



ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

Case No : PRD1/74(1)/2010-MED.

O/o VC&MD
Hyderabad-624

CIRCULAR NO:16/2010 – MED Dt.14.07.2010.

SUB: **CO/BCO** - Attention of CO/BCO Vehicles at Workshops – Sending of Vehicles as per the programme – Reg.

- REF: 1) Circular No.27/1997 – MED Dt 14.11.1997.
2) Circular No.31/2001 – MED Dt 09.10.2001.
3) Circular No.02/2010 – MED Dt 11.01.2010.
4) Circular No.05/2010 – MED Dt 26.03.2010.

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While reviewing the **Upkeep of Vehicles** with the Works Managers during the meeting held on 08.07.2010, **VC & MD** has stressed the need to reach the expectations of the commuters in the back ground of Fare hike and has taken **serious view on the slow paced attention to Vehicle Body Condition**. The tailor made systems developed in this passenger friendly objective are not being utilised by the Depots effectively. The Works managers are advised **to utilise the infrastructural facilities at Body section efficiently for the Body attention and to reduce the Cycle Time to the optimum levels** so as to ensure prompt availability of the Vehicle Resources in the field.

It has been reported by the Works Managers that the Depots are not sending the **CO/BCO Vehicles as per the programme** communicated by the respective Works Managers. It clearly indicates that the Depots are not paying due attention on Body Overhauls being taken up at Workshops. Besides, it is also resulting in **under utilization of resources** at the Workshops. The apprehension of high cost overhauling at Workshops is already attended by way of distributing the Labour and Overhead cost of Body Section among the Depots irrespective of sending the vehicle or not to the Workshop for CO/BCO.

Vide Circular 1st cited, detailed guidelines have been communicated on costing of **CO/BCO** to charge only the material cost and to distribute the Labour and Overhead Cost of Body Shop in proportion to the fleet held by each Depot in

the Zone, to encourage the Depots to go for Body Overhauling. The Labour Cost contributes to **64%** of total **BCO** Cost which is around **3.3 lakhs per Vehicle** at Corporate level. It means that a Depot will be getting **BCO** Vehicle by incurring an expenditure of only around **Rs.1.2 Lakhs** which is the material cost i.e. the remaining 36% of total cost.

In this background, the **Regional Managers** are advised to see that the **CO/BCO programme** given by the Works Managers is scrupulously followed by the Depots so as to utilize the skills and infrastructure at Workshops effectively in maintaining the healthy fleet. The **DyCMEs** are to coordinate with the respective Workshops and any **erring Depots may be suitably taken up for not adhering to the instructions.**

Works Managers are advised to chalk out the CO/BCO programme effectively in consultation with the respective Dy.CMEs as per the Guidelines given in Circular 2nd cited. They are advised to ensure qualitative Body overhauling and such vehicle shall not be dispatched to the Depots without the passing certification of concerned Assistant Works Manager.

Executive Directors are requested for the effective implementation of the Circular guidelines cited in the references.



EXECUTIVE DIRECTOR (E&IT)

Copy to: VC & MD for favour of information.

Copy to: Dir (V&S) for favour of information.

Copy to: ED(AM&GHZ), ED(H&K), ED(V&V), ED(K&N) for information.

Copy to: FA, CAO, ED(A&P), ED(T&C) and Secy to Corpn for information.

Copy to: CME (O), CME(C&B), CE(IT), CCOS for information & necessary action.

Copy to: All Works Managers for necessary action.

Copy to: All Dy.CMEs for necessary action.

Copy to: All Dy.CAOs for necessary action.

Copy to: All Depot Managers for necessary action.