

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No: Dy.CME(E)/138(6)/2000-MED

**O/o the Managing Director
Mushirabad : Hyderabad
Dated : 16.03.2000**

CIRCULAR No: 5/2000-MED, Dated 16.03.2000

SUB: ELECTRICITY - Cost control - Observance of economy in the consumption of electricity - Reg.

- REF: 1) Circular No. 30/1998, Dated 18.11.1998.
2) Minutes of the meeting convened by Hon' ble Minister for Transport on 16.12.1998.
3) APSEB Gazette No. 117, B.P. Ms.No. 62 (Operation & Commercial), Dated 28.12.1998.
4) Circular No. 2/1999, Dated 14.01.1999.
5) Circular No. 4/1999, Dated 02.02.1999.**

- 1 The Corporation is spending about Rupees Fifteen Crores annually on electricity consumption and this expenditure is increasing year after year on account of upward revision of electrical charges by APSEB and increase in consumption of electricity by the Units of APSRTC on account of indiscriminate usage of major loads like flood lights, Tower lights, High Bay lights / Tube lights, Air Conditioners etc., at Depots, Workshops, Tyre Retreading Shops, Bus Stations and Offices etc.**
- 2 In the recent performance review meeting with Depot Managers of Vijayawada Zone, Vice Chairman & Managing Director expressed concern about lack of control on electricity charges and emphasized the need for strict control on electricity consumption by all the Depot Managers and other Officers at Depots, Bus Stations, Depot Garages, Workshops and Tyre Retreading Shops.**
- 3 To cut down the expenditure on electricity, it is necessary to restrict the consumption, duly maintaining a Duty Register in all Bus Stations, Depot Garages, Workshops, Tyre Retreading Shops, Offices and to make individual Official / Staff responsible to switch off the lights whenever not required including the day time, as per the Proforma at Annexure - 'A'.**
 - i) It is also suggested to use only one Air Conditioner at a time in computerized Depots.**
 - ii) Quota shall be fixed on electricity Bills Depot-wise / Region-wise limited to 80% of the average consumption per month calculated during the previous year. Major Bus Terminals like Imlibun Bus Station, Jubilee Bus Station etc., unnecessary illumination shall be switched off after 22:00 Hours, duly maintaining required level of illumination during late night hours Other medium Bus Stations where there is low density of passengers and small Bus Stations, illumination shall be switched off except one or two lights after 20:00 Hrs.**
 - iii) Electricity charges shall be promptly collected from the Stall Owners at the Bus Station Complexes.**

These instructions were already issued earlier vide Circular cited at Reference-4 for strict implementation.

- 4 But not much improvement is noticed towards economy in the consumption of electricity by Unit In charges to control the consumption which was limited to 80% of the average consumption per month calculated during the previous year.**
- 5 Dy Chief Mechanical Engineers of Regions should review the Electricity consumption of Depots and Units during their Inspections.**
- 6 Regional Managers should review the Electricity consumption of Depots and Units in the periodical review meetings of Managers.**

Therefore all Unit In charges shall take personal interest to achieve this target strictly.

The responsibility for economy in the consumption of Electricity lies with the Unit In charges of the respective Units.

Please acknowledge the receipt.

Sd/-

EXECUTIVE DIRECTOR (Engg)

Encl: Proforma Annexure-'A'

// Attested by //

Sd/-

Dy Chief Mech. Engineer (Elec.)

PROFORMA

DUTY REGISTER: To switch on/off Lights, Fans, Tower Lights, Air Conditioners at Bus Stations/Depot Garages/Offices, etc.

Traffic Wing :: Bus Stations

Date	Tower Lights	Platform Lights	Other Yard Lights	Air Condi-tioners	ON/OFF Timings	Name, Staff No. Designation and Signature of the Controller/ Stn. Manager/Sec-Guard
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Mechanical Wing : Depot/Garages/Yard/Workshops/Tyre Retreading Shops

Date	High Bay Lights/ Tube Lights Fans etc.	Pit Lights	Tower Lights/ Other Yard Lights	Air Condi-tioners	ON/OFF Timings	Name, Staff No. Designation Mechanic and Signature of the Section Incharge / Sec-Guard
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OFFICES

Date	Warranda Lights	Air Conditioners Fans/Tube Lights	ON/OFF Timings	Name, Staff No. Designation and Signature of the Section Head/Clerk/Office Boy/Sec-Guard
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DEPOT MANAGER/UNIT INCHARGE

