



# ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No. OP2/32(25)/2019-MED.

O/o The VC & MD.  
RTC House, Vja-13.  
Dt. 21.06.2019.

## CIRCULAR No. 09/2019-MED, Dt.21.06.2019

Sub: **HSD KMPL**: - Control of HSD consumption: Fixing of HSD Revenue KMPL targets to the Depots for the year 2019-20 for **Cash Award** – Communication of Targets – Reg.

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### 1.0. INTRODUCTION:

1.1. APSRTC has been implementing several measures for HSD Oil conservation for more than three decades. The success of these measures is reflected in steady and continuous improvement of HSD KMPL. The gross HSD KMPL of 4.98 of 1995-96 has improved to 5.19 of 2018-19.

1.2. In order to motivate the employees to achieve higher HSD KMPL, "CASH AWARD" scheme for the Depots exceeded the target KMPL fixed for the year was implemented from 1982 onwards. The scheme has been extended year after year. The VC&MD with the concurrence of FA&CAO has approved to continue this Award Scheme **for the year 2019-20 also**.

### 2.0. CRITERIA FOR FIXING KMPL TARGETS:

a. For the purpose of fixing KMPL Targets to Depots, the best revenue HSD KMPL achieved by Depots during last three years i.e. 2016-17, 2017-18 & 2018-19 is taken as basis and the same is incremented with SLABS as below:

Less than 5.20	0.07
5.21 to 5.29	0.06
5.30 to 5.39	0.05
Above 5.40	0.04

b. The targeted KMKG for VDPM, IBM & GVPT-2 Depots of Vijayawada City are fixed by enhancing the best KMKG of previous three years performance of the Depot by 0.05.

c. The approved Depot-wise Revenue HSD KMPL targets for the year 2019-20 are enclosed to the circular at Annexure-I.

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### **3.0. SALIENT FEATURES OF THE SCHEME:**

3.1. The Depots achieved or exceeded the HSD Revenue KMPL target fixed for the period **from April-2019 to March-2020** are eligible for cash award.

3.2. The details of eligible Cash award amounts based on RTC schedules for achieving/ exceeding the target KMPL/KMKG are given below:

S.No	Schedules	Cash Award Amount (Rs.)
1	Up to 50	Rs. 50,000/-
2	51 to 65	Rs. 80,000/-
3	66 to 100	Rs.1,25,000/-
4	Above 100	Rs.1,50,000/-

3.3. In addition to the above Cash Award, for every 0.05 improvement over & above the Target KMPL fixed, an additional amount will also be awarded as given below:

S.No	Schedules	Additional Amount (Rs.)
1	Up to 50	2,000
2	51 to 65	3,000
3	66 to 100	4,000
4	Above 100	5,000

3.4. The categories of employees eligible to receive the prizes are DM, all Mechanical Supervisors, Safety Driving Instructors, Depot Clerks and Asst. Depot Clerks attached to maintenance wing, Stores Supervisors, Mechanics, Helpers, Shramiks, Artisans and Drivers (Who saved HSD oil compared to their route-wise targeted KMPL). Utility articles shall be distributed to the eligible employees utilizing the Award amount.

3.5. From the Depot award amount, special prizes in the form of articles of value indicated against each shall be given to the following:

S.No.	Designation of the Employee	VALUE OF ARTICLE TO BE GIVEN	
		UPTO 65 Schedules	66 & ABOVE
1.	DEPOT MANAGER	Rs.2500/-	Rs.3750/-
2.	AE(MECH)/MAINT.I/C	Rs.1750/-	Rs.2625/-
3.	SR.STORE SUPERVISOR/ SUPERINTENDENT (MECH) (IF HE IS WORKING UNDER AE(MECH))	Rs.1250/-	Rs.1875/-
4.	Dy.SUPERINTENDENT (MECH)/ STORE SUPERVISOR /DC (OILS)	Rs.1000/-	Rs.1500/-
5.	LH/SDI	Rs.750/-	Rs.1125/-
6.	KMPL MECHANIC	Rs.1000/-	Rs.1500/-
7.	HELPER/SHRAMIK ATTACHED TO KMPL MECHANIC	Rs.1000/-	Rs.1500/-
8.	TYRE MECHANIC	Rs.625/-	Rs.950/-

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3.6. From the award amount, special prizes shall also be given to the Best 5 Drivers who saved highest HSD oil during the year against route-wise target KMPL. The value of special awards to these 5 drivers may be decided by the concerned Depot Manager in consultation with Dy.CME and Regional Manager.

