



ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No. OP2/32(6)/2013-MED

Office of the VC&MD,
HYDERABAD-624.

CIRCULAR NO. 17/2013 - MED, Dt.05.08.2013

Sub: HSD KMPL: - Control of HSD consumption: Fixing of HSD Revenue KMPL targets to the Depots for the year 2013-14 for Cash Award - Communication of Targets - Reg.

1.0. INTRODUCTION:

- 1.1. APSRTC is implementing number of HSD Oil conservation measures for more than four decades. The success of these measures is reflected in constant improvement of HSD KMPL. The gross HSD KMPL of 4.98 in 1995-96 has improved to 5.28 in 2009-10 and the Corporation has achieved 5.15 during the year 2012-13.
- 1.2. In order to motivate the employees to achieve higher HSD KMPL, a "CASH AWARD" scheme with annual KMPL targets was introduced in the year 1982. The VC & MD with the concurrence of FA has approved to continue this Award Scheme for the year 2013-14 also.

2.0. CRITERIA FOR FIXING THE TARGETS:

- 2.1. For the purpose of Award, the revenue HSD KMPL achieved by Depots during last three years i.e. 2010-11, 2011-12 & 2012-13 is taken as basis and the same is incremented with different slabs. Wherever the best of three years performance is low the target KMPL is fixed at a higher level. Whereas for higher HSD KMPL Depot the target KMPL is increased only marginal.
- 2.2. For Depots having operation of Mercedes Benz, Volvo Multi-axle, Isuzu Garuda, Isuzu Vennel and Indra buses, the performance of previous year i.e. 2012-13 is taken as basis for arriving the targeted revenue KMPL.
- 2.3. The targeted KMKG of CNG vehicles for VDPM, IBM & GVPT-2 Depots in Vijayawada City were fixed by enhancing the previous year performance (2012-13) by 0.10.
- 2.4. As the CNG vehicles at HPT, CNT & MDCL Depots are small in numbers compared to Diesel vehicles, only HSD KMPL target is proposed for the year 2013-14.
- 2.5. The approved Depot-wise targets for the year 2013-14 are enclosed to the circular at Annexure-I.

3.0. SALIENT FEATURES OF THE SCHEME:

- 3.1. Under this scheme, a Depot will be eligible for the Award if the Depot achieves and exceeds the targeted cumulative HSD Revenue KMPL for the period from April 2013 to March 2014.
- 3.2. An amount of Rs.50,000/- (Rupees fifty thousand only) will be awarded for achieving the target KMPL to the Depots upto 50 Schedules, Rs.80,000/- (Rupees eighty thousand only) will be awarded for the Depots having schedules between 51 to 65, Rs.1,25,000/- (Rupees one Lakh Twenty Five thousand only) for the Depots having schedules between 66 to 100 and Rs.1,50,000/- (Rupees One Lakh Fifty thousand only) will be awarded to the Depots having more than 100 schedules.
- 3.3. An additional amount of Rs.2,000/- for the Depots upto 50 Schedules, Rs.3,000/- for the Depots with 51 to 65 schedules, Rs.4,000/- for the Depots with 66 to 100 schedules and Rs.5,000/- to the Depots above 100 Schedules will also be awarded for every 0.05 improvement over and above the target fixed.

Utility articles shall be distributed to the eligible employees from this Award amount.

- 3.4. The categories included for the benefit under this scheme are Depot Manager, all Mechanical Supervisors, Safety Driving Instructors, Depot Clerks and Asst. Depot

Clerks attached to maintenance wing, Stores Supervisors, Mechanics, Helpers, Shramiks, Artisans and Drivers (Whose average HSD KMPL of the entire year is more than the Depot targetted KMPL).

3.5. From the award amount special awards in the form of articles of value indicated against each may be given to the following.

S.No.	DESIGNATION	VALUE OF ARTICLE TO BE GIVEN FOR UPTO 65 SCH. DEPOT	VALUE OF ARTICLE TO BE GIVEN FOR 66 & ABOVE SCHEDULES DEPOT
1	DEPOT MANAGER	Rs.2500/-	Rs.3750/-
2	AE(MECH)/MAINT.I/C	Rs.1750/-	Rs.2625/-
3	SR.STORE SUPERVISOR/ SUPERINTENDENT (MECH) IF HE IS WORKING UNDER AE(MECH)	Rs.1250/-	Rs.1875/-
4	Dy.SUPERINTENDENT (MECH)/ STORE SUPERVISOR /DC (OILS)	Rs.1000/-	Rs.1500/-
5	LH/SDI	Rs.750/-	Rs.1125/-
6	KMPL MECHANIC	Rs.1000/-	Rs.1500/-
7	HELPER/SHRAMIK ATTACHED TO KMPL MECHANIC	Rs.1000/-	Rs.1500/-
8	TYRE MECHANIC	Rs.625/-	Rs.950/-

3.6. From the award amount special awards may also be given to the Best Drivers who have exceeded the targetted KMPL fixed to the Depot continuously for 12 months. The quantum of special awards may be decided by the concerned Depot Manager in consultation with Dy CME and Regional Manager of the Region.

