



ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No : PRD1/Body(01)/2011-MED

O/o VC&MD  
Hyderabad - 624

**CIRCULAR NO: 05/2011 – MED, Dt : 24/03/2011**

SUB: Body attention to Super Luxury vehicles - **MS bus body Repairs**  
and overhauling - Reg

REF: Circular no. 25/1999-MED, dated 20/07/1999.

One of the activities of Zonal Workshops is "Attention to Bus Bodies" in the form of Complete Overhauling, Body Overhauling and Sundry repairs. As a policy, the bus bodies are being fabricated with Aluminum material due to its inherent advantages. The Workshops are also equipped with necessary machinery and other infrastructural facilities to attend the Aluminum bus body repairs.

With the advent of **MS Bodies on Super Luxury vehicles** in the late 90s and as the Workshop skills and infrastructure facilities were not compatible to attend the MS Bodies, the MS body repairs were initially attended on outsourcing at local Bus body fabricators. Subsequently, the workshops could not take up the work due to the depleted manpower and the outsourcing activity has been continued.

Now that the recruitment at Zonal Workshops has already commenced, the Workshops are to gear up its' machinery to take up MS bus body repairs comprehensively, under long range planning. Till such time the Workshops are fully ready, these repairs are to be continued under outsourcing.

In the present system of outsourcing, the concerned Depot is contacting the MS Body fabricators from both the sources given by CME (C&B) section and the sources locally available for offering the lowest quotes. The case is further sent to CME (C&B) section for the estimation of rates and for further recommendations. In this process, **abnormal delays** are being observed at

various stages, leading to increase of vehicle off-road days in case of the high end vehicles. Further it is observed that the labour costs estimated by C&B section are far below the lowest rates quoted, leading to prolonged negotiations and some times re-estimations.

In the light of the above aspects and to expedite the repair activity on MS Body Super Luxury vehicles, the following plan of action is chalked out for immediate implementation at the Units.

#### **The first phase of immediate attention:**

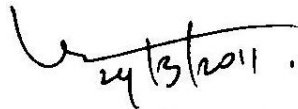
- The repair and overhauling of MS Bus body activity is to be centralized at BBU/Miyapur on outsourcing basis. The Depots are to send the vehicles requiring Body attention, directly to BBU.
- The committee consisting of WM/BBU, COS/BBU and AO/BBU takes up the activity of calling and finalizing local tenders for Labour contract to carry out various **repair piece works** pertaining to Super Luxury MS bodies.
- The **labour costs** on various repair piece works are estimated by C&B section basing on the repairs data available and the same are enclosed herewith, duly indicating appropriate range of costing to suit to the actual market scenario. The same is to be revised by C&B section from time to time basing on the minimum wage revision by Govt. of AP and communicated to WM/BBU.
- The successful fabricator has to attend the vehicles at our premises at BBU and the required material is to be arranged by us duly providing necessary infrastructural facilities.
- WM/BBU is to arrange necessary supervision, preferably deploying an exclusive Supervisor to ensure proper repair activity.

#### **The second phase of long range planning:**

- All the Zonal workshops are to be equipped with necessary infrastructural facilities to take up MS Bus Body repairs and overhauling duly imparting necessary training to the workmen/Supervisors.
- Meanwhile an effective outsourcing system is to be evolved basing on the experience gained at BBU and the same will be shifted to Zonal Workshops once they are ready to take up the required repairs.

- The activity of outsourcing at BBU is to be continued till such time the Zonal Workshops are able to take up these works in a full fledged way.
- In addition to the Workshops, Depots will also be made to adapt the same system wherever suitable local sources are available to take up MS bus body repairs.

All the concerned are advised to implement the above instructions with immediate effect.

A handwritten signature in black ink, followed by the date '24/3/2011' written below it.

**Vice Chairman and Managing Director**

Copy to: Dir (V&S) for information.

Copy to: ED(E&IT), FA, CAO, ED(A&P), ED(HRD&MED) & Secy to Corpn for information and n/a.

Copy to: ED(HYD&GHZ), ED(KRMR), ED(KDP), ED(NLR), ED(VJA), ED(VZM) for information and n/a.

Copy to: CME(O),CME(C&B),CE(IT),CCOS,CA for information & necessary action.

Copy to: All Works Managers for necessary action.

Copy to: All Controllers of Stores for necessary action.

Copy to: All Dy.Chief Accounts Officers for necessary action.

Copy to: All Dy.Chief Mechanical Engineers for necessary action.

Copy to: All Depot Managers for necessary action.

Copy to: All Accounts Officers of the Regions for necessary action.

Copy to: All Maintenance In-charges for necessary action.