

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

Office of the VC & MD  
Mushirabad:Hyderabad-20

No:C5/243(36)/2001-OPD(C).

CIRCULAR NO.17/2001-OPD(C);DATE:22-3-2001

Sub:- LICENCES - Licencing of Canteens, Stalls/  
Shops, etc. in Bus Stations - Allotment of  
vacant Canteens, Stalls/Shops etc. on nomination  
basis - Regarding.

Ref:- 1) Circular No. 64/96-OPD(C) dt.10.10.1996  
2) Circular No.71/96-OPD(C) dt.21.12.1996.  
3) Circular NO.21/99-OPD(C) dt.30.3.1999.  
4) Minutes of the Meeting of EDs with VC & MD  
on 1.3.2001 and 2.3.2001 communicated vide  
Ln.No. B IV/471(11)/2001 - BS Dt.8.3.2001.

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The Canteens, Stalls/Shops etc. in Bus Stations are  
being allotted on the basis of sealed Tenders, to the high-  
est bidders.

Vide Circular 64/96 - OPD(C) Dt: 10.10.1996, comprehen-  
sive instructions were issued on licencing of  
Canteens/Stalls/Shops/Office accommodation etc.

In the above Circular, it has been clearly mentioned  
that " there shall be no allotment on nomination basis  
without calling for Public Tenders". Further, vide Circular  
71/96-OPD(C) Dt: 21.12.1996, the following instructions were  
issued.

"There shall be no allotment of Canteens-Stalls-Shops-Space-  
Office accommodation etc. on nomination basis,  
henceforth, either to individuals, Private Agencies, or to  
the Departments, Undertakings and Corporations of State and  
Central Governments under any circumstances, whatsoever  
reason.

Henceforth, all the Canteens, Stalls/Shops, Space,  
Office accommodation etc. shall be allotted only through  
Public Tenders".

Further, detailed instructions were given vide Circular  
No.21/99 Dt: 30.3.1999, on calling of Tenders and getting  
the approval of VC & MD for allotment of Canteens, Stalls,  
in case of poor or no response for the Tender Notifications  
at least Thrice.

A review of the position of vacant Canteens/Stalls  
revealed that many Canteens/Stalls are lying vacant on  
account of various reasons - resulting in financial loss to  
the Corporation besides denying amenities to the travelling  
public.

Two lines

Therefore, in the Meeting of Executive Directors of Corporate Office and Executive Directors of Zones with the Vice Chairman & Managing Director held on 1.3.2001 & 2.3.2001, it was decided to allot the vacant Stalls/Shops on NOMINATION basis for a period of TWO years, when there is no response to the Tenders called for Three times.

In view of the above decision, the following guidelines are issued:

- 1) All canteens- Stalls/Shops/Space/Office accommodation etc. shall be allotted through public Tenders.

When there is no response to the Tenders called thrice, in respect of any Canteen/Stall/Shop/Office accommodation etc., and if the Tender Committee is of the opinion, that there will not be proper response if Tenders are called again, the Canteens - Stalls - Shops - Office accommodation shall be recommended for allotment on nomination basis, by the Tender Committee, after detailed negotiations, for a limited period of Two years.

However, before allotment of the Canteens, Stalls/Shops etc., approval of Executive Director of Zone shall be obtained.

An agreement shall be entered into with the allottees on nomination basis - and fresh Tenders shall be called on completion of Two years licence period.

The Regional Managers and Executive Directors shall ensure that the Canteens, Stalls/Shops etc. are not kept vacant and maximum efforts shall be made for realisation of higher licence fee.


The other conditions communicated vide circulars 1,2 and 3 cited remain unchanged.

Please acknowledge.

Sd/- R.P.SINGH,  
VICE CHAIRMAN & MANAGING DIRECTOR

To  
All Executive Directors of Zones  
All Regional Managers.  
All Depot Managers.

// Attested //

  
EXECUTIVE DIRECTOR  
(OPERATIONS)