



Andhra Pradesh State Road Transport Corporation®

No. OP2 /462(1)/2019-MED

Office of the VC & MD,
RTC House, Vijayawada,
Dt.17.05.2019.

Joint Accounts & Maintenance Circular No.07/2019-MED

SUB : APSRTC – Accountal of HSD Oil excess/shortage at depots–instructions -Reg.

REF : Joint Accounts & Maintenance Circular No. 12/2009 – MED


It is noticed that the HSD Oil excess/shortage in some of the depots is alarmingly high, but no action is being taken by the supervisory officers to identify the cause of the problem and rectify the same.

At Pathikonda Depot HSD Oil shortage of 11401 liters was recorded as on 24-05-2018 and report was submitted to the then Dy. CME on 18.08.2018. However, he did not take any action till 01.10.2018 and even afterwards no action was taken by the RM, Kurnool and ED, Kadapa till March, 2019. This is highly deplorable and the officers concerned should have acted much more swiftly which is expected of them.

From now onwards, all the Depots should maintain monthly record of excess/shortage of HSD Oil as per the enclosed formats and submit the same to the RM's Office by 5th of every month. ED–E will obtain the same from RMs and get a consolidated statement prepared for the perusal of VC&MD. Whenever excess/shortage of more than 0.15% of HSD Oil is noticed in two consecutive months, Dy. CMEs shall immediately investigate and take necessary remedial measures in consultation with the concerned Oil Marketing Companies.

The excess/shortage of HSD oil shall be readjusted to "0" from the 1st of April of every year in all the Depots so that annual comparisons can be made correctly across the Corporation. If the cumulative excess/shortage is more than 0.2% which shall be the outer limit of the target for any Depot in any year, the audit staff shall immediately verify the records and take appropriate action as per the existing circulars.

All the EDs – Zones/CAO and RMs are instructed to ensure strict compliance of the above instructions.


17/5/13
(N.V. Surendra Babu, IPS)
VC & MD

Encl: As above:

Copy to: Director (Vig. & Security), ED (O), ED (A), ED(C) and FA&CAO for information

Copy to: All EDs of Zones for information and necessary action

Copy to: CME(M), CE (IT), CCOS, CE(IEU) & CM(A) for information

Copy to: All Regional Managers for necessary action

Copy to: Dy. CME(M), Dy. CME(IEU), Dy.CM(IT), COS(C-II) & CSTO for information.

Copy to: All Dy. CMEs of Regions for necessary action

Copy to: All Dy. CAOs of all Zones

Copy to: All AOs of Regions for necessary action

Copy to: All Depot Managers & Maintenance In-charges for necessary action.

Andhra Pradesh State Road Transport Corporation
Excess/Shortage of HSD Oil as on 30.04.2019 **in Its.**

Sl. No.	Zone	Region	Depot	Opening Balance	Receipts in April -2019	Issues in April -2019	Closing Balance as on 30.04.2019	Closing Balance on Physical Verification as on 30.04.2019	Excess/Shortage	
									Quantity	%
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	VZM	NEC	PALAKONDA							
2			PALASA							
3			PARVATHIPURAM							
4			SALUR							
5			S'KOTA							
6			SRIKAKULAM-I							
7			SRIKAKULAM-II							
8			TEKKALI							
9			VIZIANAGARAM							
10		NEC REGION TOTAL								
11		VSP	ANAKAPALLI							
12			GAJUWAKA							
13			MADDILAPALEM							
14			MADHURAWADA							
15			NARSIPTNAM							
16			PADERU							
17			SIMHACHALAM							
18			VISAKHAPATNAM							
19			VSP STEEL CITY							
20			WALTAIR							
21		VSP REGION TOTAL								
22		EG	AMALAPURAM							
23			ELESWARAM							
24			GOKAVARAM							
25			KAKINADA							
26			RAJAHMUNDRY							
27			RAJOLE							
28			RAMACHANDRAPURAM							
29			RAVULAPALEM							
30		TUNI								
31		EG REGION TOTAL								
32		VZM ZONE TOTAL								

Andhra Pradesh State Road Transport Corporation
Excess/Shortage of HSD Oil up to 30.04.2019 in Its.

Sl. No.	Zone	Region	Depot	Opening Balance	Receipts upto April -2019	Issues up to April -2019	Closing Balance as on 30.04.2019	Closing Balance on Physical Verification as on 30.04.2019	Excess/Shortage	
									Quantity	%
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	VZM	NEC	PALAKONDA							
2			PALASA							
3			PARVATHIPURAM							
4			SALUR							
5			S'KOTA							
6			SRIKAKULAM-I							
7			SRIKAKULAM-II							
8			TEKKALI							
9			VIZIANAGARAM							
10		NEC REGION TOTAL								
11		VSP	ANAKAPALLI							
12			GAJUWAKA							
13			MADDILAPALEM							
14			MADHURAWADA							
15			NARSIPTNAM							
16			PADERU							
17			SIMHACHALAM							
18			VISAKHAPATNAM							
19			VSP STEEL CITY							
20			WALTAIR							
21		VSP REGION TOTAL								
22		EG	AMALAPURAM							
23			ELESWARAM							
24			GOKAVARAM							
25			KAKINADA							
26			RAJAHMUNDRY							
27			RAJOLE							
28			RAMACHANDRAPURAM							
29			RAVULAPALEM							
30		TUNI								
31		EG REGION TOTAL								
32	VZM ZONE TOTAL									

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									Quantity	%
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	VJA	WG	BHIMAVARAM							
2			ELURU							
3			JANGAREDDIGUEDEM							
4			KOVVURU							
5			NARSAPURAM							
6			NIDADAVOLU							
7			TADEPALLIGUEDEM							
8			TANUKU							
9		WG REGION TOTAL								
10		KRI	AUTONAGAR							
11			AVANIGADDA							
12			GANNAVARAM							
13			GOVERNERPET-I							
14			GOVERNERPET-II							
15			GUDIVADA							
16			IBRAHIMPATNAM-V							
17			JAGGAIAHPET							
18			MACHILIPATNAM							
19			NUZVID							
20			TIRUVUR							
21			VIDYADHARAPURAM							
22			VIJAYAWADA							
23			VUYYURU							
24		KRI REGION TOTAL								
25		GNT	BAPATLA							
26			CHILAKALURIPET							
27			GUNTUR-I							
28			GUNTUR-II							
29			MACHERLA							
30			MANGALAGIRI							
31			NARSARAOPET							
32			PIDUGURALLA							
33			PONNUR							
34			REPALLE							
35			SATTENAPALLI							
36			TENALI							
37			VINUKONDA							
38		GNT REGION TOTAL								
39	VJA ZONE TOTAL									