3.7. From the total award amount, the amount to be spent for organizing the awards distribution function basing on schedules of the Depot is as follows.

Depots with Schedules	Award amount	Amount to be incurred organize the awards distribution function
Depots upto 50 Schedules	Rs.50,000/-	Rs.2,000/-
Depots having schedules between 51 to 65	Rs.80,000/-	Rs.2,500/-
Depots having schedules between 66 to 100	Rs.1,25,000/-	Rs.3,000/-
Depots having more than 100 schedules	Rs.1,50,000/-	Rs.3,500/-

4.0. TERMS & CONDITIONS FOR CASH AWARDS:

- 4.1. The revenue KMPL for the purpose shall be reckoned by accounting the revenue KMs operated as per MTD 108 by all the vehicles of the Depot (including Volvo, Mercedes Benz, Cerita, Luxura, Indra, Low Floor, SLF, Meghdoot, Meghmala and Mini buses), the HSD oil consumed by all the Buses (including Volvo, Mercedes Benz, Cerita, Luxura, Indra, Low Floor, SLF, Meghdoot, Meghmala and Mini buses) plus miscellaneous issues and the cumulative ground tank shortage during the year. The miscellaneous consumption includes HSD oil issued to cleaning purpose, Generator, DGT/Oil Tanker/Jeep of DM. The consumption on other departmental Vehicles not connected to Depot use shall be excluded from miscellaneous issues i.e., Squad Jeeps/ DGTs of Stores department / DTVs/ Omni Buses/ Civil Engineering DGTs / Staff Buses, Ambulances, etc.
- 4.2. Employees involved in severe cases of misconduct and who are under suspension need not be considered for the award.
- 4.3. Employees who have not worked for a minimum of Six Months at one place need not be considered for the award.

- 4.4. The Depots should get certification from the concerned Regional Manager & Dy CME regarding the upkeep of Maintenance standards for getting eligibility for this award. The following items are to be covered.
- Fitment of Radiator cap prescribed for all the Vehicles.
 - Fitment of HSD oil tank caps with seals for all the Vehicles.
 - Lubrication activity in time, fitment of grease nipples, etc.
 - Quality of preventive maintenance schedules.
 - No Backlog of Preventive Maintenance Schedules.

5.0. CONCLUSION:

- 5.1. All the Depot Managers and Dy. Chief Mechanical Engineers are advised to take all steps & extend necessary assistance to achieve the targets. The Employees and Supervisors are to be motivated to make all out efforts to achieve the award.
- 5.2. The Regional Managers concerned shall identify the Depots eligible for award by constituting a committee consisting of Dy.CME of the concerned Region and Dy.CAO/AO of the Region on or before 15th April 2014 to verify the authenticity of KMPL figures.
- The Regional Managers are advised to send proposals of eligible Depots to CME (O) for sanction of cash award by 25th April 2014 duly recommended by Dy.CAO/AO of the Region(after preaudit).
- 5.3. The function to distribute prizes is to be organized in May/June 2014 to motivate employees to give their best performance in the financial year of 2014-2015 to achieve the target for that year in respect of HSD KMPL.
- 5.4. The Depot Managers in consultation with Regional Managers & Dy CMEs shall arrange the distribution of Awards duly organizing a function in the Depot.
- 5.5 Malpractices detected either in the accountal of HSD consumption, KMs operated or in the computation of revenue KMPL shall render the Depot ineligible for the award even if it attains the target fixed, besides initiating disciplinary action on the concerned.
- 5.6. The scheme shall be valid for the period between 1st April 2013 to 31st March 2014.

This has the approval of VC & MD and concurrence of FA.


EXECUTIVE DIRECTOR (E&IT)

Enclosed: As above

To

All Depot Managers (By Name)

Copy to: VC & MD for favor of information

Copy to: Director (Vig. & security), ED(O&MIS), ED(A&P), ED(HRD & Medical) and Secretary to Corporation, FA & CAO for information

Copy to: All EDs (Zones) for information & necessary action

Copy to: All HODs for information

Copy to: All Regional Managers for necessary action

Copy to: Dy CME(O), Dy.CME(P), Dy.CME(IEU), Dy.CME(C&B), COS(C)I, COS(C) II & CSTO for information.

Copy to: All Dy.CMEs of Regions for necessary action.

Copy to: All WMs, COSs & Dy.CAOs of all Zones for information & necessary action

Copy to: All Dy.CAOs /AOs of all Regions for information & necessary action

Copy to: All Principals of ZSTCs for information

Copy to: All Maintenance In charges for necessary action.

