

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

NO P2/32(10)/2003-MED



OFFICE OF THE VC & MD
HYDERABAD-20

CIRCULAR NO.20/2003 - MED. DT.16.06.2003

Sub : KMPL - Control of HSD consumption - Fixing of HSD Revenue KMPL Targets to the Depots for the year 2003-2004 for Cash Award Scheme -Communication of scheme approval - Reg.

Ref: Corporation resolution No.89/2003, Dt.07.06.2003.

1. The Corporation Board vide resolution No.89/2003, Dt.07.06.2003 had sanctioned group award scheme for Depots achieving the targeted HSD Revenue KMPL in 2003-2004.
2. The Depot-wise revenue HSD KMPL targets are worked out for Cash Award for the year 2003-2004 basing on the previous year performance & increasing trends in HSD KMPL during the year 2002-2003 on account of recent training in driving technology to Drivers at all Regions. Under this scheme, Depot will be eligible for the award if the Depot achieves and exceeds the targeted cumulative HSD Revenue KMPL for the period from April 2003 to March 2004.
3. A minimum Target of 5.75 for District Depots & 5.35 for HCR Depots is fixed. Challenging Targets are fixed for the Award in view of the positive trends in HSD KMPL shown by some Depots which have already exceeded 5.75 HSD KMPL during the last year itself.

The salient features of the scheme are :

- 4.1 An amount of Rs.50,000/- (Rupees fifty thousand only) will be awarded for achieving the target KMPL to the Depots upto 50 schedules, Rs.80,000/- (Rupees eighty thousand only) will be awarded for the Depots having schedules between 51 to 65, Rs. 1,25,000/- (Rupees one lakh twenty five thousand only) for the Depots having schedules between 66 to 100 and Rs.1,50,000/- (Rupees one lakh fifty thousand. only) will be awarded to the Depots having more than 100 schedules.
- 4.2 An additional amount of Rs.2,000/- for the Depots upto 50 schedules, Rs.3,000/- for the Depots with 51 to 65 Schedules, Rs.4,000/- for the Depots with 66 to 100 Schedules and Rs.5000/- to the depots above 100 Schedules will also be awarded for every 0.05 improvement over and above the target fixed.
- 4.3 From the award amount special awards in the form of articles of value indicated against each may be given to the following:

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AMOUNT TO BE
GIVEN

UPTO 65SCH.
DEPOT

66 &
ABOVE
SCH.DEPOT

1.	DEPOT MANAGER	RS.2500/-	RS.3750/-
2.	MECH.FOREMAN/MAIN/C	RS.1750/-	RS.2625/-
3.	SR.STORE SUPERVISOR/AMF (IF HE IS WORKING UNDER MF)	RS.1250/-	RS.1875/-
4.	MECH.CHARGEMAN/STORE	RS.1000/-	RS.1500/-

SUPERVISOR/DC(OILS)

5.	LH/VI/DI	RS. 750/-	RS.1125/-
6.	KMPL MECHANIC	RS.1000/-	RS.1500/-
7.	HELPER /CLEANER ATTACHED TO KMPL MECHANIC	RS.1000/-	RS.1500/-
8.	TYRE MECHANIC	RS. 625/-	RS. 940/-

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From the award amount special awards may also be given to the Best Drivers who have exceeded the targeted KMPL fixed to the Depot continuously for 12 months.

The quantum of special awards may be decided by the concerned Depot Manager in consultation with Regional Manager.

4.5 The categories included for the benefit under this scheme are Depot Manager, a: Mechanical Supervisors, Driving Instructors, Depot Clerks and Asst. Depot Clerks attaches to maintenance wing, Stores Supervisors, Mechanics, Helpers, Cleaners, other Artisans and Drivers (Whose average HSD KMPL of the entire year is more than the Depot targeted KMPL are eligible for sharing award).

5. The revenue KMPL for the purpose shall be reckoned by accounting the revenue Kms operated as per MTD 108 by the Depot The HSD Oil consumed by the Buses plus miscellaneous issues and the cumulative ground tank shortage during the year. T'e miscellaneous consumption includes HSD oil issued to cleaning purpose, Generator, DG- Oil tanker/Jeep of DM. The consumption to other departmental Vehicles not connected to Depot use excludes miscellaneous issues ie., Squad Jeeps/DGTs of Stores department. DTVs/Omni Buses/Civil Engineering DGTs/Staff Buses etc.

6. Employees involved in severe cases of misconduct/under suspension need not be considered for the award.

Employees who have not worked for a minimum of six months at one place –need not be c considered for the award.

8.The Depots should get certification from the concerned Regional Manager regarding the upkeep of Maintenance standards for getting eligibility for this award. The following items are to be covered.

Fitment of Radiator cap prescribed for all the vehicles

Fitment of HSD Oil tank caps with Seals for all the vehicles

Lubrication activity

Quality of preventive maintenance schedules.

9.All the Depot Managers, Divisional Managers, Dy. Chief Mechanical Engineers and Regional Managers are advised to give wide publicity to the targets and take all necessary steps to achieve the targets. The Employees, Supervisors and managers are to be motivated to make all out efforts to achieve the award.

10. The Regional Managers concerned shall identify the Depots eligible for award by constituting a committee consisting of Dy. CME of the concerned and Dy.CAO/AO of the Region on or before 15th April 2004 to verify the authenticity

end proposals of eligible Depots to CME(O) for clearance by 30th April, 2004 duly recommended by him after audit by Dy.CAO/AO of the region.

12. The function of distribute prizes is to be organised in May / June 2004 to motivate employees to give their best performance in financial year of 2004--2005 to achieve the target for that year in respect of HSD KMPL.

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13. Dy. CMEs, Works Managers, Controller of Stores are advised to extend necessary assistance to the Depots to achieve the targets.

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14. The Depot Manager in consultation with Regional Managers shall arrange the distribution of awards duly organizing a function in the Depot.

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VICE CHAIRMAN &
MANAGING DIRECTOR