3.7. From the award amount, the amount to be spent for organizing the awards distribution function basing on schedules of the Depot is as follows.

Depots with Schedules	Amount to be incurred to organize awards
	distribution function
Upto 50	Rs.2,000/-
51 to 65	Rs.2,500/-
66 to 100	Rs.3,000/-
100 & above	Rs.3,500/-

**4.0. TERMS & CONDITIONS FOR CASH AWARDS:**

4.1. Revenue KMPL for the purpose shall be reckoned by taking the revenue KMs operated as per MTD 108 by all RTC buses of the Depot. HSD oil consumed by all the Buses plus miscellaneous issues and cumulative ground tank shortage during the year shall be taken as total diesel consumption. The miscellaneous consumption includes HSD oil issued to cleaning purpose, Generator, DGT/Oil Tanker/Jeep of DM. The consumption on other departmental Vehicles not connected to Depot use shall be excluded from miscellaneous issues i.e., Squad Jeeps/ DGTs of Stores department / Omni Buses/ Civil Engineering DGTs / Staff Buses, Ambulances, etc.

4.2. Employees involved in severe cases of misconduct and who are under suspension as on the date of awards function need not be considered for the award.

4.3. Employees who have not worked for a minimum of Six Months in the Depot during the year of the award need not be considered for award.

4.4. The Depots should get certification from the concerned Regional Manager & Dy CME regarding certain essential Maintenance standards to become eligible for this award. The following items are to be covered in evaluation for issue of certification.

- a) Fitment of Radiator cap prescribed for all the buses.
- b) Fitment of HSD oil tank caps with seals for all the buses.
- c) Greasing activity in time, fitment of grease nipples, etc.
- d) Quality of preventive maintenance schedules.
- e) No Backlog of Preventive Maintenance Schedules

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**5.0. CONCLUSION:**


- 5.1. All the Depot Managers and Dy. Chief Mechanical Engineers are advised to take necessary steps to achieve the targets. The Employees and Supervisors are to be motivated to make all out efforts to achieve the award.
- 5.2. The Regional Managers concerned shall constitute a committee consisting of Dy.CME of the concerned Region and Dy.CAO/AO of the Region to screen and finalize the eligible Depots for cash award on or before 15th April 2020.

The Regional Managers are advised to send consolidated proposals of eligible Depots in their Region for KMPL awards to CME (M) by 20th April '20 after pre auditing by Accounts wing of the Region (proforma @ Annexure- II).

- 5.3. The KMPL Cash Awards function has to be organized in June 2020 to motivate employees to give their best performance in the next financial year i.e., 2020 -21 and to achieve the KMPL target in future.
- 5.4. The Depot Managers in consultation with Regional Managers & Dy CMEs shall arrange to conduct the distribution of Awards function in the Depot.
- 5.5. Malpractices detected either in the accountal of HSD consumption, KMs operated or in the computation of revenue KMPL shall render the Depot ineligible for the award even though the Depot attains the target KMPL, apart from initiating disciplinary action on the concerned.
- 5.6. The scheme shall be valid for the period from 1<sup>st</sup>April ,2019 to 31<sup>st</sup>March, 2020.

**This has the approval of VC & MD with the concurrence of FA & CAO**

**Enclosed:** As above

  
**EXECUTIVE DIRECTOR(E)**

To

**All Depot Managers (By Name)**


- Copy to: OSD to V C & MD to appraise VC & MD.
- Copy to: Director (Vig. & security), , ED(A), ED(O), FA & CAO for information.
- Copy to: All ED (Zones) for information .
- Copy to: Copy to all RMs for information & necessary action.
- Copy to: Copy to all Dy.CMEs for information & necessary action.
- Copy to: Copy to all DMs & Maint. I/Cs for information & necessary action.



