



ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No. OP2/32(3)/2014-MED

Office of the VC&MD,
HYDERABAD-624.

CIRCULAR NO. 11/2014 - MED, Dt. 16.07.2014

Sub: **HSD KMPL**: - Control of HSD consumption: Fixing of HSD Revenue KMPL targets to the Depots for the year 2014-15 for **Cash Award** - Communication of Targets - Reg.

1.0. INTRODUCTION:

- 1.1. APSRTC is implementing number of HSD Oil conservation measures for more than four decades. The success of these measures is reflected in constant improvement of HSD KMPL. The gross HSD KMPL of 4.98 in 1995-96 has improved to 5.15 during the year 2013-14.
- 1.2. In order to motivate the employees to achieve higher HSD KMPL, a "CASH AWARD" scheme with annual KMPL targets was introduced in the year 1982. The VC & MD with the concurrence of FA has approved to continue this Award Scheme for the year 2014-15 also.

2.0. CRITERIA FOR FIXING THE TARGETS:

- 2.1 For the purpose of Award, the revenue HSD KMPL achieved by Depots during last three years i.e. 2011-12, 2012-13 & 2013-14 is taken as basis and the same is incremented with different slabs. Wherever the best of three years performance is low the target KMPL is fixed at a higher level. Whereas for higher HSD KMPL Depots the target KMPL is increased marginally.
- 2.2 The targeted KMKG of CNG vehicles for VDPM, IBM & GVPT-2 Depots in Vijayawada City were fixed by enhancing the best of previous three years performance by 0.10.
- 2.3. As the CNG vehicles at HPT, CNT & MDCL Depots are small in numbers compared to Diesel vehicles, only HSD KMPL target is proposed for the year 2014-15.
- 2.4. The approved Depot-wise targets for the year 2014-15 are enclosed to the circular at Annexure-I.

3.0. SALIENT FEATURES OF THE SCHEME:

- 3.1. Under this scheme, a Depot will be eligible for the Award if the Depot achieves and exceeds the targeted cumulative HSD Revenue KMPL for the period from April 2014 to March 2015.
- 3.2. An amount of Rs.50,000/- (Rupees fifty thousand only) will be awarded for achieving the target KMPL to the Depots upto 50 Schedules, Rs.80,000/-

(Rupees eighty thousand only) will be awarded for the Depots having schedules between 51 to 65, Rs.1,25,000/- (Rupees one Lakh Twenty Five thousand only) for the Depots having schedules between 66 to 100 and Rs.1,50,000/- (Rupees One Lakh Fifty thousand only) will be awarded to the Depots having more than 100 schedules.

- 3.3. An additional amount of Rs.2,000/- for the Depots upto 50 Schedules, Rs.3,000/- for the Depots with 51 to 65 schedules, Rs.4,000/- for the Depots with 66 to 100 schedules and Rs.5,000/- to the Depots above 100 Schedules will also be awarded for every 0.05 improvement over and above the target fixed.

Utility articles shall be distributed to the eligible employees from this Award amount.

- 3.4. The categories included for the benefit under this scheme are Depot Manager, all Mechanical Supervisors, Safety Driving Instructors, Depot Clerks and Asst. Depot Clerks attached to maintenance wing, Stores Supervisors, Mechanics, Helpers, Shramiks, Artisans and Drivers (Whose average HSD KMPL of the entire year is more than the Depot targetted KMPL).

- 3.5. From the award amount special awards in the form of articles of value indicated against each may be given to the following.

S.No.	DESIGNATION	VALUE OF ARTICLE TO BE GIVEN	
		UPTO 65 SCH. DEPOT	66 & ABOVE SCH. DEPOT
1.	DEPOT MANAGER	Rs.2500/-	Rs.3750/-
2.	AE(MECH)/MAINT.I/C	Rs.1750/-	Rs.2625/-
3.	SR.STORE SUPERVISOR/ SUPERINTENDENT (MECH) (IF HE IS WORKING UNDER AE(MECH))	Rs.1250/-	Rs.1875/-
4.	Dy.SUPERINTENDENT (MECH)/ STORE SUPERVISOR /DC (OILS)	Rs.1000/-	Rs.1500/-
5.	LH/SDI	Rs.750/-	Rs.1125/-
6.	KMPL MECHANIC	Rs.1000/-	Rs.1500/-
7.	HELPER/SHRAMIK ATTACHED TO KMPL MECHANIC	Rs.1000/-	Rs.1500/-
8.	TYRE MECHANIC	Rs.625/-	Rs.950/-

- 3.6. From the award amount special awards may also be given to the Best Drivers who have exceeded the targetted KMPL fixed to the Depot continuously for 12 months.

The quantum of special awards may be decided by the concerned Depot Manager in consultation with Dy CME and Regional Manager of the Region.

