

Corporate Office,
Operations (PLG) Department,
Mushirabad, Hyderabad-20.

No. P9/294(28)/2000-OPD(P)

CIRCULAR NO.25/2000-OPD(P),DT.08.09.2000.

Sub: BUS PASSES - Providing of free travel facility in APSRTC buses for all Girl students studying 10th Class and below from residence to school and back. - Decision of the A.P.State Govt. - Instructions issued - Reg.

- Ref: 1) Govt. letter No.2983/Tr.IV/83-5, dt.07.01.84.
2) This Office Circular No.4/84-OPD, dt.18.01.84.
3) Govt. letter No.12540/Tr.III(2)/2000-1, dt.21.08.2000.

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I. INTRODUCTION :-

The Government of Andhra Pradesh vide letter 3rd cited have informed that the Government have decided to extend free travel facility to all Girl students studying 10th Class and below, irrespective of their age from the place of their residence to the school.

II. FREE TRAVEL CONCESSION :-

The matter has been examined and it has been decided to issue free travel bus passes to all Girl students with the upper age limit of 18 years, studying upto 10th Class in various educational institutions, Government, Government-aided or private. This facility is allowed for travel by Ordinary buses under operation both in rural and urban areas, upto a maximum distance of 20 KMs. (4 stages) in rural areas and 22 KMs. in Cities / Towns, where City / Town services are under operation as is now allowed to the High School students.

III. PROCEDURE FOR ISSUING FREE TRAVEL BUS PASS :-

The procedure followed for issue of free bus passes to students below 12 years of age shall be made applicable to this category of students also in regard to issue of application form and identity card.

The Girl students desirous of obtaining the free bus pass shall fill-in and submit an application form which can be obtained on payment of the fee prescribed to the Depot Manager nearest to the place of stay, duly furnishing the details such as name, address, class, place of residence, place of school and date of birth. They shall also obtain Identity-cum-Free Travel bus pass and submit both the application form requesting issue of free bus pass and the Identity-cum-Concessional bus pass duly filled in and affixing passport size photographs which shall be certified by the concerned Head of the Institution. Based on the application and Identity Card submitted by the applicant, the Depot Manager concerned shall sign and issue the free bus pass to the eligible students in rural areas and the authorised issuing Officials at Bus Pass Issuing Counters in Cities / Towns. It should be noted that they must satisfy the bonafides of the student regarding the place of residence and place of study.

IV. PRINTING OF FREE BUS PASSES :-

The Works Manager (P&S), Miyapur shall take up printing of these Identity-cum-Free Travel bus passes with separate colour scheme on top priority. These bus passes must be type numbered and in the proforma given at Annexure 'A'. He shall print 4 Lakh passes initially which shall be ready by 25.09.2000. The COS (P&S) shall supply passes to the Units on receipt of indents.

V. OTHER CONDITIONS :-

- 1) The free bus pass issued to Girl students is valid only during the working days of the school and not valid for use on Sundays and holidays.
- 2) The student is entitled to perform one Up and one Down journey by ordinary services from the place of residence to the school/institution and back.
- 3) Once the student attains the age of 18 years, the validity of the free bus pass ceases.
- 4) The Girl student shall obtain free bus pass every year afresh, after re-opening of the school.

- 5) The validity of the free bus pass shall be from 15th June to 30th April of an academic year.
- 6) In case of loss, theft, mutilation, the student shall follow the procedure prescribed in obtaining a fresh pass.
- 7) All other conditions governing issue of concessional/free bus passes shall remain unchanged.

VI. IMPLEMENTATION :-

These instructions shall come into force with effect from 02.10.2000.

All the Regional Managers / Depot Managers are requested to take action to implement the instructions and a report of compliance be sent.

A Register recording the particulars of the number of passes issued be maintained at each Unit. They shall be consolidated at Region / Zone level and sent to Corporate Office along with the Monthly Bus Pass Periodical for maintaining the data and to address the Government for compensating the financial loss.

Receipt of the Circular be acknowledged.

This Circular is issued with the concurrence of Financial Adviser.

Encls: Annexure 'A'
(Overleaf)

K. S. S. S.
VICE-CHAIRMAN &
MANAGING DIRECTOR

To
All Regional Managers /
Depot Managers,
A. P. S. R. T. C.

- CC to: All EDs/FA/CAO/Secy.to Corpn. for infmn.
- CC to: All EDs in Zones for infmn. & n/action
- CC to: All Dy.CTMs/Dy.CAOs in Zones/Regions for infmn. & n/action.
- CC to: All ATMs/BSMs for infmn. & n/action.
- CC to: In-charges, All Squads for infmn. & n/action.
- CC to: WM(P&S), BBW, Miyapur for infmn. & n/action as mentioned above.
- CC to: COS (P&S), BBW, Miyapur for infmn. & n/action.

Andhra Pradesh State Road Transport Corporation

IDENTITY-CUM-FREE TRAVEL BUS PASS FOR GIRL STUDENT

NAME : _____
RESIDENTIAL ADDRESS: _____

NAME OF THE INSTITUTION: _____

CLASS STUDYING : _____

DATE OF BIRTH : _____
(In Words) : _____

SIGNATURE OF THE PASS HOLDER

SIGNATURE OF THE HEAD OF THE INSTITUTION WITH OFFICE SEAL

REVERSE MATTER :-
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Permitted to travel free  
from \_\_\_\_\_ (Place)  
to \_\_\_\_\_

Validity from \_\_\_\_\_ to \_\_\_\_\_  
(Dates)

SIGNATURE OF ISSUING AUTHORITY

Conditions :-

1. This pass is issued subject to the Rules & Regulations of APSRTC.
2. This pass is valid by Ordinary services only.
3. This pass shall be produced to the Conductor or Inspecting Officials on demand.
4. This pass is not valid on Sundays and Public Holidays.
5. Any violation of conditions will entail confiscation of the pass.