

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.03/612(1)/2000-OPD-T

Office of the VC & MD,
Musheerabad, Hyderabad.CIRCULAR NO. 2/2000-OPD-T, DATED: 13-01-2000.SUB:-OPERATIONS: -Computation of passengers transported in APSRTC buses - Issue of guidelines.

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It has come to light that the number of passengers transported per day or during the month is not being properly accounted by the Depots/Regions since there are no clear cut guidelines in computation of the total number of passengers transported in our buses, which is an important parameter for calculating average passenger leads and restructuring routes. The following guidelines are therefore issued for strict adherence.

1. Total number of tickets issued consisting of various denominations on each day available in DOLTAS/OLTAS module at Depots can be down loaded during reorganisation.
2. The total number of combination tickets of Rs.13.50 be deleted from the total number of tickets issued.
3. Similarly the ticket issued for luggages may also be deleted.
4. The total number of student bus passes issued by the Depot shall be multiplied by 2 (two) for reckoning as number of passengers travelled by buses on each day.
5. The total number of season tickets issued by the Depot shall be multiplied by 2 (two) for calculating passengers travelled for each day.
6. The total number of JET tickets issued by the Depot shall be multiplied with the number of days of its validity (7 or 10 days) to assess the total number of passengers carried during the period.
7. The total number of bus passes issued to students below 12 years of age shall be multiplied by two for reckoning the number of passengers transported.
8. The number of free bus passes issued to Freedom Fighters shall be multiplied with 5 days in a month to compute the total number of passengers.
9. The number of Journalist concessional bus passes issued at Regional level shall be multiplied with 5 (five) in a month to assess the passengers transported.

10. The number of Police Warrants shall be taken as one passenger for each warrant.
11. The number of physically handicapped concessional passes issued shall be multiplied with 5 (five) in a month to assess the passengers transport.
12. General Bus Tickets issued in cities/towns shall be multiplied by two for reckoning the number of passengers transported.
13. Holiday tickets issued shall be multiplied by 4 (four) for reckoning the number of passengers transported.
14. Travel as you like tickets on working days shall be multiplied by 4 (four) for reckoning the number of passengers travelled.
15. Number of free travel passes issued to MLAs/MPs and their spouses/attendants shall be multiplied with 5 (five) in a month to compute as the number of passengers travelled.

At the end of the month, the total number of passengers shall be computed as per the above guidelines and communicated to Statistical Wings at Regional Manager's Office who will compile and consolidate the data and transfer to the Central MIS through MODEMS and also to the Statistical Officers in the Zones. The Chief Statistical Officer at Corporate Office shall compute the data Region-wise and prepare a consolidated statement for Corporation. This statement shall be incorporated in the regular monthly physical performance booklet and arrange for circulation in EDs/HODs/RMs meeting.

All Executive Directors of Zones, Regional Managers and Depot Managers are requested to take action as per the above guidelines.

Alfred
VICE-CHAIRMAN &
MANAGING DIRECTOR.

To
All Executive Directors of Zones.
All Regional Managers.
All Depot Managers.

COPY TO:

- E.D.(MIS) for information and necessary action.
- All HODs for information & necessary action.
- Chief Statistical Officer/Head Office for inf.& n/a.
- All Dy.CTMs in Zones/Regions for infmn.& n/action.
- Dy.CTM(P), Dy.CTM(M), Dy.CTM(C) for information.
- All Statistical Officers for information & n/action.