## ANNEXURE - I

## DEPOT WISE REVENUE HSD KMPL TARGETS FOR THE YEAR 2019-20

S.No	DEPOTS	Proposed HSD KMPL TGT for 2019-20	S.No	DEPOTS	Proposed HSD KMPL TGT for 2019-20
<b>NELLORE</b>			<b>ANANTHAPURAM</b>		
1	ATMAKUR(NLR)	5.76	33	ANANTAPUR	5.19
2	KAVALI	5.81	34	GOOTY	5.50
3	NELLORE-I	5.67	35	GUNTAKAL	5.30
4	NELLORE-II	5.62	36	KALYANDURG	5.27
5	UDAYAGIRI	5.77	37	RAYADURG	5.20
6	GUDUR	5.76	38	TADIPATRI	5.35
7	RAPUR	5.71	39	URUVAKONDA	5.39
8	VENKATAGIRI	5.61	40	DHARMAVARAM	5.27
9	VAKADU	5.71	41	HINDUPUR	5.22
10	SULLURPET	5.72	42	KADIRI	5.27
<b>PRAKASAM</b>			43	PUTTAPARTHI	5.26
11	ADDANKI	5.76	44	MADAKASIRA	5.25
12	CHIRALA	5.67	45	PENUGONDA	5.27
13	KANDUKUR	5.70	<b>KADAPA</b>		
14	ONGOLE	5.42	46	KADAPA	4.72
15	GIDDALUR	5.70	47	PULIVENDULA	5.19
16	KANIGIRI	5.72	48	RAJAMPET	5.53
17	MARKAPUR	5.63	49	RAYACHOTY	5.13
18	PODILI	5.75	50	BUDVEL	5.26
<b>CHITTOOR</b>			51	JAMMALAMADUGU	5.35
19	TIRUPATHI	5.13	52	MYDUKUR	5.41
20	ALIPIRI	4.87	53	PRODUTTOR	5.19
21	TIRUMALA	5.19	<b>KURNOOL</b>		
22	SRIKALAHASTHI	5.22	54	ADONI	5.12
23	PUTTUR	5.28	55	DHONE	5.36
24	SATHYAVEDU	5.34	56	KURNOOL - I	5.02
25	MANGALAM	4.03	57	KURNOOL - II	5.19
26	CHITTOOR-I	5.21	58	PATHIKONDA	5.27
27	CHITTOOR-II	5.29	59	YEMMIGANNUR	5.05
28	MADANAPALLY-I	5.30	60	ALLAGADDA	5.39
29	MADANAPALLY-II	5.33	61	ATMAKUR(KRNL)	5.32
30	PALAMANER	5.20	62	BANAGANAPALLY	5.09
31	PILERU	5.30	63	KOILKUNTALA	5.19
32	KUPPAM	5.24	64	NANDIKOTKUR	5.39
			65	NANDYAL	5.28

