

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.C5/437(125)/07-OPD(C)

Corporate Office,  
Bus Bhavan, Mushirabad,  
Hyderabad-624.

To  
All Regional Managers,  
A.P.S.R.T.C.,

**CIRCULAR NO.4/2009-OPD(C), Dt.07.02.2009**

Sub: LICENSING:- Empowering the Regional Managers and Executive Directors of Zones for allotment of stalls on reduced licence fee -Clarifications sought - Reg.

Ref:-1.This office Circular No.48/2007 - OPD(C), Dt.31.12.2007.

2. This Office Lr.No.even, Dt.24.04.2008.

3. This Office Lr.No.even, Dt.08.12.2008.

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Instructions/guidelines have been issued vide Circular and letters cited at reference empowering Regional Managers and Executive Directors of Zones for allotment of Canteens, Stalls, Space/Office Accommodation etc., when the licence fee offered is less than the licence fee realized earlier and on allotment of vacant spaces at Bus stations / premises of the Corporation for short term business and also to revoke the termination of licence on the recommendations of Tender Committee etc.

Instructions were also issued that minimum period of business for the licensees of canteens, stalls, space/office accommodation and cycle / scooter stands as one year.

Some of the Field Officers have sought clarification on allotment of Canteens, Stalls and Spaces etc. when licence fee offered is less than the licence fee realized earlier in the circumstances stated here under.

- I. In case the immediate earlier licensee of canteen, stall, space etc. has not done the business for a minimum period of one year
- II. When the nature of business is changed, whether to take the licence fee realized from the immediate earlier licensee as the basis irrespective of the business done

The following clarifications are given by the competent authority with the concurrence of FA:

- I. For a stall/space/canteen etc. allotted through tender system, when it falls vacant within one year of allotment, a committee of Dy.CTM, Dy.CME, Dy.CAO/AO of the Region and the Depot Manager concerned shall fix the bench mark rate for finalizing next Tenders and recommend the case for allotment of stall to RM or ED(Zone) as the case may be.
  
- II. When the nature of business is changed, the immediate licence fee realized from the Canteen, Stall, Space etc., **irrespective of the business done earlier in respective Canteen, Stall, Space etc.,** shall be the basis for allotment.

**ILLUSTRATION for Item II above:**

A licensee runs Pan, Soda & Cool Drinks business in stall No1 at the bus station for a period of 8 months on a licence fee of Rs.10,000/- per month as against the agreement period of 5 years. The licence is terminated due to default in payment of the licence fee.

The nature of business of stall No.1 is changed and fresh Tender is called for stall No.1 as Bakery and Cool Drinks. The successful tenderer quoted Rs.6,000/- per month towards licence fee which is less by 40% of the licence fee realized from immediate earlier licensee.

In this instant case, the earlier licensee did not run the business for a stipulated minimum period of one year. The committee consisting of Dy.CTM, Dy.CME, Dy.CAO/AO of the Region and the Depot Manager concerned shall fix the bench mark rate for finalizing the licence fee in the next tenders irrespective of nature of business and recommend for allotment of stall to ED(Zone) through RM and if the bench mark is below 20% of earlier licence fee, it shall be recommended to RM of the Region.

Please acknowledge.

  
EXECUTIVE DIRECTOR (O&MIS) 7/2/09

Copy to the Director(V&S), FA, CAO, all EDs of Corporate Office for infn.

Copy to EDs of Zones for information and n/action.

Copy to the HODs/Dy.CTMs in Head Office for information.

Copy to the Divisional Managers/Dy.CTMs of the Corporation for infn.

Copy to All the Depot Managers for information and n/action.

Copy to the ATMs of MGBS/HYD, JBS/SEC'BAD, PNBS/VJA, DBS/VSP, NTR  
B/S-GNT &SBS/TPT.

Copy to POs/AOs in all Regions for information and n/action.

Copy to Dy.EEs/AEs (COMMERCIAL BUSINESS DEVELOPERS) in all Regions  
for information and n/action.