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ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No. T3/287(19)/99-OPD-T Office of the VC & MD,
Musheerabad, Hyderabad.

CIRCULAR NO. 47/99-OPD-T, DATED: 02-09-1999.

SUB:-CREW PRODUCTIVITY: Improving the Crew Productivity - Formulating of Single Crew Duties to the extent of 10% of schedules in each Depot - Issue of Instructions - Reg.

REF:-Circular No. 43/99-OPD-T, Dated 19-03-99.

1. Vide Circular cited above, instructions were issued on the need to convert low performing services on high frequency routes into single crew duties paying over time if needed where ever possible to improve their economic viability.
2. Instructions were also issued to constitute Committees at Regional and Zonal level with Dy. Chief Traffic Managers of Zones/Regions to review and streamline the schedules on all major sectors for improvement.
3. At present the personnel cost constitutes 42% of the total cost and there is an imperative need to minimise the same to achieve viable operations. Improving crew productivity, saving crew where ever possible and optimising man power utilisation are a few alternatives for reducing the personnel cost.
4. Keeping the above facts in view, it has been decided to convert, at least a minimum 10% of the schedules (either special-off duties or two shift duties) in each Depot as single crew schedules with marginal over time in case it is essential. By this exercise it is expected that the Corporation can save substantially.

A consensus has also been arrived on this issue at the two day workshop conducted for Dy. Chief Traffic Managers on 24-03-99 and 25-03-99.

5. The Regional Managers shall entrust the work to the "Schedule Cell" headed by Dy. Chief Traffic Manager constituted for the purpose at Regional level to complete the task within a month by reviewing the crew links of all Depots, verifying the traffic flow culled out from Statistical Returns of early morning and late hour operations and design a best fit schedule to serve the needs of bulk of traffic during the peak period. Such schedule will be a "General Shift" duty catering the gaps which normally emanate during the change over time in between first and second shifts.

6. The Regional Managers shall translate the task of ensuring a minimum 10% of schedules be converted into single crew duties at each Depot after thoroughly analysing the data by the set deadline and comply. This exercise shall be completed and implemented by 15/10/99.
7. A report on action taken be sent to this Office in the proforma enclosed.
8. Please acknowledge.


 VICE-CHAIRMAN &
 MANAGING DIRECTOR

To
 All Executive Directors of Zones.
 All Regional Managers.
All Depot Managers.

COPY TO:

ED(A), ED(E), FA, CAO, Secretary to Corpn., for infmn.
 All HODs for information.
 All Dy.CTMs in Zones & Regions for infmn. & n/action.
 Dy.CTM(P), Dy.CTM(C), Dy.CTM(M), for infmn.
 All Principals: ZSTCs for information.
 Training Officer/HO for inclusion in Monthly Index.
 All Traffic Incharges at Depots for necy. action.

ENCLOSURE TO CIRCULAR No.47/99-CPD-T, Dt.02.09.99.

SNO	REGION	DEPOT	DATE OF IMPLEMENTATION OF REVISED SCHEDULE	TOTAL CREW DUTIES
1	2	3	4	5

BEFORE REVISION				

NO. OF SINGLE CREW DUTIES		AVG.V.U.		PAYMENT OF O.T. (IN HOURS)
6	7	8		

AFTER REVISION				

NO. OF SINGLE CREW DUTIES	AVG.V.U.	PAYMENT OF O.T. (IN HOURS)	NO. OF CREW SAVED	
9	10	11	12	
