

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

10

04/380(1)/2001-OPD-T

Office of the VC & MD,
Mushirabad, Hyderabad.

CIRCULAR NO. 6/2001-OPD-T, DATED: 29-01-2001.

SUB:-FUEL: Economy measures in utilisation of fuel on Cars/Jeeps in Head Office - 10% cut in the existing monthly quota of fuel - Reg.

REF:-1. Circular No.29/94-OPD-T, Dt.23-06-1994.

2. Minutes No.BIV/471(1)/2000-BS, dated 9th Jan-2001 of meeting held on 6th Jan-2001.

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As a measure of economy, it has been decided by the VC & MD to impose 10% cut in the monthly (existing) quota of petrol/diesel on the staff cars/jeeps allotted to individual Officers in Head Office with effect from 01-02-2001.

The existing and proposed quota of fuel on Light Vehicles allotted to EDs, HODs, Sr.Scale and Jr.Scale Officers of HEAD OFFICE is given hereunder:

S.NO.	DESIGNATION	MONTHLY FUEL QUOTA	
		EXISTING (Litres)	REVISED (Litres)
1.	Executive Directors	160	144
2.	HODs	160	144
3.	Chief Civil Engineers	200	180
4.	Executive Engineers	160	144
5.	Executive Engineer (HQ)	200	180
6.	Dy.Director (V & S)	200	180
7.	Land Acquisition Officer	200	180
8.	Dy.CMEs/WM(PP)/COSs/Dy.CAOs/CSTO	120	108
9.	Works Manager(BBW)/Miyapur	160	144
10.	Dy.CTM:(O)/(C)/(R&D)	120	108
11.	Dy.CTM (Planning)	144	130
12.	Dy.CTM (Marketing)	160	144
13.	Principal/TA/Hakimpet	150	135
14.	Sr.Manager (Public Relations)	150	135
15.	Secy.to VC & MD/Secy.to Chairman	160	144
16.	Jr.Scale Officers	80	72

All the above Officers are requested to strictly adhere to the above mentioned reduced quota.


EXECUTIVE DIRECTOR
(OPERATIONS).

To

All EDs/HODs/Officers in Head Office.

Copy to: All EDs of Zones for information.
Copy to: All Regional Managers for information.
Copy to: Dy.CAO(SP&A)/HO for information & n/a.
Copy to: Dy.CPM(Estt.) for information & n/a.
Copy to: DM/Headquarters Depot for infmn.& n/a.