

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.P9/716(5)/2011-OPD (P)



Corporate Office,
Operations (PLG) Department,
Mushirabad, Hyderabad-624.

CIRCULAR NO.52/2011-OPD(P), Dt.25-08-2011.

Sub: EXCLUSIVE TRIPS - Provision of Exclusive Trips for Educational Institutions, Industrial Establishments / Institutions with PALLEVELUGU buses only in mofussil areas - Communication of instructions - Issued - Reg.

Ref: 1) This Office Circular No.33/2011-OPD (P), dt.14.07.2011.

2) This office Circular No.17/2006-OPD(P) Dt.14.06.2006 and corrigendum Dated 26.06.2006

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Corporation has been operating Exclusive Trips to Schools / Colleges with minimum operated 16 Kms in Cities/Towns and 20 Kms in Mofussil areas. Corporation has revised the Exclusive Bus Pass tariffs of Exclusive Trips in Cities/Towns during the year 2006 and issued instructions vide Circular 2nd cited.

There are numerous enquiries / requests from various Institutions / Industries to provide Exclusive Trips. Corporate Office has also approved to provide Exclusive Trips to M/s. Reliance Industries, M/s. GENCO at Nellore based on merits of the cases processed by respective Units.

With an objective to capture the captive market arising due to economic growth at Districts in the form of various Educational Institutions, SEZs, Ports, Thermal Stations and other Industrial Establishments, it is proposed to devise a special scheme to meet the travel requirements of Educational Institutions, public and private Institutions / Industries in semi-urban/mofussil areas. The tariff structure of the newly introduced PALLEVELUGU Exclusive Trips for the buses supplied to the Educational Institutions / Establishments / Institutions in mofussil areas is shown hereunder.

R/L KMS	20	25	30	35	40	45	50	55	60
Amount	AMOUNT PER PASS PER MONTH								
	630	820	940	1130	1250	1440	1560	1750	1880
	AMOUNT PER MONTH PER BUS								
	37800	49200	56400	67800	75000	86400	93600	105000	112800

- **The minimum chargeable route length** for which Exclusive Trips can be provided shall be **20 Kms.**, i.e. 40 Kms. per day including lead / load Kms.
- The Exclusive Trips can be provided only with Pallevelugu type buses based on the representations of Institutions subject to availability.

- The distance or route length to be charged 20 to 60 Kms. for single journey in multiples of 5 Kms.
- The Management of Institutions / Industries has to pay the lump sum amount along with the list of employees so as to issue identity cards and exclusive trip bus pass.
- For any member travelling over and above the seating capacity shall be charged normal fare applicable to the journey performed by him/her.
- Lead Kms / Load Kms from the traffic generating points as decided by RM shall be taken into account while calculating the route length.

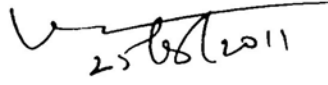
While supplying buses on exclusive trip basis to educational institutions, public and private institutions/industries in semi-urban/mofussil areas the following conditions and guidelines are to be followed scrupulously.

1. Care shall be taken to draw proper schedule to derive maximum possible EPK / OR for exclusive trip buses after dropping at their institution and vice versa. Lead Kms / Load Kms from the traffic generating points as decided by RM under intimation and approval from respective Executive Director - Zone shall be taken into account while calculating the route length.
2. The eligible bus pass holders shall be permitted to alight or board at any place enroute the earmarked route course.
3. The buses provided for Exclusive Trips should have the destination board → EXCLUSIVE TRIP - WITH NAME OF THE INSTITUTION.
4. The minimum chargeable distance for a trip is 20 KMs in one direction including lead kms.
5. The Management has to pay the amount for 60 members at a time along with list of students/employees.
6. The student/employees shall be issued with APSRTC identity card (RTC125) and Exclusive Trip bus pass (RTC 281). These students/employees having the identity card and excusive trip bus pass can be allowed on other RTC regular buses also on the same route and they shall produce the identity card on demand by the conductor or any checking official.
7. Any student/employee over and above 60 members shall be charged with applicable normal fare.
8. Care shall be taken by RMs while deciding the traffic generating points for traffic lead / load Kms to ensure good reasonable earnings in return trip. If necessary, different route courses may also be taken in return trips to ensure reasonable earnings.
9. The Exclusive Trip shall be given for a minimum period of three months, duly collecting one month estimated amount as Security Deposit and one month advance payment.
10. The schedule times once agreed on mutual consent with the Educational Institutions, SEZs, Ports, Thermal Stations and other Industrial Establishments shall not be modified at least for three months save under exceptional circumstances such as during examinations days.
11. While providing buses of Exclusive Trips, adequate care shall be taken to ensure that normal fare paying passengers are not put to inconvenience.

The instructions given in this regard vide circular cited at reference 2 above stands cancelled.

This has the concurrence of Financial Adviser. The above instructions shall come into force **with immediate effect**.

Encl: Annexures.


25/06/2011
**VICE-CHAIRMAN &
MANAGING DIRECTOR**

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To

**Director (V & S)
All Executive Directors/FA/CAO
All the Regional Managers,
All Dy.CTMs, Dy. CAOs & Dy.CMEs,
All the Depot Managers,
A. P. S. R. T. C.**

CC to: All Officers of the Corporation
CC to: Resident Audit Officer - AG/APS RTC