

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.C5/437(122)/2005-OPD©



Corporate Office,
Operations (Commercial) Department,
Mushirabad, HYDERABAD – 20.

Circular No.18/2005-OPD (C), Dt .20.6.2005.

Sub : **LICENSING** – Extension of licence period of stalls /shops etc. allotted in response to the tenders called prior to 1.3.2003 – Stipulation of minimum period of doing business – Instructions – Issued .

- Ref :
- 1.Circular No.64/96-OPD©, dt.10.10.1996.
 - 2.Circular No.17/2003-OPD©, dt.20.2.2003.
 - 3.Circular No.83/2003-OPD©, dt.29.10.2003.
 - 4.Circular No.46/2004-OPD©, dt.6.10.2004.

Instructions were issued vide the Circular ^{3rd} 2nd cited extending the licence period of Canteens for one year, Stalls / shops, space / Office accommodation for three years and Cycle / Scooter stands for two years, allotted in response to the tenders called prior to 1.3.2003 and are in existence in our premises as on 1.10.2003, subject to the terms and conditions communicated therein.

A doubt is raised by some units whether the licensees whose licence period is extended in terms of Circular 2nd cited can be allowed to vacate the premises prior to completion of minimum period of One year, or to stipulate the minimum period as was done in the initial period of licence, communicated vide Clause 11 of Circular 1st cited.

The following instructions are therefore issued for strict compliance :

1. The licensees of Canteens, Stalls / shops, space / Office accommodation, Cycle / Scooter stands etc. whose licence period is extended in terms of Circular No.83/2003-OPD©, dt.29.10.2003 shall have to run the business for a minimum period of one year and they shall be allowed to close the business only after completion of one year from the date of extension of licence / agreement period , if they desire so.
2. If any of the licensees whose licence period is extended in terms of Circular No.83/2003-OPD© dt.29.10.2003 intends to vacate the premises before completion of one year licence period (from the date of extension of licence / agreement period), the licensee shall have to pay the balance amount of licence fee which falls short of the amount equivalent to one year licence fee, besides forfeiture of Security Deposit.

3. A specific clause to this effect shall be incorporated in the Deed of licence entered into / to be entered into with the licensees whose licence period is extended / to be extended in terms of Circular No.83/2003-OPD©, dt.29.10.2003.
4. The licensee shall have to give three months advance notice for closure of business prematurely and he / she shall be allowed to close the business only after three months on receipt of advance notice, provided the licensee completes the stipulated period of one year, after extension of licence / agreement period.
5. Three months advance notice given by the licensee shall be taken into account to compute minimum period of one year for allowing the licensee to vacate the premises. In other words, the three months advance notice for premature closure of business shall be accepted only after nine months from the date of extension of licence / agreement period.
6. The instructions communicated vide Circulars 2nd & 4th cited with regard to minimum period of doing business by the licensees of Canteens, Stalls/ Shops, Space / Office accommodation, Cycle / Scooter stands etc., allotted in response to the tenders called on or after 1.3.2003 shall remain un-changed.

Please acknowledge.



**VICE CHAIRMAN &
MANAGING DIRECTOR**

To
All Regional Managers
A.P.S.R.T.C.

Copy to : EDs of Zones – for information.
Copy to : All DVMs/DMs – for information & necessary action.
Copy to : ATMs at Bus Stations – for information & necessary action.