



Andhra Pradesh State Road Transport Corporation
Office of the Managing Director, Bus Bhavan, Hyderabad - 500 624.

No: OP3/462(5)/Upkeep/2011-MED

CIRCULAR NO: 24 /2012-MED, Dt. 31 .10.2012

Sub: **UPKEEP** - Upkeep of special type buses - Revised guidelines on chemical washing to seat fabric & interior lining - Reg.

- Ref: 1. ED (E&IT) Lr.No.OP2/462(Upkeep)/08-09-MED, dt.15.07.10
2. Circular No.02/2010-MED, dt.11.01.10
3. Circular No.25/2010-MED, dt.22.10.10
4. Notification No. PD-09/2011, dt.23.04.2011
5. Cir. No- 22/2011-MED, Dated 02.07.2011

Instructions were issued vide Circulars/ Notifications 1 to 4 cited to carry out “*Chemical Wash*” to the seat fabric and interior lining of all special type vehicles at regular intervals by engaging suitable outside agencies to remove stains, oil muck and accumulated dust.

Vide reference 5th cited, the following guidelines were issued to carryout chemical washing and disinfecting of seat fabric, interior lining once in 15 days for AC buses(Garuda, Garuda Plus, LF ac, Vennela, Meghamala etc.,) and once in month for other vehicles having Raymond seat fabric (Super Luxury, Deluxe, Saptagiri Deluxe, Semi Low Floor etc.,)

The activity of chemical washing at depots was discussed at length during the meetings and based on the feedback received from the field managers, the following revised guidelines are issued for implementation:

1. Ensure Chemical washing of seat fabric & interior lining along with disinfecting in Garuda, Super Luxury & Deluxe buses etc (of which the seats are made with Raymond fabric) in depot premises by calling Regional/ Zonal level tender.
2. The periodicity for carrying out the Chemical washing is modified as “Once in a month (30 days)” for all AC buses(Garuda, Garuda Plus, LF ac, Vennela, Meghamala, Indra etc.,) and “Once in two (2) months” for all other types of buses against guideline (4) in the circular no. 22/2011-MED.
3. Since the amount involved in the contract will be high, the tender process has to be completed before expiry of extended contract on nomination basis. Extension of chemical washing contract on nomination basis should not be encouraged further.

All the Regional Managers, Dy.CMEs & Depot managers are advised to implement the above instructions with immediate effect.

This has the approval of VC&MD with the concurrence of FA.

EXECUTIVE DIRECTOR (E&IT)

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