  
**Asst. MECHANICAL ENGINEER (M)**  
**APSRTC, RTC HOUSE,**  
**VIJAYAWADA - 520 013.**



## ANNEXURE - I

## DEPOT WISE REVENUE HSD KMPL TARGETS FOR THE YEAR 2019-20

S.No	DEPOTS	Proposed HSD KMPL TGT for 2019-20	S.No	DEPOTS	Proposed HSD KMPL TGT for 2019-20
<b>GUNTUR</b>			<b>EAST GODAVARI</b>		
66	GUNTUR-I	5.24	101	AMALAPURAM	5.28
67	GUNTUR-II	5.13	102	RAZOLE	5.12
68	PONNUR	5.24	103	RAJAHMUNDRY	5.35
69	REPALLE	5.32	104	GOKAVARAM	5.81
70	TENALI	5.47	105	RAVULAPALEM	5.57
71	MANGALAGIRI	5.14	106	RAMACHANDRAPURAM	5.53
72	BAPATLA	5.58	107	KAKINADA	4.83
73	PIDUGURALA	5.39	108	ELESWARAM	5.60
74	NARASARAOPET	5.35	109	TUNI	5.47
75	MACHERLA	5.27	<b>VISAKHAPATNAM</b>		
76	CHILAKALURIPET	5.28	110	VISAKHAPATNAM	4.29
77	SATHANAPALLE	5.41	111	ANAKAPALLE	5.24
78	VINUKONDA	5.55	112	NARSIPATNAM	5.17
<b>KRISHNA</b>			113	PADERU	4.46
79	JAGGAIHPET	5.81	114	MADURAWADA	5.23
80	NUZUVID	5.49	115	GAJUWAKA	5.27
81	TIRUVUR	5.54	116	SIMHACHALAM	5.32
82	VIJAYAWADA	4.14	117	WALTAIR	5.11
83	GANNAVARAM	5.23	118	MADDILAPALEM	4.64
84	AVANIGADDA	5.39	119	STEEL-CITY	5.23
85	GUDIVADA	5.37	<b>NORTH EAST COASTAL</b>		
86	MACHILIPATNAM	5.35	120	VIZIANAGARAM	5.30
87	VUYYUR	5.29	121	PARVATHIPURAM	5.25
88	GOVERNORPET-1	5.27	122	SALUR	5.40
89	IBRAHIMPATNAM(C)	4.96	123	S.KOTA	4.90
90	GOVERNORPET-11	4.54	124	SRIKAKULAM-I	5.59
91	VIDYADHARAPURAM	4.53	125	SRIKAKULAM-II	5.45
92	AUTONAGAR	4.91	126	PALAKONDA	5.31
<b>WEST GODAVARI</b>			127	TEKKALI	5.49
93	ELURU	5.43	128	PALASA	5.44
94	NIDADAVOLU	5.50			
95	JANGAREDDY GUEDEM	5.44			
96	TADEPALLIGUEDEM	5.56			
97	KOVVUR	5.57			
98	BHIMAVARAM	5.25			
99	NARASAPUR	5.28			
100	TANUKU	5.51			

  
**Asst. MECHANICAL ENGINEER (M)**  
 APSRTC, RTC HOUSE  
 VIJAYAWADA - 520 013.



## ANNEXURE-II

S.No	Description -> Depots	Depot 1	Depot 2
1	Rev. kms operated in 2019-20 as per mtd 110		
2	HSD Consumed for Buses in 2019-20		
3	HSD Consumed for DGT in 2019-20		
4	HSD Consumed for DM Jeep in 2019-20		
5	HSD Consumed for Generator in 2019-20		
6	HSD Consumed for miscellaneous in 2019-20		
7	HSD-bunk shortage in 2019-20		
8	Total HSD consumed in 2019-20 ( from item no.2 to 7)		
9	Rev. kmpl for 2019-20 = (1) /(8)		
10	Rev. kmpl target for 2019-20		
11	Rev.kmpl achieved in 2018-19		
12	HSD required to achieve the kmpl of 2018-19 for same KMs @ (1) ) (in Lts.)=(1)/(11)		
13	HSD saved due to improvement in kmpl over kmpl in 2018-19 (in Lakh Lts.)= (12)-(8)		
14	Avg. HSD price/litre in 2019-20 (Rs.)		
15	Amount saved In Lakh Rupees = (13)*(14)		
16	No. of schedules operated @31.03.2020		
17	Award amount eligible for (Rs.)		
18	Additional amount for achieving more than 0.05 over TGT (Rs.)		
19	Total award amount eligible in lakh Rupees (17+18)		
20	% of award amount in total saved amount (19/15*100)		
	<b>CERTIFICATION</b>		
	Fitment of Radiator cap prescribed for all the buses		
	Fitment of HSD oil tank caps with seals for all the buses		
	Greasing activity in time, fitment of grease nipples for all buses		
	Quality of preventive maintenance schedules		
	No Backlog of Preventive Maintenance Schedules		

AE(M)

DM

Dy.CME

Accounts Officer

Regional Manager