Copy to: Manual Section/Head Office for incorporating in the Circular Index.

**DEPOT-WISE REVENUE HSD KMPL TARGETS FOR CASH AWARDS SCHEME
FOR THE YEAR 2013-14**

S.No.	DEPOT	TARGET FOR 2013-14	S.No.	DEPOT	TARGET FOR 2013-14
I. HYDERABAD CITY REGION			IV. NALGONDA REGION		
1	FALAKNUMA	5.24	32	DEVERAKONDA	5.51
2	HYD.CENTRAL UNIVERSITY	4.32	33	NALGONDA	5.58
3	MEHDIPATNAM	4.74	34	NARKETPALLY	5.60
4	MUSHIRABAD-I	4.84	35	YADAGIRIGUTTA	5.68
5	MUSHIRABAD-II	4.16	36	KODAD	5.38
6	RAJENDRANAGAR	4.93	37	MIRYALAGUDA	5.32
7	DILSUKHNAGAR	4.62	38	SURYAPET	5.63
8	HAYATHNAGAR-I	4.48	V. MAHABOBNAGAR REGION		
9	HAYATHNAGAR-II	4.61	39	MAHABOBNAGAR	5.25
10	IBRAHIMPATNAM(H)	5.24	40	SHADNAGAR	5.67
11	MIDHANI	4.80	41	NARAYANPET	5.44
12	UPPAL	4.72	42	NAGARKURNOOL	5.39
13	BANDLAGUDA	4.56	43	WANAPARTHY	5.53
14	KACHEEGUDA	5.04	44	GADWAL	5.68
II. SECUNDERABAD REGION			45	ACHAMPET	5.37
15	CONTONMENT	4.84	46	KALWAKURTHY	5.52
16	HAKIMPET	4.86	VI. MEDAK REGION		
17	KUSHAIGUDA	4.58	47	MEDAK	5.36
18	RANIGUNJ-I	4.71	48	NARAYANKHED	5.47
19	RANIGUNJ-II	4.53	49	SANGAREDDY	5.47
20	BHEL	4.35	50	SIDDIPET	5.48
21	JEEDIMETLA	4.69	51	ZAHIRABAD	5.48
22	KUKATPALLY	4.61	52	GAJWEL PREGNAPUR	5.61
23	MEDCHAL	5.47	53	DUBBAK	5.39
24	MIYAPUR-I	4.70	VII. ADILABAD REGION		
25	MIYAPUR-II	3.95	54	ADILABAD	5.35
III. RANGAREDDY REGION			55	ASIFABAD	5.39
26	HYDERABAD-I	4.44	56	BHAINSA	5.59
27	HYDERABAD-II	5.43	57	MANCHERIAL	5.35
28	PICKET	4.55	58	NIRMAL	5.53
29	TANDUR	5.25	59	UTNOOR	5.35
30	PARGI	5.50			
31	VIKARABAD	5.42			

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S.No.	DEPOT	TARGET FOR 2013-14	S.No.	DEPOT	TARGET FOR 2013-14
VIII.NIZAMABAD REGION			XII.NELLORE REGION		
60	NIZAMABAD-I	5.29	91	ATMAKUR(N)	5.42
61	NIZAMABAD-II	5.29	92	KAVALI	5.58
62	ARMOOR	5.69	93	NELLORE-I	5.30
63	KAMAREDDY	5.66	94	NELLORE-II	5.32
64	BODHAN	5.54	95	UDAYAGIRI	5.45
65	BANSWADA	5.47	96	GUDUR	5.59
IX.KARIMNAGAR REGION			97	RAPUR	5.63
66	KARIMNAGAR-I	5.24	98	VENKATAGIRI	5.61
67	KARIMNAGAR-II	5.46	99	VAKADU	5.57
68	JAGITYAL	5.47	100	SULLURPET	5.62
69	METPALLI	5.75	XIII.ONGOLE REGION		
70	KORUTLA	5.45	101	ADDANKI	5.75
71	MANTHANI	5.63	102	CHIRALA	5.32
72	HUZURABAD	5.63	103	KANDUKUR	5.38
73	HUSNABAD	5.51	104	ONGOLE	5.29
74	VAMULAVADA	5.93	105	GIDDALUR	5.54
75	SIRCILLA	5.69	106	KANIGIRI	5.44
76	GODAVARIKHANI	5.31	107	MARKAPUR	5.44
X.WARANGAL REGION			108	PODILI	5.38
77	WARANGAL-I	5.30	XIV. CHITTOOR REGION		
78	WARANGAL-II	5.53	109	TIRUPATHI	4.75
79	HANUMAKONDA	5.63	110	ALIPIRI	4.77
80	PARKAL	5.50	111	TIRUMALA	5.53
81	MAHABOOBABAD	5.50	112	SRIKALAHASTI	5.30
82	JANGAON	5.78	113	PUTTUR	5.31
83	THORRUR	5.57	114	PALAMANER	5.37
84	NARSAMPET	5.53	115	PILER	5.27
XI. KHAMMAM REGION			116	CHITTOOR-I	5.22
85	KHAMMAM	5.39	117	CHITTOOR-II	5.25
86	KOTHAGUDEM	5.37	118	MADANAPALLI-I	5.28
87	BHADRACHALAM	5.28	119	MADANAPALLI-II	5.30
88	SATHUPALLI	5.57	120	SATYAVEEDU	5.31
89	MADHIRA	5.80	121	KUPPAM	5.23
90	MANUGURU	5.48			

