

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.T3/287(16)/2001-OPD-T

Office of the VC & MD,
Mushirabad, Hyderabad.CIRCULAR NO. 39/2001-OPD-T, DATED: 03-09-2001.

SUB:-PUBLICITY: Awareness on Depot performance to all employees - Issue of instructions - Reg.

REF:-Item No.12 of Minutes of the Meeting of EDs of Corporate Office and EDs of Zones held with VC & MD on 07-08-2001 (Minutes No.BIV/471(32)/2001-BS, dated 16-08-2001).

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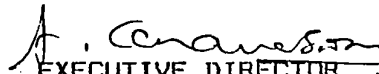
During the meeting of EDs of Corporate Office and EDs of Zones held on 07-08-2001, VC & MD observed that most of the Supervisors and Employees are not aware of the physical and financial performance of the Depot/Organisation and its impact on their future career. He has therefore desired that the Depot Managers shall prepare one page pamphlet every month highlighting the physical and financial position of the Depot and Corporation and also on the need for taking measures for improving the revenues, get it printed locally and arrange for distribution to the employees to enlighten them on the state of affairs of the Depot on all key result areas and increase their awareness, involvement and commitment towards improvement of revenues of the Depot/Corporation.

The Depot Manager is empowered to meet the expenditure for printing of pamphlets as per the requirement depending upon the number of employees on rolls.

The Regional Manager who is empowered vide Circular No.8/2001-OPD-M, dated 03-02-2001 to incur an expenditure of Rs.1.50 lakh in an year subject to maximum limit of Rs.10,000/- per occasion for publicity campaign, shall sanction amount to the Depot Manager from his delegated amount.

The Regional Manager/Divisional Managers should ensure that the pamphlets are issued from all Depots regularly.

Please acknowledge.


EXECUTIVE DIRECTOR
(OPERATIONS). 3/9/2001.

To

All RMs/DVMs/DMS.

Copy to: All EDs/HODs in Corporate Office for infmn.

Copy to: All EDs of Zones for information.

Copy to: All Dy.CTMs(M&C) in Zones for information.