



ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No. OP2/32(4)/2016-MED

Office of the VC&MD,
RTC House, Vijayawada-13

CIRCULAR NO.04/2016-MED, Dt.29.08.2016

Sub: **HSD KMPL: - Control of HSD consumption: Fixing of HSD Revenue KMPL targets to the Depots for the year 2016-17for Cash Award - Communication of Targets - Reg.**

1.0. INTRODUCTION:

- 1.1. APSRTC has been implementing several measures for HSD Oil conservation for more than three decades. The success of these measures is reflected in steady and continuous improvement of HSD KMPL. The gross HSD KMPL of 4.98 in 1995-96 has improved to 5.19 during the year 2015-16.
- 1.2. In order to motivate the employees to achieve higher HSD KMPL, "CASH AWARD" scheme for the Depots exceeded the target KMPL for the year was introduced initially in the year 1982. The VC & MD with the concurrence of FA & CAO has approved to continue this Award Scheme for the year 2016-17 also.

2.0. CRITERIA FOR FIXING THE TARGETS:

- a. For the purpose of fixing Targets to Depots, the revenue HSD KMPL achieved by Depots excluding A.C. buses during last three years i.e. 2013-14, 2014-15 & 2015-16 is taken as basis and the same is incremented with different slabs.
- b. The targeted KMKG for VDPM, IBM & GVPT-2 Depots of Vijayawada City are fixed by enhancing the best KMKG of previous three years performance of the Depot by 0.10.
- c. The approved Depot-wise targets of HSD KMPL (excluding AC buses) for the year 2016-17 are enclosed to the circular at Annexure-I.

3.0. SALIENT FEATURES OF THE SCHEME:

- 3.1. The Depots achieved or exceeded the target of HSD Revenue KMPL for the period from April 2016 to March 2017 are eligible for cash award.
- 3.2. The details of Cash award amount for achieving the target KMPL/KMKG are given below.

S.No	Schedules of Depot	Cash Award Amount
1	Upto 50	Rs. 50,000/-
2	Between 51 to 65	Rs. 80,000/-
3	Between 66 to 100	Rs.1,25,000/-
4	More than 100	Rs.1,50,000/-

- 3.3. An additional amount of Rs.2,000/- for the Depots upto 50 Schedules, Rs.3,000/- for the Depots with 51 to 65 schedules, Rs.4,000/- for the Depots with 66 to 100 schedules and Rs.5,000/- to the Depots above 100 Schedules will also be awarded for every 0.05 improvement over and above the target fixed.

3.4. The categories of employees eligible to receive the prizes are DM, all Mechanical Supervisors, Safety Driving Instructors, Depot Clerks and Asst. Depot Clerks attached to maintenance wing, Stores Supervisors, Mechanics, Helpers, Shramiks, Artisans and Drivers (Who saved HSD oil compared to their route-wise targeted KMPL). Utility articles shall be distributed to the eligible employees utilizing the Award amount.

3.5. From the Depot award amount, special prizes in the form of articles of value indicated against each shall be given to the following.

S.No.	DESIGNATION	VALUE OF ARTICLE TO BE GIVEN	
		UPTO 65 SCH. DEPOT	66 & ABOVE SCH. DEPOT
1.	DEPOT MANAGER	Rs.2500/-	Rs.3750/-
2.	AE(MECH)/MAINT.I/C	Rs.1750/-	Rs.2625/-
3.	SR.STORE SUPERVISOR/ SUPERINTENDENT (MECH) (IF HE IS WORKING UNDER AE(MECH))	Rs.1250/-	Rs.1875/-
4.	Dy.SUPERINTENDENT (MECH)/ STORE SUPERVISOR /DC (OILS)	Rs.1000/-	Rs.1500/-
5.	LH/SDI	Rs.750/-	Rs.1125/-
6.	KMPL MECHANIC	Rs.1000/-	Rs.1500/-
7.	HELPER/SHRAMIK ATTACHED TO KMPL MECHANIC	Rs.1000/-	Rs.1500/-
8.	TYRE MECHANIC	Rs.625/-	Rs.950/-

3.6. From the award amount, special prizes shall also be given to the Best 5 Drivers who have saved highest HSD oil during the year against the route-wise targets. The value of special awards may be decided by the concerned Depot Manager in consultation with Dy CME and Regional Manager.

3.7. From the total award amount, the amount to be spent for organizing the awards distribution function basing on schedules of the Depot is as follows.

