

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No. OP2/862(1)/2001-MED

**Office of the VC & MD
Mushirabad, Hyderabad-
20. Date : 24-12-2001.**

CIRCULAR No. 38/2001-MED, DT. 24-12-2001.

SUB. :- HSD DISPENSING PUMP - Excess / Short delivery notice by Weights & Measures Department at some Depots - Guidelines Issued - Reg.

It has been reported by some Depot Managers that the authorities of "Weights & Measures Department" have conducted checks in December 2001 on excess/short delivery, validity of licence & stamping, 5 liters can stamping and sealed the defective/mal functioning dispensing Pumps. Similar instances are likely to happen at other Depots of the Corporation. To prevent such unpleasant incidents, the following guidelines are issued.

- 1) As per the standing instructions, accuracy of each dispensing Pump provided in Depots shall be checked every day by taking the delivery into 5 Ltr. cans. The details of checks done by Garage Supervisors to ensure accuracy on delivery of HSD Dispensing Pumps shall be recorded in a register.**
- 2) The 5 Ltrs. measuring cans are to be got stamped by the Weights & Measures Department every year and the certificate issued to this effect shall be made available in Oil bunks.**
- 3) If any excess/short delivery is noticed, prompt action has to be taken to rectify the defects through the Oil Companies IOCL, HPC & BPCL. The Managers have to bring the recurring problems observed in HSD Dispensing pumps and service inadequacies to the Senior Executives of Oil Bunks. Copies of such correspondence shall be marked to RM, CME (O), DVMs, Dy. CMEs and also to the Officers of Weights and Measures Department.**
- 4) The Dispensing Pumps shall be got checked by the Weights & Measures Department every year and the license be renewed within the stipulate period. Any negligence of the above aspects will lead to mal-functioning of the Dispensing Pumps and attract legal action by the Weights and Measures Department.**

Therefore, all the DMs are hereby advised to ensure (a) the accuracy of HSD delivery of each Dispensing Pump personally (b) recalibration and renewal of certificates by the Weights and Measures Department. If any mal-functioning of Dispensing Pump is observed the same shall be rectified immediately by involving the Service Department of Oil companies.

This action shall be completed within 15 days and the compliance report be submitted to RMs duly marking copy to CME (O) before 15-01-2002. Any delay/negligence in this matter will be viewed seriously.

**Sd/-
Executive Director (Engg)**