

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.C5/437(76)/2008-OPD(C)

Corporate Office,  
Bus Bhavan, Mushirabad,  
Hyderabad-624.

CIRCULAR No.40/2008-OPD( C ) Dated 06-12-2008.

**Sub:-LICENSING:-Allotment of Canteens, Stalls/Shops, Cycle/Scooter Stands, Office Accommodation in bus stations and Corporation premises – Authorising Executive Directors of Zones/Regional Mangers for allotment of Canteens, Stalls/Shops, Cycle/Scooter Stands etc. exclusively in 'B' and 'C' Class bus stations – Issue of instructions - Reg.**

**Ref:- 1.This Office Circular No.17/2003-OPD(C), Dt.20.02.2003.  
2.This Office Circular No.99/2003-OPD(C), Dt.20.12.2003.**

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Instructions were issued vide circular 1<sup>st</sup> cited for allotment of Canteens, Stalls/Shops, Cycle/Scooter Stands, Space/Office accommodation etc. in bus stations and in Corporation premises on payment of monthly licence fee.

Instructions were issued vide circular 2<sup>nd</sup> cited, authorizing Executive Directors of Zones for allotment of Canteens/Stalls/Shops, Cycle/Scooter Stands, Space/Office accommodation etc., in 'C' Class bus stations on nomination basis when response is not there to the open tenders called twice and local tenders at least once fixing reasonable licence fee duly keeping in view the importance of the place, commercial potentiality of bus station, licence fee being realised on other stalls in the same bus station.

**Now In view of large number of vacant stalls (270 out of 1056 stalls) in 'C' Class Bus Stations and to avoid procedural delay in allotment, the competent authority has authorized Regional Managers(instead of ED/Zone) for allotting of vacant Canteens, Stalls/Shops, Cycle/Scooter Stands, Space/Office accommodation etc., in 'C' Class bus stations when there is no response for tenders called twice in news papers and no response received even for local tenders called at least once by fixing reasonable licence fee based upon commercial potentiality and location in the bus station.**

**In order to speed up the filling of vacant stalls (261 out of 2663 stalls) in 'B' Class bus stations and avoid procedural delay in allotment, the competent authority has authorised ED/Zone to allot the vacant stalls/shops, Cycle/Scooter Stands, Space/office accommodation, etc., in 'B' Class bus stations on nomination basis when there is no response for the open tenders called twice and local tenders called at least once by fixing reasonable licence fee based upon commercial potentiality and location in the bus station.**

These instructions shall come into force w.e.f.01.01.2009 and valid upto 31.12.2009.

Therefore all Field Managers shall ensure that all the vacant canteens, Stalls/shops, Cycle/Scooter Stands, Space/Office accommodation etc., in 'B' and 'C' Class bus stations are invariably filled up at the earliest possible time.

**Please acknowledge.**

*Samir*  
6/12/08

EXECUTIVE DIRECTOR (O&MIS)

To  
All Regional Managers,  
A.P.S.R.T.C.,

Copy to the Director(V&S), FA, CAO, all EDs of Corporate Office for infn.

Copy to EDs of Zones for information and n/action.

Copy to the HODs/Dy.CTMs in Head Office for information.

Copy to the Divisional Managers/Dy.CTMs of the Corporation for infn.

Copy to All the Depot Managers for information and n/action.

Copy to the ATMs of MGBS/HYD, JBS/SEC'BAD, PNBS/VJA, DBS/VSP,  
NTR B/S-GNT &SBS/TPT.

Copy to POs/AOs in all Regions for information and n/action.

Copy to Dy.EEs/AEs(COMMERCIAL BUSINESS DEVELOPERS) in all  
Regions for information and n/action.