

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.OP2/462(9)/2000-MED

Office of the VC & MD,
MSRD: HYDERABAD-20.
Dated : 18.07.2000.

CIRCULAR NO.28/2000-MED, Dated 18.07.2000

SUB: MAINTENANCE - Maintenance on the UPKEEP of Depot Garages and Workshops - Disposal of unserviceable items - Reg

REF: 1) Cir.No.09/2000-MED, DT.30.03.2000
2) Cir.No.10/2000-MED, DT.31.03.2000
3) Cir.No.30/99-MED, DT.04.10.1999.
4) Cir.No.29/99-MED, DT.04.10.1999.

Instructions were issued vide Circular cited at reference-1 for the selection of Best Depot in Upkeep of Garage for the year 2000-2001. In the above Circular one of the main criteria for selection of Best Upkeep Award is disposal of unserviceable items and 1 /3rd of total marks are allotted for the same. Similarly for selection of Best Workshop, Upkeep is one of the criteria for selection and the same is communicated to all concerned vide Circular cited at reference-2.

Further, instructions were already issued vide Circulars cited at reference-3 & 4, regarding the disposal of unserviceable oils and Spring blades on time by the Depots to auction the same in time and to realise the revenues to the Corporation.

Instances have come to the notice that in many of the Depots, unserviceable materials and other items are laying in the Depots with out DS 8 which gives shabby appearance of the Depot Garage. Similarly the Workshops are also not keen in taking timely action for disposing of unserviceable items resulted in accumulation and giving shabby appearance and inconvenience to the staff during the work carried in the yard besides not realising the revenue to the Corporation in time.

Hence, it is necessary to review the following areas every month and take necessary action in time.

Disposal of used oils, greases and spring blades on time and corrective action taken as per the instructions issued through Circulars cited at reference-3 & 4.

To identify the unserviceable, absolute items which are laying in the Depots and Workshops and dispose them immediately duly obtaining sanction of the competent authority.

Sending the scrap Vehicles to the scrap yard on time after receiving the final sanction for scrapping.

The Dy.CMEs of the Regions are advised to review the activity of disposal of unserviceable items Depot-wise during the review meetings held at Regional level and take corrective action wherever necessary.

The Works Managers are advised to ensure the disposal of unserviceable items on time.

The Controller of Stores of the Zones are advised to review the disposal of unserviceable materials in the review meetings held with concerned Zonal Manager and ensure the disposal of the same on time to realise the revenue to the Corporation.

The Regional Managers are advised to ensure to review the activity of disposal of unserviceable materials in the review meetings held at Regional level and initiate corrective action.

Sd/-

EXECUTIVE DIRECTOR (Engg)