional Stores.

Copy to ED (A & P) for information.
Copy to all EDs (Zones) for information.
Copy to CFM for information.
Copy to all RMc/Dy.CMEc for information.

PROCEDURE FOR UTILIZING THE WEB BASED APPLICATION FOR SCRAP YARDS

LOGIN

> ➤ The application can be accessed on the URL www.apsrtcinfo.com/syard.
> ➤ A login screen will be presented. The user names and current passwords for logging in are given hereunder:

Sl. No.	Zonal/Regional Stores	User name	Password
1	Zonal Stores/Uppal	HYD	hyd@123
2	Zonal Stores/Karimnagar	KRMR	krmr@123
3	Zonal Stores/Vizianagaram	VZM	vzm@123
4	Zonal Sores/Vijayawada	VJA	vja@123
5	Zonal Stores/Nellore	NLR	nlr@123
6	Zonal Stores/Kadapa	KDP	kdp@123

PASSWORD CHANGE

> ➤ The existing passwords can be changed at any time through the User → Change password menu item which presents data entry screen for changing password.
> ➤ This prompts for the existing password and the new password which will have to be entered twice.
> ➤ It is advised to immediately change the existing password.

VEHICLE RECEIPT

> ➤ Details of vehicles received are to be entered through the Data entry screen which can be accessed through Data entry → Vehicle receipt menu item.
> ➤ The yard location (in case of more than one yard), date of accepting the vehicle in the yard, Depot/Unit from which the vehicle is received, Type of vehicle, Vehicle number, Date of commissioning, Total KMs, KMs during the financial year and remarks, if any are to be entered.
> ➤ All the fields except the Remarks field are mandatory.
> ➤ In case the vehicle type is a bus, two additional fields viz. Bus type and wheel base will appear, and selection through list box are compulsorily to be made for these items.

➤ All dates should be in dd/mm/yy format (for eg. 13/5/12 or 13/05/12)
➤ Vehicle numbers should be entered in full, without any spaces in between for eg. APZ83, AAZ742, AEZ8783, AP10Z864 etc. The numbers should not be zero padded on the left i.e., APZ0034, AEZ0634, AP09Z0673 are not permitted. They should be entered as APZ34, AEZ634, AP9Z673 respectively.

NEW TENDER DETAILS

➤ Details of new Tender are to be entered through the Data entry screen which can be accessed through Data entry → New Tender menu item.
➤ The Tender Notice number, Tender Notice date, Date of opening and Remarks are to be entered. Only the Remarks field is optional.
➤ The screen also gives list of all the vehicles available in the yard which can be included in the Tender. The vehicles which are proposed to be included in the Tender have to be selected by ticking in the check box provided against each.

TENDER STATUS UPDATE

➤ Updation of status of Tender for vehicles which are included in various tenders can be done through the Updation screen which can be accessed through Data Update → Tender Details → Tender response menu item.
➤ The screen presents a list box with list of Tender notice numbers form which one has to be selected.
➤ On pressing the Get details button the list of vehicles in the selected Tender are presented.
➤ Status of the vehicles can then be updated through the list boxes provided against each vehicle. The status update in this case will either be **No response** or **Quoted**.
➤ The vehicles for which there is no response will be available for inclusion in a new tender.

APPROVAL STATUS UPDATE

➤ Updation of status of approval for offers received can be done through the Updation screen which can be accessed through Data Update → Tender Details → Approval details menu item.
➤ The screen presents a list box with list of Tender notice numbers form which one has to be selected.
➤ On pressing the Get details button the list of vehicles in the selected Tender, excluding the vehicles for which there was no response, are presented.

➤ Status of the vehicles can then be updated through the list boxes provided against each vehicle. The status update in this case will either be **Auctioned** or **Rejected**.
➤ The vehicles for which offers are rejected will be available for inclusion in a new tender.

VEHICLE LIFTING STATUS UPDATE

➤ Updation of status of lifting of vehicles which are auctioned can be done through the Updation screen which can be accessed through Data Update → Tender Details → Lifting details menu item.
➤ The screen presents a list box with list of Tender notice numbers form which one has to be selected.
➤ On pressing the Get details button the list of vehicles in the selected Tender, which have been auctioned/sold are presented.
➤ Status of the vehicles can then be updated through the list boxes provided against each vehicle. The status update in this case will either be **Lifted** or **Not Lifted**. The Lifting date has to be compulsorily entered for vehicles lifted.
➤ The vehicles which are not lifted will be available for inclusion in a new tender.

REPORTS

➤ Currently two reports are available.
➤ The report showing the summary of status of vehicles can be accessed through Reports → **Summary Report** menu item.
➤ The report which will be in the format required by AO(C&B)'s Section/HO can be downloaded through Reports → **C&B Report** menu item. This report will only be useful for AO(C&B)'s Section.