

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

NO.OP2/32(16)/2003-MED

OFFICE OF THE VC&MD  
MSRD, HYDERABAD-20.

CIRCULAR NO.19/2003-MED, DT.10.06.2003

SUB:HSD KMPL:- Holiday tour to the Depot Manager and Mechanical Incharge of Depot achieving highest Revenue HSD KMPL for the year 2003-2004 - Instructions issued - Reg  
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During the year 2002-2003, several guidelines were issued from the Head Office like a) utilising Safety Instructors trained by the consultant for imparting training to low HSD KMPL Drivers b) with a view to enabling the Depots to cover more number of low HSD KMPL Drivers in this training programmes it was communicated to utilise services of Six Best HSD KMPL Drivers in each Depot for training. c) The Scheme for Awarding Cash Amounts to Two Best Drivers in each Depot was continued to improve the HSD KMPL.

M/s Ashok Leyland and M/s Telco were persuaded to institute rolling trophies and Cash Awards to the Driver & HSD KMPL Mechanic for highest HSD KMPL Depots in respective areas every month.

The above steps have motivated Managers & Supervisors of the Depots to put in their efforts to enable achievement of highest HSD KMPL of 5.24 by the Corporation in the year 2002-2003.

In view of the above success, a minimum target of 5.75 revenue HSD KMPL for District Depots and 5.35 HSD KMPL for Hyderabad City Region Depots have been fixed for the year 2003-2004.

The achievements in HSD KMPL involves lot of Managerial skills among Managers so as to motivate the Drivers & Mechanical Staff to contribute their might to achieving highest HSD KMPL. The role played by the Depot Manager & Mechanical Incharge of the Depot in achieving the highest HSD KMPL among all Depots in the Corporation has to be suitably recognised and they should be rewarded so that they form role models for others to emulate their performance.

In view of the above the following Two Schemes are introduced for the year 2003-2004

1. HOLIDAY TOUR TO SINGAPORE FOR DEPOT MANAGER ALONG WITH SPOUSE FOR ACHIEVING HIGHEST HSD KMPL (REVENUE) FOR THE YEAR

2003-2004.

Depot Manager of the Depot which has achieved highest HSD KMPL & worked for maximum period during the year will be given an opportunity to proceed on Holiday Tour for 4 days / 3 nights along with spouse to Singapore. The Corporation will bear the expenditure towards travel from his place of work to Singapore & back, accommodation at Singapore / places as per tour package of reputed tour operator.

2. HOLIDAY TOUR TO SHIMLA AND OTHER SURROUNDING PLACES FOR MECHANICAL INCHARGE ALONG WITH SPOUSE FOR ACHIEVING HIGHEST HSD KMPL (REVENUE) FOR THE YEAR 2003-2004.

Mechanical Incharge of the Depot which has achieved highest HSD KMPL & worked for maximum period during the year will be given an opportunity to proceed on Holiday Tour for 7 days / 6 nights along with spouse to SHIMLA & other surrounding places. The Corporation will bear the expenditure towards travel from his place of work to SHIMLA & back, accommodation at SHIMLA / places as per package of reputed tour operator.

For the purpose of selecting the Best Revenue HSD KMPL Depot, the revenue KMs operated as per MTD 108/110 by the Depot and HSD oil consumed by the Buses (Including non - revenue Bus operations) plus miscellaneous issues and the cumulative ground tank shortage in excess of 0.25% during the year 2003-2004 will be taken into account. The miscellaneous consumption includes HSD oil issued to cleaning purpose, Generator, DGT/Oil tanker/Relief Van/ Water Tanker, Jeep of DM and any other Vehicle used by the Depot. The consumption to other Departmental Vehicles not connected to Depot use excludes miscellaneous issues i.e., Squad Jeeps / DGT of Stores Department / Driver Training Vehicles / Omni Buses / Civil Engineering DGTs / Staff Buses etc.

The Regional Manager will consolidate the information of the Depots of their jurisdiction as per the format given below and submit the same immediately by 10th of April 2004 to ED(E) duly audited by the Accounts wing for correctness so as to select the Best Depot in Revenue HSD KMPL at Corporate level for the year 2003-2004.

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SL DEPOT REVENUE KMs HSD OIL CONSUMPTION HSD OIL  
NO. AS PER MTD FOR BUSES INCLUDING ISSUED FOR  
110/108 NON-REVENUE PURPOSE CLEANING  
FOR 2003-04 FOR 2003-2004 PURPOSE

FOR 2003-04

1.	2.	3.	4.	5.		
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HSD OIL ISSUED FOR OTHER DEPARTMENTAL VEHICLES USED BY THE DEPOT i.e., DM JEEP OIL TANKER/WATER TANKER/RELIEF VAN etc., FOR 2003-04	HSD OIL ISSUED FOR GENERATOR FOR 2003-04	CUMULATIVE GROUND TANK SHORTAGE FOR 2003-04 Excl.0.25% TOWARDS EVAPORATION LOSSES	ANY OTHER MISC. CON. FOR 03-04	TOTAL HSD OIL CON- SUMED 03-04	REVE- NUE HSD KMPL FOR 03- 04	(4to (3/10) 9)
6.	7.	8.	9.	10.	11.	
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All the Regional Managers are advised to give wide publicity to create competitive spirit among the Depot Managers & Mechanical Incharges to strive & get eligibility for the above Holiday trip by achieving highest Revenue HSD KMPL.

Care should be taken to ensure that there is no manipulation in the accountal of HSD oil consumption, KMs operated or in the computation of revenue HSD KMPL.

The Scheme shall be valid for the year 2003-2004.

VICE CHAIRMAN &  
MANAGING DIRECTOR