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S.No.	DEPOT	TARGET FOR 2013-14	S.No.	DEPOT	TARGET FOR 2013-14
XV. KADAPA REGION			XVIII. GUNTUR REGION		
122	KADAPA	5.14	153	GUNTUR-I	5.31
123	PRODDUTUR	5.22	154	GUNTUR-II	5.24
124	RAYACHOTY	5.27	155	REPALLI	5.44
125	PULIVENDULA	5.33	156	TENALI	5.34
126	MYDUKUR	5.53	157	MANGALAGIRI	5.49
127	BADVEL	5.38	158	BAPATLA	5.66
128	RAJAMPET	5.45	159	NARSARAOPET	5.36
129	JAMMALAMADUGU	5.42	160	MACHERLA	5.37
XVI. KURNOOL REGION			161	CHILAKALURIPET	5.34
130	KURNOOL-I	4.96	162	PIDUGURALLA	5.44
131	KURNOOL-II	5.14	163	VINUKONDA	5.36
132	NANDYAL	5.19	164	SATTENAPALLI	5.49
133	BANAGANAPALLI	5.44	XIX. KRISHNA REGION		
134	ADONI	5.23	165	GOVERNORPET-I	5.32
135	ALLGADDA	5.36	166	GOVERNORPET-II (CNG)	4.36
136	KOILAKUNTLA	5.36	167	VIDYADHARAPURAM (CN)	4.49
137	DHONE	5.36	168	IBRAHIMPATNAM (CNG)	4.60
138	YEMMIGANUR	5.18	169	ATONAGAR	5.38
139	NANDIKOTKUR	5.30	170	JAGGAIHPET	5.41
140	ATMAKUR(K)	5.38	171	NUZIVEEDU	5.22
XVII. ANANTAPUR REGION			172	TIRUVOOR	5.56
141	ANANTHAPUR	5.27	173	VIJAYAWADA	4.34
142	GOOTY	5.53	174	AVANIGADDA	5.51
143	HINDUPUR	5.23	175	MACHILIPATNAM	5.47
144	KALYANDURG	5.29	176	GIDIVADA	5.51
145	RAYADURG	5.29	177	GANNAVARAM	5.26
146	TADIPATRI	5.26	178	VUYYUR	5.38
147	KADIRI	5.24	XX. WESTGODAVARI REGION		
148	URAVAKONDA	5.30	179	ELURU	5.38
149	GUNTAKAL	5.33	180	TADEPALLIGUDEM	5.57
150	DHARMAVARAM	5.31	181	JANGAREDDYGUDEM	5.57
151	PUTTAPARTHY	5.31	182	BHIMAVARAM	5.56
152	MADAKASIRA	5.31	183	NARSAPURAM	5.44
			184	TANUKU	5.48

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S.No.	DEPOT	TARGET FOR 2013-14	S.No.	DEPOT	TARGET FOR 2013-14
XXI. EAST GODAVARI REGION			XXIII. NEC REGION		
185	AMALAPURAM	5.44	203	VIZIANAGARAM	5.32
186	GOKAVARAM	5.47	204	SALUR	5.51
187	RAJOLE	5.45	205	S.KOTA	5.06
188	RAVULAPALAM	5.59	206	PARVATHIPURAM	5.31
189	RAJAHMUNDRY	5.39	207	PALAKONDA	5.24
190	KAKINADA	4.97	208	PALASA	5.52
191	ELESWARAM	5.47	209	SRIKAKULAM-I	5.31
192	TUNI	5.48	210	SRIKAKULAM-II	5.40
193	RAMACHANDRAPURAM	5.51	211	TEKKALI	5.47
XXII. VISAKHAPATNAM REGION					
194	VISAKHAPATNAM	4.57			
195	ANAKAPALLI	5.35			
196	NARSIPATNAM	5.30			
197	PADERU	4.80			
198	MADDILAPALAM	5.23			
199	WALTAIR	5.30			
200	SIMHACHALAM	5.16			
201	VSP STEEL CITY	5.46			
202	GAJUWAKA	5.20			