3.7. From the total award amount, the amount to be spent for organizing the awards distribution function basing on schedules of the Depot is as follows.

Depots with Schedules	Award amount	Amount to be incurred to organize the awards distribution function
Depots upto 50 Schedules	Rs.50,000/-	Rs.2,000/-
Depots having schedules between 51 to 65	Rs.80,000/-	Rs.2,500/-
Depots having schedules between 66 to 100	Rs.1,25,000/-	Rs.3,000/-
Depots having more than 100 schedules	Rs.1,50,000/-	Rs.3,500/-

4.0. TERMS & CONDITIONS FOR CASH AWARDS:

- 4.1. The revenue KMPL for the purpose shall be reckoned by accounting the revenue KMs operated as per MTD 108 by all the vehicles of the Depot (including Volvo, Mercedes Benz, Isuzu, Luxura, Indra, Low Floor, SLF, Meghmala and Mini buses), the HSD oil consumed by all the Buses (including Volvo, Mercedes Benz, Isuzu, Luxura, Indra, Low Floor, SLF, Meghmala and Mini buses), plus miscellaneous issues and the cumulative ground tank shortage during the year. The miscellaneous consumption includes HSD oil issued to cleaning purpose, Generator, DGT/Oil Tanker/Jeep of DM. The consumption on other departmental Vehicles not connected to Depot use shall be excluded from miscellaneous issues i.e., Squad Jeeps/ DGTs of Stores department / DTVs/ Omni Buses/ Civil Engineering DGTs / Staff Buses, Ambulances, etc.
- 4.2. Employees involved in severe cases of misconduct and who are under suspension need not be considered for the award.
- 4.3. Employees who have not worked for a minimum of Six Months at one place need not be considered for the award.
- 4.4. The Depots should get certification from the concerned Regional Manager & Dy CME regarding the upkeep of Maintenance standards for getting eligibility for this award. The following items are to be covered.
 - a) Fitment of Radiator cap prescribed for all the Vehicles.
 - b) Fitment of HSD oil tank caps with seals for all the Vehicles.
 - c) Lubrication activity in time, fitment of grease nipples, etc.
 - d) Quality of preventive maintenance schedules.
 - e) No Backlog of Preventive Maintenance Schedules.

5.0. CONCLUSION:

- 5.1. All the Depot Managers and Dy. Chief Mechanical Engineers are advised to take all steps & extend necessary assistance to achieve the targets. The Employees and Supervisors are to be motivated to make all out efforts to achieve the award.

5.2. The Regional Managers concerned shall identify the Depots eligible for award by constituting a committee consisting of Dy.CME of the concerned Region and Dy.CAO/AO of the Region on or before 15th April 2015 to verify the authenticity of KMPL figures.

The Regional Managers are advised to send proposals of eligible Depots to CME (O) for sanction of cash award by 25th April 2015 duly recommended by Dy.CAO/AO of the Region(after preaudit).

5.3. The KMPL Cash Awards function has to be organized in May/June 2015 to motivate employees to give their best performance in the financial year of 2015--2016 to achieve the target for that year in respect of HSD KMPL.

5.4. The Depot Managers in consultation with Regional Managers & Dy CMEs shall arrange the distribution of Awards duly organizing a function in the Depot.

5.5 Malpractices detected either in the account of HSD consumption, KMs operated or in the computation of revenue KMPL shall render the Depot ineligible for the award even if it attains the target fixed, besides initiating disciplinary action on the concerned.

5.6. The scheme shall be valid for the period between 1st April 2014 to 31st March 2015.

This has the approval of VC & MD and concurrence of FA.

Enclosed: As above

EXECUTIVE DIRECTOR (E)

To

All Depot Managers (By Name)

Copy to: VC & MD for favor of information

Copy to: Joint MD for favour of information

Copy to: Director (Vig. & security), ED(O,MIS & AM), ED(A&P), ED(HRD & Medical) and Secretary to Corporation, FA & CAO for information

Copy to: All EDs (Zones) for information & necessary action

Copy to: All HODs for information

Copy to: All Regional Managers for necessary action

Copy to: Dy CME(O), Dy.CME(P), Dy.CME(IEU), Dy.CME(C&B), COS(C)I, COS(C) II & CSTO for information.

Copy to: All Dy.CMEs of Regions for necessary action.

Copy to: All WMs, COSs & Dy.CAOs of all Zones for information & necessary action

Copy to: All Dy.CAOs /AOs of all Regions for information & necessary action

Copy to: All Principals of ZSTCs for information

Copy to: All Maintenance In charges for necessary action.

Copy to: Manual Section/Head Office for incorporating in the Circular Index.

