

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No. OP2/32(5)/2003-MED :

O/O the Managing Director,
Mushirabad, Hyderabad- 20.

CIRCULAR NO. 08/2003-MED, DATED 08-04-2003

Sub: HSD KMPL - Improvement of HSD KMPL - Special Awards for Drivers at Depots for the year 2003-2004 - Reg.

Ref: Board Resolution No. 48/2003, dated 27-03-2003.

The Corporation will be spending about Rs.962.00 crores per annum on HSD Oil at the present performance of HSD KMPL of 5.24 for the year 2002-03 with an operation of about 210.00 crores. The prices of HSD oil are increasing every fortnight and this expenditure is likely to go up in the future as and when, prices are further increased. Corporation has taken up vigorous counseling & training of low HSD KMPL Drivers at the Depots. This has resulted in improvement in the HSD KMPL of the Corporation from 5.07 in the year 2001-02 to 5.24 upto March '2003. The training programme & counseling of low HSD KMPL Drivers has proved that Driver plays a major role in fuel conservation. Hence it is very essential that while on one hand the low HSD KMPL Drivers are counseled & taken up for training to improve their HSD KMPL performance, it is equally important to recognize the efforts of the Best HSD KMPL Drivers so as to motivate them to sustain & improve their performance and create role models in the Depots for other Drivers to emulate their performance & Achieve the Awards.

I. CASH AWARD SCHEME TO TWO BEST DRIVERS IN EACH DEPOT FOR HSD OIL CONSERVATION:

As stated above, in order to recognize the efforts put in by the Best HSD KMPL Drivers who have conserved the highest: quantity of HSD Oil during the month, the Corporation has introduced a special Cash Award Scheme in the year 2001-02 for Two Best HSD KMPL Drivers in each Depot every month who have conserved the maximum diesel with highest possible HSD KMPL as compared to the Corporate average HSD KMPL of previous year.

The Scheme has been continued for the year 2002-2003 with the approval of Board.

In view of the positive results and high growth in HSD KMPL during 2002-03, the Corporation Board vide resolution cited, has approved for extending the Award scheme to the year 2003-04 w.e.f. April 2003 to March 2004.

II. 1. SALIENT FEATURES OF AWARD SCHEME:

Two Best Drivers from each Depot will be identified every month who have conserved maximum HSD oil.

The Best performers will be given a Cash Award of Rs.250/- and Rs.150/- respectively besides appreciation letters from Regional Managers.

CRITERIA FOR SELECTION:

Maximum conservation of HSD Oil during the month in the Depot.

The Corporate average HSD KMPL of 5.24 (Provisional) for the year 2002-03 will be taken as base for the purpose of calculating the savings of HSD oil by individual Driver.

Shall have minimum 24 days attendance during the month.

Shall wear uniform at all the times while on duty.

Shall maintain punctual operation of services with a punctuality of not less than 90% departures during the month.

Shall not be involved in any disciplinary cases and stoppage of Buses cases.

Damage / Accident free record in the month.

Shall be courteous in behavior with the public as well as RTC Officials.

II. 3. SELECTION AND AWARD PRESENTATION:

Corporate average HSD KMPL for the previous year i.e., 2002-03 shall be exhibited at prominent places of the Depot. It will be a guiding figure for the Drivers to achieve more HSD KMPL and to conserve more fuel in that month.

The DM shall send the HSD KMPL saving statement for audit at RM Office in the first week of next month and after clearance from audit shall announce the Two Best Drivers selected for the Award.

Any Driver is eligible to receive continuous Awards without any restriction, provided he continues to be the highest oil saver and fulfills all the conditions stipulated above.

The Awards should be presented by the 15th of every month in a function at Depot.

The Scheme will come into effect from April 2003 and valid upto March 2004.

All the RMs/ Dy.CMEs/ DVMs are requested! to give wide publicity of this award scheme duly exhibiting a copy of this Circular in all notice boards and also by organising the functions at depots to present the awards every month.



**EXECUTIVE DIRECTOR
(ENGG)**

**To
All Depot Managers,
A. P. S. R. T. C.**

Copy to : Director (V&S), ED(MIS), ED(A), ED(O), FA, CAO, All EDs(Z) for information.

Copy to: CME(O), CE(IE&COM), CPM, CM(HRD), CM(Trg.), CCOS, CA & Secy, to Corporation for information.

Copy to: All Regional Managers for necessary action.

Copy to: Dy.CME(C&B), Dy.CME(IEU), Dy.CME(P), COS(C)I, C0S(C)II & CSTO for information.

Copy to: All Dy.CMEs for necessary action.

Copy to: All DVMs for necessary action.

Copy to: All WMs, COSs & Dv.CAOs of all Zones for information & necessary action.

Copy to : All Principals of ZSTC of Leyland area, BTG,|HPT, TA/HPT for information.

Copy to: All AOs of the Regions for necessary action;

Copy to: Manual Section/Head Office for filing.