Depots with Schedules	Amount to be incurred to organize the awards distribution function
Upto 50 Sch	Rs.2,000/-
51 to 65 Sch	Rs.2,500/-
66 to 100 Sch	Rs.3,000/-
100 and above sch	Rs.3,500/-

4.0. TERMS & CONDITIONS FOR CASH AWARDS:

4.1. The revenue KMPL for the purpose shall be reckoned by taking the revenue KMs operated as per MTD 108 by all RTC buses of the Depot (excluding all A.C. buses like, Amaravathi, Vennela, Garuda Plus, Garuda, Indra, Metro Luxury, etc..) the HSD oil consumed by all the Buses (excluding A.C. buses) plus miscellaneous issues and the cumulative ground tank shortage during the year. The miscellaneous consumption includes HSD oil issued to cleaning purpose, Generator, DGT/Oil Tanker/Jeep of DM. The consumption on other departmental Vehicles not connected to Depot use shall be excluded from miscellaneous issues i.e., Squad Jeeps/ DGTs of Stores department / DTVs/ Omni Buses/ Civil Engineering DGTs / Staff Buses, Ambulances, etc.

4.2. Employees involved in severe cases of misconduct and who are under suspension as on the date of awards function need not be considered for the award.

4.3. Employees who have not worked for a minimum of Six Months in the Depot during the year of the award need not be considered for the award.

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4.4. The Depots should get certification from the concerned Regional Manager & Dy CME regarding certain essential Maintenance standards to become eligible for this award. The following items are to be covered.

- a) Fitment of Radiator cap prescribed for all the buses.
- b) Fitment of HSD oil tank caps with seals for all the buses.
- c) Greasing activity in time, fitment of grease nipples, etc.
- d) Quality of preventive maintenance schedules.
- e) No Backlog of Preventive Maintenance Schedules.

5.0. CONCLUSION:

5.1. All the Depot Managers and Dy. Chief Mechanical Engineers are advised to take necessary steps to achieve the targets. The Employees and Supervisors are to be motivated to make all out efforts to achieve the award.

5.2. The Regional Managers concerned shall constitute a committee consisting of Dy.CME of the concerned Region and Dy.CAO/AO of the Region to screen and finalize the eligible Depots for cash award on or before 15th April 2017..

The Regional Managers are advised to send proposals of eligible Depots for KMPL awards to CME (O) by 25th April 2017 after preauditing by Accounts wing.

5.3. The KMPL Cash Awards function has to be organized in May/June 2017 to motivate employees to give their best performance in the next financial year i.e., 2017-18 and to achieve the KMPL target.

5.4. The Depot Managers in consultation with Regional Managers & Dy CMEs shall arrange to conduct the distribution of Awards function in the Depot.

5.5 Malpractices detected either in the accountal of HSD consumption, KMs operated or in the computation of revenue KMPL shall render the Depot ineligible for the award even though the Depot attains the target KMPL. Further, disciplinary action will be initiated on the concerned.

5.6. The scheme shall be valid for the period from 1st April 2016 to 31st March 2017.

This has the approval of VC & MD and concurrence of FA & CAO.

Enclosed: As above

EXECUTIVE DIRECTOR (E & IT)

To

All Depot Managers (By Name)

Copy to: V C & MD for favor of information

Copy to: Director (Vig. & security), ED(O,MIS & Projects), ED(A&P), ED (Commercial) and FA & CAO for information

Copy to: All EDs (Zones) for information & necessary action

Copy to: All other Officers for information & necessary action

Copy to: Manual Section/Head Office for incorporating in the Circular Index.

DEPOT-WISE REVENUE KMPL TARGETS FOR CASH AWARDS SCHEME FOR
THE YEAR 2016-17 (EXCLUDING AC BUSES)

