



ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No : PRD1/200(01)/2011-MED

O/o VC&MD  
Hyderabad - 624

**CIRCULAR NO: 28/2011 – MED, Dt : 19.07.2011**

Sub: **INSPECTION** – Inspection of Low Performing Depots by Works Managers – Instructions - Reg.,

The vehicle condition of any depot not only depends on effective implementation of various Maintenance Schedules but also on the periodical inspections carried out by the Inspection Officials to help the depots in taking timely corrective actions on the deviations in systems implementation.

At present Dy. CMEs of the Region are inspecting each depot once in two months under their jurisdiction as per the existing guidelines. The inspection mainly concentrates on the implementation of Maintenance Schedules, reviewing the vehicle condition, following up the attention of MED Circular instructions given by Head Office from time to time, review of cost control items, Inspection of registers & records, Tyre Retreading shop and Zonal Stores etc.,

But the aspect of failure of units / damage of units due to maintenance abuses is not being analyzed and reviewed critically at Depot level as the Dy. CME of the Region will attend for the **joint inspection of PF units only at the Workshop**. The Works Manager will have the depot wise information on the damage of units due to abused maintenance. This information is helpful to identify the maintenance lapses in the Depot and corrective action required to be taken. So the Inspection of low performing depots by the Works Managers will not only **create awareness** among the Depot maintenance staff but also **helpful in reducing the CPK on Zonal Workshop parameter**.

As such the Works Managers are advised to identify the low performing depots based on the Unit life, failure of units due to abused maintenance, excess consumption of units, CPK on ZWS etc., and **inspect one depot per month and submit the report to ED (E&IT) for necessary action**.

During the course of the inspection, the Works Manager shall critically review the unit life, maintenance abuses resulting in failure of units, cost control items, etc., and suggest the remedial measures to be taken to improve the performance of the Depot. The Works Manager shall also review the availability

of float units as per the norms, assistance required from Zonal Workshop and Tyre retreading shop during the course of Inspection.

Hence all the Works Managers are advised to follow the instructions scrupulously and inspect one low performing Depot per month & submit the Inspection reports to the Executive Director (E&IT).

Please Acknowledge the receipt of the Circular.

A handwritten signature in black ink, followed by the date '15/7/2011' written below it.

Vice Chairman & Managing Director

Copy to: Dir (V&S) for information.

Copy to: ED (E&IT), FA, CAO, ED(A&AM), ED (O & MIS), ED(HRD&MED) & Secy to Corpn for Information

Copy to: ED (HYD&GHZ), ED(KRMR), ED(KDP), ED(NLR), ED(VJA), ED(VZM) for information.

Copy to: CME(O),CME(C&B),CE(IT),CCOS,CA for information

Copy to: All Regional Managers for information.

Copy to: All Works Managers for necessary action.

Copy to: All Dy. Chief Mechanical Engineers for necessary action.

Copy to: All Depot Managers for necessary action.

Copy to: All Maintenance In-charges for necessary action.

Copy to: Manual Section/ Head Office for incorporating in the Circular Index