ANNEXURE - I

**DEPOT-WISE REVENUE KMPL TARGETS FOR CASH AWARDS SCHEME FOR
THE YEAR 2014-15**

S.No.	DEPOT	TARGET	S.No.	DEPOT	TARGET
I. HYDERABAD CITY REGION			IV. NALGONDA REGION		
1	BARKATPURA	4.96	1	DEVERAKONDA	5.51
2	FALAKNUMA	5.24	2	NALGONDA	5.58
3	HYD.CENTRAL UNIVERSITY	4.36	3	NARKETPALLY	5.69
4	MEHDIPATNAM	4.74	4	YADAGIRIGUTTA	5.68
5	MUSHIRABAD-I	4.84	5	KODAD	5.46
6	MUSHIRABAD-II	4.16	6	MIRYALAGUDA	5.37
7	RAJENDRANAGAR	4.93	7	SURYAPET	5.63
8	DILSUKHNAGAR	4.62	V. MAHABOBNAGAR REGION		
9	HAYATHNAGAR-I	4.48	1	MAHABOBNAGAR	5.29
10	HAYATHNAGAR-II	4.61	2	SHADNAGAR	5.67
11	IBRAHIMPATNAM(H)	5.24	3	NARAYANPET	5.47
12	MIDHANI	4.86	4	NAGARKURNOOL	5.39
13	UPPAL	4.72	5	WANAPARTHY	5.53
14	BANDLAGUDA	4.56	6	GADWAL	5.68
15	KACHEEGUDA	5.04	7	ACHAMPET	5.37
II. SECUNDERABAD REGION			8	KALWAKURTHY	5.53
1	CONTONMENT	4.84	VI. MEDAK REGION		
2	HAKIMPET	4.86	1	MEDAK	5.36
3	KUSHAIGUDA	4.58	2	NARAYANKHED	5.47
4	RANIGUNJ-I	4.71	3	SANGAREDDY	5.47
5	RANIGUNJ-II	4.53	4	SIDDIPET	5.48
6	BHEL	4.35	5	ZAHIRABAD	5.48
7	JEEDIMETLA	4.69	6	GAJWEL PREGNAPUR	5.61
8	KUKATPALLY	4.61	7	DUBBAK	5.42
9	MEDCHAL	5.47	VII. ADILABAD REGION		
10	MIYAPUR-I	4.70	1	ADILABAD	5.39
11	MIYAPUR-II	3.95	2	ASIFABAD	5.39
12	CHENGICHERLA	4.56	3	BHAINSA	5.59
III. RANGA REDDY REGION			4	MANCHERIAL	5.39
1	HYDERABAD-I	4.61	5	NIRMAL	5.59
2	HYDERABAD-II	5.45	6	UTNOOR	5.35
3	PICKET	4.64			
4	TANDUR	5.33			
5	PARGI	5.56			
6	VIKARABAD	5.42			

**DEPOT-WISE REVENUE KMPL TARGETS FOR CASH AWARDS SCHEME FOR
THE YEAR 2014-15**

S.No.	DEPOT	TARGET	S.No.	DEPOT	TARGET
VIII.NIZAMABAD REGION			XII.NELLORE REGION		
1	NIZAMABAD-I	5.39	1	ATMAKUR(N)	5.42
2	NIZAMABAD-II	5.43	2	KAVALI	5.60
3	ARMOOR	5.69	3	NELLORE-I	5.32
4	KAMAREDDY	5.66	4	NELLORE-II	5.38
5	BODHAN	5.58	5	UDAYAGIRI	5.46
6	BANSWADA	5.47	6	GUDUR	5.65
IX.KARIMNAGAR REGION			7	RAPUR	5.63
1	KARIMNAGAR-I	5.40	8	VENKATAGIRI	5.61
2	KARIMNAGAR-II	5.47	9	VAKADU	5.57
3	JAGITYAL	5.48	10	SULLURPET	5.65
4	METPALLI	5.75	XIII.ONGOLE REGION		
5	KORUTLA	5.53	1	ADDANKI	5.75
6	MANTHANI	5.63	2	CHIRALA	5.40
7	HUZURABAD	5.63	3	KANDUKUR	5.50
8	HUSNABAD	5.53	4	ONGOLE	5.31
9	VAMULAVADA	5.93	5	GIDDALUR	5.54
10	SIRCILLA	5.69	6	KANIGIRI	5.46
11	GODAVARIKHANI	5.48	7	MARKAPUR	5.44
X.WARANGAL REGION			8	PODILI	5.40
1	WARANGAL-I	5.33	XIV. CHITTOOR REGION		
2	WARANGAL-II	5.60	1	TIRUPATHI	4.85
3	HANUMAKONDA	5.63	2	ALIPIRI	4.94
4	PARKAL	5.50	3	TIRUMALA	5.53
5	MAHABOOBABAD	5.50	4	SRIKALAHASTI	5.30
6	JANGAON	5.78	5	PUTTUR	5.31
7	THORRUR	5.60	6	PALAMANER	5.38
8	NARSAMPET	5.53	7	PILER	5.27
9	BOOPALAPALLI	5.41	8	CHITTOOR-I	5.23
XI.KHAMMAM REGION			9	CHITTOOR-II	5.25
1	KHAMMAM	5.56	10	MADANAPALLI-I	5.31
2	KOTHAGUDEM	5.52	11	MADANAPALLI-II	5.30
3	BHADRACHALAM	5.50	12	SATYAVEEDU	5.31
4	SATHUPALLI	5.57	13	KUPPAM	5.23
5	MADHIRA	5.80	14	MANGALAM	4.68
6	MANUGURU	5.51			