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S.No.	DEPOT	TARGET	S.No.	DEPOT	TARGET
I. NELLORE REGION			IV. KADAPA REGION		
1	ATMAKUR(N)	5.55	33	KADAPA	5.30
2	KAVALI	5.65	34	PRODDUTUR	5.30
3	NELLORE-I	5.42	35	RAYACHOTY	5.30
4	NELLORE-II	5.75	36	PULIVENDULA	5.35
5	UDAYAGIRI	5.50	37	MYDUKUR	5.49
6	GUDUR	5.62	38	BADVEL	5.32
7	RAPUR	5.51	39	RAJAMPET	5.46
8	VENKATAGIRI	5.50	40	JAMMALAMADUGU	5.38
9	VAKADU	5.56	V. KURNOOL REGION		
10	SULLURPET	5.63	41	KURNOOL-I	5.30
II. ONGOLE REGION			42	KURNOOL-II	5.30
11	ADDANKI	5.59	43	NANDYAL	5.31
12	CHIRALA	5.54	44	BANAGANAPALLI	5.31
13	KANDUKUR	5.60	45	ADONI	5.30
14	ONGOLE	5.52	46	ALLGADDA	5.39
15	GIDDALUR	5.54	47	KOILAKUNTLA	5.30
16	KANIGIRI	5.55	48	DHONE	5.34
17	MARKAPUR	5.42	49	YEMMIGANUR	5.30
18	PODILI	5.51	50	NANDIKOTKUR	5.30
III. CHITTOOR REGION			51	ATMAKUR(K)	5.36
19	TIRUPATHI	5.20	52	PATHIKONDA	5.22
20	ALIPIRI	5.10	VI. ANANTAPUR REGION		
21	TIRUMALA	5.40	53	ANANTHAPUR	5.30
22	SRIKALAHASTI	5.30	54	GOOTY	5.56
23	PUTTUR	5.31	55	HINDUPUR	5.30
24	PALAMANER	5.39	56	KALYANDURG	5.33
25	PILER	5.39	57	RAYADURG	5.34
26	CHITTOOR-I	5.30	58	TADIPATRI	5.31
27	CHITTOOR-II	5.31	59	KADIRI	5.31
28	MADANAPALLI-I	5.38	60	URAVAKONDA	5.36
29	MADANAPALLI-II	5.38	61	GUNTAKAL	5.37
30	SATYAVEEDU	5.30	62	DHARMAVARAM	5.31
31	KUPPAM	5.30	63	PUTTAPARTHY	5.32
32	MANGALAM	5.20	64	MADAKASIRA	5.33

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**DEPOT-WISE REVENUE KMPL TARGETS FOR CASH AWARDS SCHEME FOR
THE YEAR 2016-17 (EXCLUDING AC BUSES)**

S.No.	DEPOT	TARGET	S.No.	DEPOT	TARGET
VII GUNTUR REGION					
65	GUNTUR-I	5.41	XI. EASTGODAVARI REGION		
66	GUNTUR-II	5.40	100	AMALAPURAM	5.51
67	REPALLI	5.40	101	GOKAVARAM	5.61
68	TENALI	5.47	102	RAJOLE	5.51
69	MANGALAGIRI	5.40	103	RAVULAPALAM	5.60
70	BAPATLA	5.58	104	RAJAHMUNDRY	5.41
71	PONNUR	5.40	105	KAKINADA	5.40
72	NARSARAOPET	5.44	106	ELESWARAM	5.51
73	MACHERLA	5.40	107	TUNI	5.48
74	CHILAKALURIPET	5.43	108	RAMACHANDRAPURA	5.55
75	PIDUGURALLA	5.40	XII. VISAKHAPATNAM REGION		
76	VINUKONDA	5.50	109	VISAKHAPATNAM	5.30
77	SATTENAPALLI	5.47	110	ANAKAPALLI	5.54
IX. KRISHNA REGION			111	NARSIPATNAM	5.22
78	GOVERNORPET-I	5.30	112	PADERU	4.80
79	GOVERNORPET-II (CNG)	4.46	113	MADDILAPALAM	5.42
80	VIDYADHARAPURAM (CNG)	4.63	114	WALT AIR	5.35
81	IBRAHIMPATNAM (CNG)	4.99	115	SIMHACHALAM	5.37
82	ATONAGAR	5.40	116	VSP STEEL CITY	5.51
83	JAGGAIAHPET	5.47	117	GAJUWAKA	5.30
84	NUZIVEEDU	5.41	118	MADHURAWADA	5.30
85	TIRUVOOR	5.50	XIII. NEC REGION		
86	VIJAYAWADA	5.30	119	VIZIANAGARAM	5.40
87	AVANIGADDA	5.45	120	SALUR	5.44
88	MACHILIPATNAM	5.51	121	S.KOTA	5.20
89	GIDIVADA	5.42	122	PARVATHIPURAM	5.40
90	GANNAVARAM	5.30	123	PALAKONDA	5.40
91	VUYYUR	5.34	124	PALASA	5.51
X. WESTGODAVARI REGION			125	SRIKAKULAM-I	5.64
92	ELURU	5.50	126	SRIKAKULAM-II	5.40
93	TADEPALLIGUDEM	5.52	127	TEKKALI	5.50
94	JANGAREDDYGUDEM	5.47			
95	BHIMAVARAM	5.40			
96	NARSAPURAM	5.47			
97	TANUKU	5.52			
98	KOVVUR	5.50			
99	NIDADAVOLU	5.42			

Employees involved in severe cases of misconduct and who are under suspension