

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No. OP2/32(18)/2002-MED

Office of the VC & MD

Mushirabad, Hyderabad-20.

CIRCULAR No. 22/2002-MED, DT. 30-12-2002

SUB. :- AWARDS - Institution of Rolling Trophy for the best HSD KMPL Depot on monthly basis and Rewards to employees of Depot - Reg.

Corporation is spending around Rs. 780 crores annually on purchase of HSD Oil at the present rate of HSD oil. With the dismantling of Administered Pricing Mechanism b> Government of India, the prices of HSD oil are likely to be revised every fortnight as per the fluctuations in prices in international market. The expenditure on HSD oil will increase with increase in prices of HSD Oil. With every upward revision of HSD oil prices we have seen steep hike in HSD oil prices during the current financial year.

With vigorous training of Drivers on driving technology, constant monitoring & counselling of low HSD KMPL Drivers by DMs, the HSD KMPL of some of the Depots has shown remarkable improvement this year as compared to last year. In the month of Oct 2002, 19 Depots and in the month of Nov. 2002, 18 Depots have exceeded a HSD KMPL of 5.50 for the month.

The importance of proper maintenance of all Buses in a Depot with active participation of employees and Supervisors has contributed to significant increase of HSD KMPL in certain Depots.

The constant drive & persuasion among the Managers for excelling their own performance in HSD KMPL has created healthy competition among Depots. Similarly with the sustained training of Drivers on driving technology at Depots by driving instructors and 6 highest HSD KMPL Drivers, the scope for improving HSD KMPL has widened.

In these circumstances, it is opined that there is a need to recognise the efforts put in by the Managers, Drivers & employees in Depots for achieving highest HSD KMPL every month.

Though there is a scheme to identify best Depot in fuel conservation on a yearly basis and present a trophy and cash award to DMs, the monthly achievement of highest HSD KMPL by a Depot needs to be recognised.

The subject was examined in detail and discussed with the Vehicle manufacturers viz., M/s. Ashok Leyland & M/s. Telco. The vehicle manufacturers have agreed to present a rolling trophy to the Best HSD KMPL Depot every month in their respective fleet.

The rolling trophy will be prescribed to the highest HSD KMPL (Gross Bus HSD KMPL) Depots in Leyland and Tata fleet every month at a function to be organised in the respective Depots. The Regional Managers shall consolidate the data on gross Bus KMPL of Depots and communicate the information by 5th of every month to ED(E) to declare the highest HSD KMPL depot in Tata & Leyland areas for the month. The highest HSD KMPL Driver of the Depot for the month and one best Mechanic recommended by the respective Depot Manager will be felicitated with gifts on the occasion by the companies.

The exact date and time of function will be intimated every month in advance by Head Office in consultation with the Vehicle Manufacturers.

Since the trophy is a rolling trophy, the name of the Depot which has achieved the trophy will be painted/inscribed on it and care shall be taken to prevent damages to the trophy at the Depot. At the end of the month, the trophy has to be returned back to CME(O) through a special messenger taking care to prevent any damages.

All the Depot Managers are therefore advised to give wide publicity among the employees in the depot and putup all efforts to win the trophy. Care should be taken to ensure that there is no manipulation in figures or improper accountal of HSD oil to show higher HSD KMPL. The Depot Managers will be solely responsible for any discrepancies in accountal if detected at a later date.

All Divisional Managers and Regional Managers are advised to review the HSD KMPL of Depots regularly and provide proper assistance to the Depots to achieve highest HSD KMPL and win the trophy.

Please acknowledge.

**Sd/-
(R. P. SINGH)
Vice Chairman & Managing Director.**