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THE YEAR 2014-15**

S.No.	DEPOT	TARGET	S.No.	DEPOT	TARGET
XV. KADAPA REGION			XVIII GUNTUR REGION		
1	KADAPA	5.16	1	GUNTUR-I	5.39
2	PRODDUTUR	5.22	2	GUNTUR-II	5.28
3	RAYACHOTY	5.27	3	REPALLI	5.44
4	PULIVENDULA	5.33	4	TENALI	5.38
5	MYDUKUR	5.53	5	MANGALAGIRI	5.49
6	BADVEL	5.38	6	BAPATLA	5.66
7	RAJAMPET	5.45	7	NARSARAOPET	5.36
8	JAMMALAMADUGU	5.42	8	MACHERLA	5.37
XVI. KURNOOL REGION			9	CHILAKALURIPET	5.34
1	KURNOOL-I	5.15	10	PIDUGURALLA	5.44
2	KURNOOL-II	5.14	11	VINUKONDA	5.40
3	NANDYAL	5.22	12	SATTENAPALLI	5.49
4	BANAGANAPALLI	5.44	XIX. KRISHNA REGION		
5	ADONI	5.23	1	GOVERNORPET-I	5.32
6	ALLGADDA	5.36	2	GOVERNORPET-II (CNG)	4.36
7	KOILAKUNTLA	5.36	3	VIDYADHARAPURAM (CNG)	4.54
8	DHONE	5.36	4	IBRAHIMPATNAM (CNG)	4.70
10	YEMMIGANUR	5.18	5	ATONAGAR	5.38
11	NANDIKOTKUR	5.30	6	JAGGAIHPET	5.42
12	ATMAKUR(K)	5.38	7	NUZIVEEDU	5.30
XVII. ANANTAPUR REGION			8	TIRUVOOR	5.56
1	ANANTHAPUR	5.27	9	VIJAYAWADA	4.44
	GOOTY	5.53	10	AVANIGADDA	5.51
2	HINDUPUR	5.23	11	MACHILIPATNAM	5.49
3	KALYANDURG	5.29	12	GIDIVADA	5.51
4	RAYADURG	5.29		GANNAVARAM	5.26
5	TADIPATRI	5.26		VUYYUR	5.38
6	KADIRI	5.26	XX. WESTGODAVARI REGION		
7	URAVAKONDA	5.30	1	ELURU	5.39
8	GUNTAKAL	5.35	2	TADEPALLIGUDEM	5.57
9	DHARMAVARAM	5.31	4	JANGAREDDYGUDEM	5.57
10	PUTTAPARTHY	5.31	5	BHIMAVARAM	5.56
11	MADAKASIRA	5.31	6	NARSAPURAM	5.46
			7	TANUKU	5.48

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THE YEAR 2014-15**

S.No.	DEPOT	TARGET	S.No.	DEPOT	TARGET
XXI. EASTGODAVARI REGION			XXIII. NEC REGION		
1	AMALAPURAM	5.44	1	VIZIANAGARAM	5.32
2	GOKAVARAM	5.51	2	SALUR	5.51
3	RAJOLE	5.45	3	S.KOTA	5.06
4	RAVULAPALAM	5.59	4	PARVATHIPURAM	5.31
5	RAJAHMUNDRY	5.39	5	PALAKONDA	5.30
6	KAKINADA	5.21	6	PALASA	5.52
7	ELESWARAM	5.49	7	SRIKAKULAM-I	5.43
8	TUNI	5.48	8	SRIKAKULAM-II	5.40
9	RAMACHANDRAPURAM	5.53	9	TEKKALI	5.47
XXII.VISAKHAPATNAM REGION					
1	VISAKHAPATNAM	4.65			
2	ANAKAPALLI	5.38			
3	NARSIPATNAM	5.30			
4	PADERU	4.80			
5	MADDILAPALAM	5.29			
6	WALT AIR	5.30			
7	SIMHACHALAM	5.26			
8	VSP STEEL CITY	5.46			
9	GAJUWAKA	5.20			