

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.C4/2(6)/2004-OPD-C



Corporate Office,
Operations (Commercial) Department.
Mushirabad, Hyderabad-20

CIRCULAR NO.16/2004-OPD-C, DATED : 25-2-2004

Sub:- **SAFETY & PUNCTUALITY** - Instructions to fix the Duties of drivers for operation of long distance Services - Regarding.

- Ref:-*
- 1) Circular No.23/93-OPD(C), Dt.12.8.1993.
 - 2) Circular No.45/93-OPD(C), Dt.24.11.1993.
 - 3) Circular No. 9/98-OPD(C), Dt.4.3.1998.
 - 4) Circular No.25/2001-OPD(C),Dt.30.5.2001.
 - 5) Circular No.30/2002-OPD(C),Dt.17.5.2002.
 - 6) Circular No.2/2004-OPD(T), Dt.7.1.2004.

APSRTC is facing stiff competition from various transport modes like Private buses, Jeeps, Vans, Maxi-cabs, Steering Autos etc. Due to liberalization in all sectors of economy, monopoly is vanishing fast and competition has become unavoidable in passenger transport field also. In these changed circumstances, the STUs have to meet the requirements and enhanced aspirations of travelling public by revamping the operations and improving effective and safe services to suit the varied aspirations of the travelling public.

In a recently conducted survey, it has been revealed that the APSRTC vehicles especially special type of services operating on long distance routes are not reaching in time punctually to the destination. This is one of the reasons why the passengers are preferring other mode of transport i.e., Private vehicles. Effective operation of service has become dominating factor of preference by the commuters in long distance services apart from safety i.e., services should be operated to reach the destination well in the stipulated time safely.

Earlier, guidelines were issued vide circulars cited, wherein senior most drivers was the criteria for fixing the duties for operation of long distance services. Of late, many field managers are of the opinion that some senior most drivers are unable to operate effectively to maintain the speed, affecting the earnings and hence opined for modification of guidelines issued earlier. Hence there is every need for selection of drivers for fixing the duties in all long distance services based on effectiveness and interest.

Therefore, the following instructions are issued :

IDENTIFICATION OF DRIVERS FOR LONG DISTANCE SERVICES:

a) The Asst. Manager (Traffic) / Superintendent (Traffic) as the case may be should personally review the service record of drivers and a separate duty chart for long distance services should be prepared with the effective senior most drivers satisfying the following qualifications.

(b) The drivers should have 10 years of experience in driving of passenger services in the Corporation.

(c) The drivers should be active having good driving habits and skills and have accident free record service for a period of five years.

(d) The driver should have good attendance and there should not be any complaints from the passengers / Supervisors about his behaviour and his driving.

(e) Drivers who are accident prone, reported alcoholic, chronic and habitual absentees shall be deleted.

(f) If Sufficient member of effective and interested drivers with 10 years of service and 5 years of accident free record service are not available for operation of long distance service - the sanction of Regional Manager shall be obtained to relax the above condition, to the extent of requirement. The number of drivers required towards spares and leave reserves shall also be included in the long distance / express chart.

(g) Under no circumstances, the drivers not fulfilling the above conditions shall be booked for long distance services. Severe disciplinary action will be taken against Supervisors/Officers found flouting the above instructions.

(h) The Safety Instructors shall be utilised for checking the driving habits of drivers and the safety instructor must give feed back to the concerned Unit officer once in a week on punctuality and safety.

(i) The Regional Manager, Divisional Manager, Depot Manager senior Traffic Supervisors shall observe the driving habits of the drivers while travelling in buses and if any driver does not meet the requirements of driving skills to reach safely and punctually, he should be counselled and advise the drivers to correct their drawbacks.

(j) The Principals of ZSTCs shall plan for refresher courses for all long distance drivers stressing on both speed and punctuality of operating services.

(k) The duty chart shall be scrutinised by the Incharge of Traffic Wing every day and ensure that for operation of long distance services, only drivers identified for operation of long distance services are booked.

Please acknowledge.



**VICE CHAIRMAN &
MANAGING DIRECTOR**

To
All Regional Managers,
A P S R T C.
Copy to Director (V & S) for information
Copy to all Executive Directors of Zones - for information & n/action
Copy to all DVMs and DMs for information & n/action.
Copy to all Principals of ZSTCs - for information & n/action