

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

M/804(2)/96-OPD(M)

Office of the VC & MD,
Musheerabad, Hyderabad.

CIRCULAR NO.64/99-OPD(M) DATED : 10.12.1999

**SUB : AUTHORISED TICKET BOOKING AGENTS - Collection of
Deposit from Authorised Ticket Booking Agents.**

REF : Circular No.7/98 - OPD(MKTG) Dated 19.02.98.

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Through the circular cited, instructions were issued to collect security deposit ranging between Rs.1000/- and Rs.5000/- from Authorised Ticket Booking Agents while allotting agency. Such Deposit has to be decided by the Selection Committee after considering the factors like place of Agency, Traffic demand, expected sales, value of ticket sales and competition from other modes.

The purpose of collecting deposit is to retain security towards the amount collected by the Agent from the passengers by selling tickets.

It is informed by certain Units that some of the Agents are selling tickets worth more than Rs.5000/- in a day particularly in case of Agents Booking seats for Inter State Services. Hence, Rs.5000/- collected towards security deposit is found inadequate to forfeit in case of non-remittance of daily sale proceeds.

The matter has been examined in detail and it is decided that;

- 1) The security deposit be collected from the agent while allotting Agency ranging between Rs.1000/- and Rs.10000/- as decided by the Selection Committee after considering the factors described in pre-para.
- 2) The Committee consisting of Regional Manager, Dy CTM and Dy CAO/AO of the Region shall meet once in a year i.e. during 1st week of July and decide the amount of security deposit to be enhanced in case of the Agents whose daily sale proceeds exceed the security deposit amount already collected.
- 3) The enhancement of Security Deposit shall be made basing on daily sale amounts from January to June of the year while reviewing in the 1st week of July.

Remaining contents of the circular cited at reference remain unchanged.

The above instructions shall come into force with effect from 15.12.1999.

This has the concurrence of Financial Adviser.

Please acknowledge.

**Sd/-V.APPA RAO, IPS.,
VICE CHAIRMAN &
MANAGING DIRECTOR**

To
All Regional Managers.

Copy to:

FA, CAO, all EDs of Zones, CA for information

Dy CTM(O),Dy CTM(C),Dy CTM(P) of HO for information

All Dy CTMs (M&C) of Zones, all Dy CTMs (O), Regions for information & necy
action

All Dy CAOs/AOs of all Zones and Regions for info & necy action

All Depot Managers, ATMs of all Bus Stations.

Traffic Incharges of all Depots.