No.T3/92(1)/2000-OPD-T

Office of the VC & MD, Mushirabad, Hyderabad.

CIRCULAR NO. 8/2000-OPD-T, DATED: 24-03-2000.

SUB:-<u>CANCELLATIONS</u>: Cancellation of kilometres-Issue of instructions-Regarding.

REF:-1. Circular No.42/83-OPD, dated 14-07-1983.

- 2. Circular No. 5/85-OPD, dated 31-01-1985.
- 3. Circular No.11/98-OPD-T, dated 96-93-1998.
- 4. Circular No.34/98-OPD-T, dated 30-07-1998.

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Vide Circular 1st cited, instructions were issued to avoid showing deflated cancellation of kilometres by operating extra services.

On a review of cancellation of kilometres in certain Depots, it is observed that the cancellation of kilometres is manipulated by operating extra services on long distance routes and adjusting the kilometres against the scheduled kilometres cancelled on various reasons.

As a result of which, the regularity and punctuality of services is badly effected causing inconvenience to the passengers besides financial loss to the Corporation in terms of incentive payment based on cancellations parameter.

Any cancellation of service deprives public transport facility to the passengers forcing them to seek alternate mode of transport. While this is effecting the traffic revenue, the adjustments made in cancelled kilometres is resulting in huge payment of incentive amount to the staff without any contribution by them.

The peak and marriages season has already set in and there is a need to operate all scheduled services without cancellation to provide regular services to the passengers.

Cancellation of kilometres should be done only as a last resort in extraordinary circumstances and such cancellation of kilometres should be correctly shown in MTD-110.

All Regional Managers and Depot Managers are therefore directed to follow the above guidelines and ensure that no cancelled kilometres are adjusted with the kilometres of extra operated services. The kilometres cancelled on account of various reasons and extra kilometres operated, if any, be shown separately.

Any incident of violation of above instructions if noticed, would result in serious disciplinary action including suspension of Depot Manager/Incharge Traffic Supervisor from 1st April, 2000 onwards. Please note that special teams will be sent to the Depots to verify the details from April 2000 onwards.

They are also directed to operate all scheduled services regularly and punctually.

Please acknowledge.

VICE-CHAIRMAN & MANAGING DIRECTOR.

To

All Executive Directors of Zonos.

All Regional Managers.

All Depot Managers.

COPY TO:

- -ED(E), ED(A), ED & Secretary to Corporation, FA, CAO, ED(MIS) and Director(V&S) for information.
- -All HODs for information.
- -All Dy.CTMs in Regions/Zones for infmn.& m/action.
- -All Dy.CMEs in Regions for information.
- -Dy.CTM(P), Dy.CTM(C), Dy.CTM(Mktg), HO, for infan.