

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

Office of the VC & MD
Mushirabad:Hyderabad

No:C5/243(88)/2000-OPD(C)

CIRCULAR NO.43/2000-OPD(C):DATE:20-12-2000

Sub:- LICENCES - Licencing of Stalls / Shops,
Canteens, etc. in Bus Stations - Production
of Solvency Certificate/Bank guarantee
by the tenderers - Regarding.

Ref:- 1) Circular No. 6/99-LD.dt.17.9.1999
2) Circular No.2/2000 - LD. dt.16.8.2000.

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Instructions were issued vide Circulars cited to follow certain legal requirements for licencing of Canteens, Stalls/Shops, Dormitories, Cloak Rooms, Cycle/Scooter/Car Stands in Bus Stations.

It has come to the notice that, many tenderers are facing hardships to acquire the required Certificates and to produce Solvency Certificate/Bank Guarantee etc.

Therefore, to mitigate the hardships of the tenderers and the licensees, the matter has been re-examined and the following instructions are issued.

1) TENDER:

The Tender must be submitted in the prescribed Tender form. The Tender must be signed by the Tenderer only.

Each Tender Form shall be accompanied by a Demand Draft obtained from any Nationalized Bank for the prescribed amount towards E.M.D.

The Tenderer shall specify the nature of Business to be performed in the column provided in the Tender Form. Over writings or mentioning businesses other than what is specified in the Tender Notification will render the Tender Form invalid.

The Tenderer need not submit ration card/educational certificate/residential certificate/solvency certificate.

It is necessary to affix a Pass Port size Photograph of the tenderer on the tender form, duly attested by any Gazetted Officer.

The successful tenderer has to pay Security Deposit equivalent to Six months licence fee.

The successful tenderer shall also pay one month advance licence fee and enter into agreement with the Regional Manager within two months from the date of opening of Tenders or within fifteen days from the date of communication of allotment - whichever is earlier.

The procedure of insisting for production of Solvency Certificate/Bank guarantee is dispensed with.

The Regional Managers shall ensure realisation of licence fee from the licensees regularly - without giving scope for accumulation of arrears of licence fee.

If any licensee defaults in payment of licence fee for more than three months or on three occasions in a year, action shall be taken ...


to adjust the Security Deposit towards the licence fee payable, and if necessary to terminate the licence for breach of terms and conditions of the agreement.

The Unit Officers shall be held responsible for collection of monthly licence fee regularly.

Any lapse in realisation of licence fee will be viewed very seriously.

The two circulars cited vide references 1 and 2 are modified to this extent and the remaining conditions stand good.

Please acknowledge.


VICE CHAIRMAN &
MANAGING DIRECTOR

To
All Regional Managers.

Copy to Executive Directors of Hyderabad, Karimnagar, Cuddapah, Nellore, Vijayawada and ~~Vizianagaram~~ Zones - for information and necessary action, please.

Copy to all Depot Managers - for information and necessary action.