

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

Office of the VC & MD
Mushirabad, Hyderabad-20

No. CS/452(1)/99-GPD(C).

Circular No.1/2000-GPD(C), Dt.6-1-2000

Sub:- CHECKS - Checking of buses by
DMs/Dy.CTMs and RMs - Quota fixed-
Non-exercising fixed quota checker-
Instructions reiterated.

Ref:- 1)Circular No.47/87-HQS, Dt.14.10.1987.
2)Circular No.17/90 ENF/GPD(C),
Dt.18.5.1990.
3)Circular No.23/96-GPD(C), Dt.12.4.1996.

The role of checking is of utmost significance in the Corporation. Arresting leakage of revenues is the prime responsibility of the Enforcement Squads. Therefore, the Dy.CTMs of the Regions and Zones were advised to monitor the performance of the Squads, draw up checking programmes for the Squads in fraud prone sectors and routes, review effectiveness in the monthly meetings to be conducted with the Squad personnel.

Towards highlighting the above objectives, it was earlier decided and communicated that even the RMs, Dy.CTMs and DMs shall exercise checks regularly with a view to broaden the checking activity.

Apart from exercising checks on issue/non-issue of tickets to passengers by the Conductors, the following items have also to be observed and take remedial action.

- (1) Availability of MTD-141 Cards with Conductors.
- (2) Closing of SRs:
 - (a) Opening of Ticket Tray Nos. in SRs at Depots by despatching ADCs/Controllers.
 - (b) Closing of SRs at Depots by receiving ADCs/Controllers.
 - (c) Closing of SRs by Controllers at enroute points and Bus Stations during the Conductors spell of duty.
- (3) Unauthorised stoppage of buses at Dhabs and Hotels.
- (4) Improper/Non-display of Destination Boards.
- (5) Display of Timing Boards in buses.
- (6) Crew Uniform.
- (7) Cleanliness of Buses and Bus Stations.
- (8) Unpunctual operations and non-picking of passengers enroute by crew.

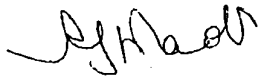
Hence, in pursuance of the Circular instructions earlier given, it is reiterated that the following quota of minimum checks shall be performed every month.

Regional Manager	..	30
Dy. CTMs of Regions and Zones	..	60
Depot Manager	..	60

The checks may be planned by the Officers concerned not only to instil fear in the minds of fraudulent Conductors but also to create awareness on the operational delinquencies specified above. The ultimate objective is to ensure qualitative and remunerative service, beneficial both to the passenger and the Corporation.

The RMs shall send a statement to ED(o) showing the particulars of checks exercised together with the Cash & Ticket irregularities detected and operational delinquencies observed by 15th of every month without fail.

Please acknowledge


VICE CHAIRMAN &
MANAGING DIRECTOR

To
All Regional Managers,
Dy. CTMs in Regions & Zones,
Depot Managers.

Copy to all EDs / HODs - for information.